

E-JUDGE TRAINING

for November 5, 2024
General Election



BASICS

Electioneers,
Challengers,
& Watchers

Acceptable ID's
& Provisional

Being an
E-Judge

Closing

STATS

Trainer: Carl Falco
cfalco@jcebmo.org

Pledge

- Please silence or turn off phones
- Ballots in hand?
- Two hour training, maybe more
- We will cover questions at the end
- Welcome new people!



I pledge allegiance to the flag
Of the United States of America
And to the republic, for which it stands.
One nation, under God, indivisible,
With liberty and justice for all.



Absentee Voting

The Election Board encourages those judges working the election to take advantage of Absentee Voting so their full attention on Election Day can be to assist voters.

Absentee Voting Hours

Monday-Friday 8:30 am - 5:00 pm

INDEPENDENCE ABSENTEE OFFICE

110 N. Liberty St

Independence, MO 64050

&

FLEMING HALL ABSENTEE OFFICE

21906 SW Woods Chapel Rd

Blue Springs, MO 64015

What is this election?

- General Election
- President/Vice President
- US Senator, Governor, Lt. Governor, Attorney General, Secretary of State, Auditor, Treasurer, US Rep, State & Senate Rep., MO Constitutional Amendments, Sheriff, Prosecutor, County Question
- 75-85% turnout is expected



What to bring:

- Food
- Drinks
- Snacks
- Prescriptions
- Jacket
- Cushion to sit on

Please take a few minutes to eat something...



What do I wear?

- **Look Professional**
- **Jeans/Slacks**
- **Nice Shirt/Polo**
- **JCEB Apparel**

***NO ELECTIONEERING ITEMS
REPRESENTING POLITICAL
PARTIES, CANDIDATES, OR
ISSUES ON THE BALLOT***



Shirts are available for purchase
at JCEB Office
215 N Liberty St.

(Not required to work)

NOT ALLOWED!



- **JCEB had lanyards made!**
- **We will use these instead of name tags**
- **Use sharpie to write name**
- **Found in Blue Supply Box in Grey Security Cage**





Election Day Timeline

4:55 AM- Arrive at the polling location you are assigned to

5:00 AM- Walking in & setting up equipment

WITH BIPARTISAN TEAM!! 1 DEMOCRAT 1 REPUBLICAN

6:00 AM- Polls OPEN

7:00 PM- Polls CLOSE

(Everyone in line at 7:00 PM has the right to vote)

Deputy's 1st Round

E-Judges, wait at the door for Deputies to arrive

Deputies will be delivering important supplies in their 1st round

E-Judge Tablets are in the Black E-Judge Equipment Case

There are 2 tablets in each case.

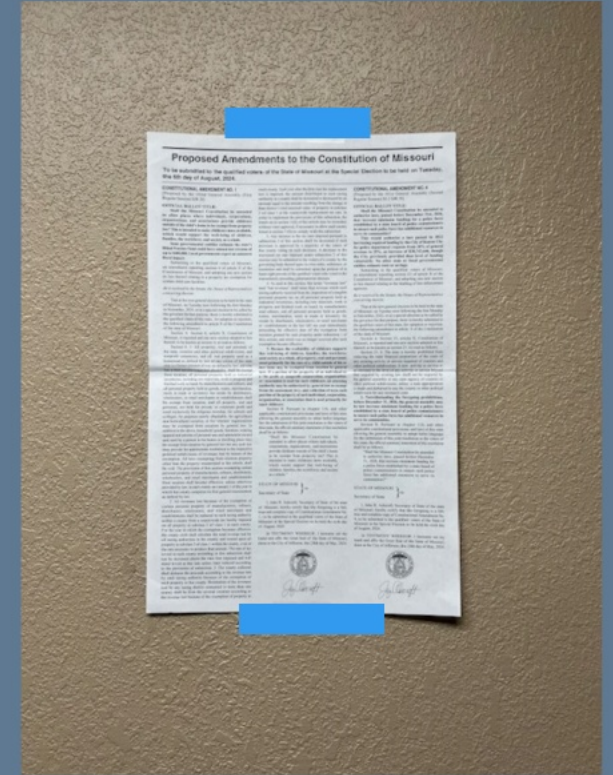
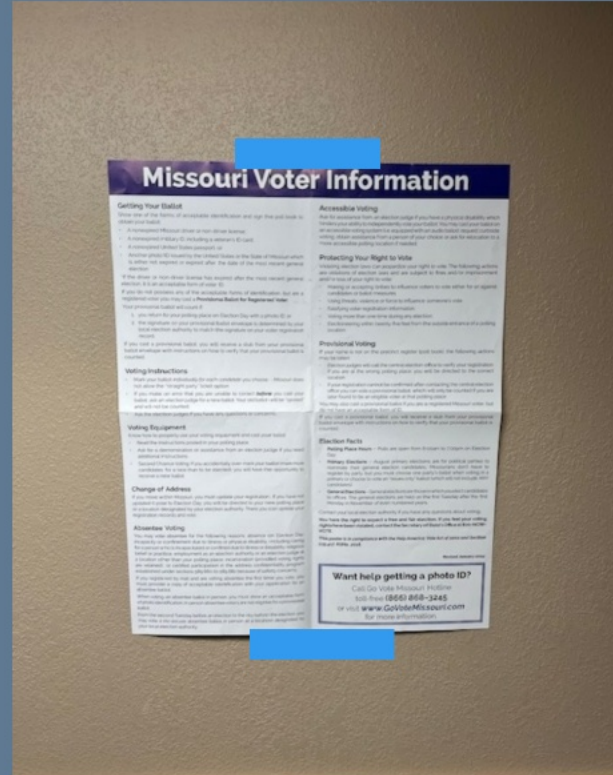
Other important supplies, like the blue folder will be in the Blue Bag



Missouri Voter Information Posters



JCEB is sending out blue masking tape. Please tape posters to a wall outside of polling room in the hallway so that it is visible.



Posters are in Blue Folders

Election Day Team

Supervisory Judges- Judges in charge of the poll. Bring TM, ballots, and other supplies to drop off location after closing the poll.

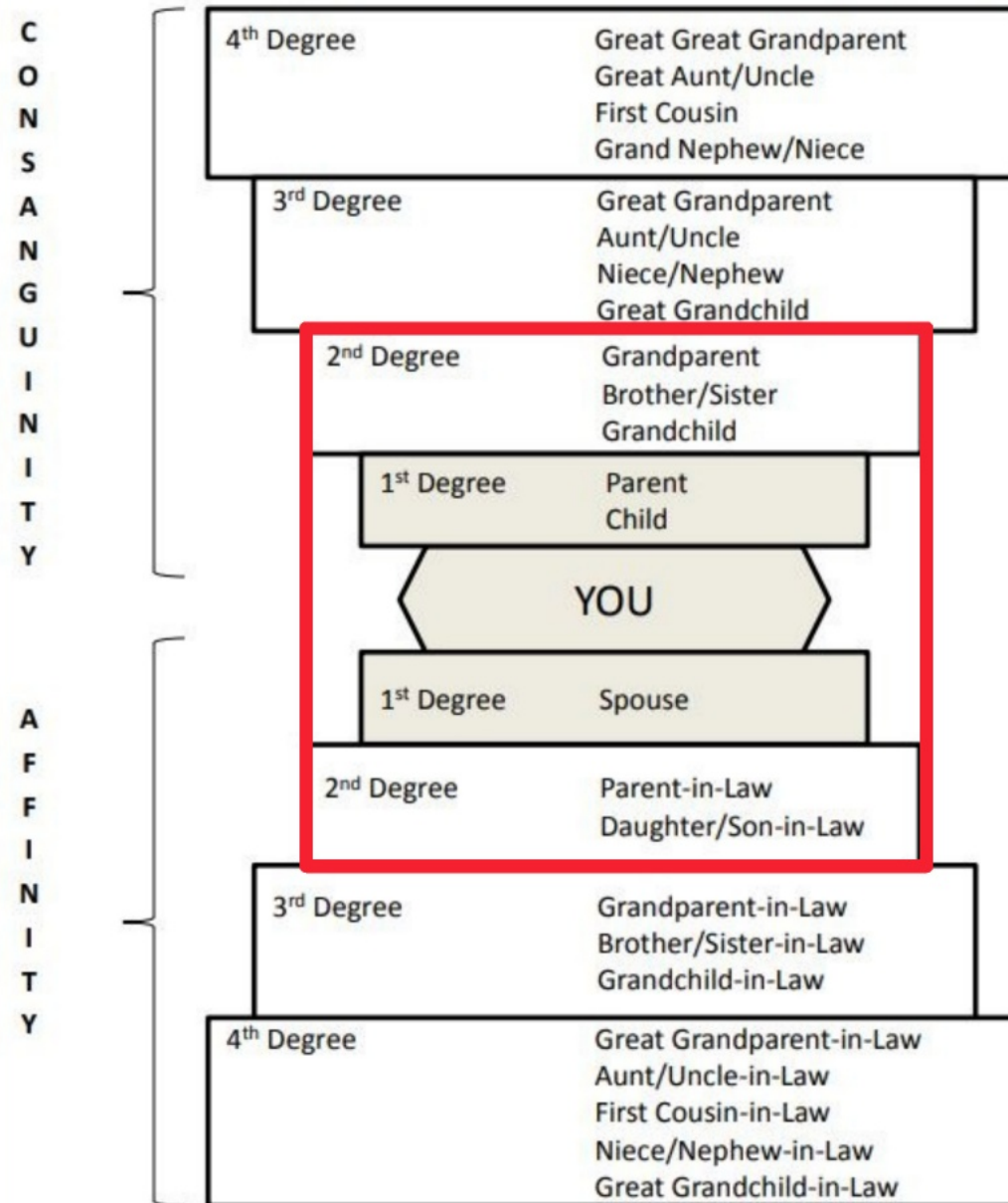
Judges- Hand out ballots and assist voters in the poll.

E-judges- Specifically trained on tablets to process voter check-in.

Deputies- Bipartisan team who make rounds during the day to check on the judges and their poll.

Bipartisan Team- When working on election day, the judges must accomplish several tasks as a bipartisan team. This means that the judges working together to assist the voters must have two judges- one from each of the major political parties when assisting.

IMMEDIATE FAMILY MEMBERS



Note: Step relationships (step-brother, step-father, etc.) are considered to be the same as blood relationships.

Different Types of Polls

Regular Poll

- One set of judges
- One set of ballots
(Per Party)

Split Poll

- One set of judges
- Different ballots
- Different 5 digit ballot ID #s
- 1 Split Poll

Multiple Poll

- Multiple sets of judges
- Different ballots
- Different 5 digit ballot ID #s
- 16 Multiple Polls

103 Buildings
126 Total Polls

Multiple Poll Buildings

- Van Horn High School
- Abraham Mallinson Elementary
- North Independence Library
- George Caleb Bingham High School
- Truman High School
- New Hope Baptist Church
- Indian Trails Elementary
- First Baptist Church- Blue Springs
- Lee's Summit Christian Church
- Blue Springs Christian Church
- Cordill-Mason Elementary
- Mason Elementary
- Brittany Hill Middle School
- Blue Springs Assembly
- Harvest Baptist Church
- Chapel Hill Presbyterian Church

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Who are they?

- **People appointed by the chairpersons of each political party to sit inside and make sure you're following all of the rules/laws/regulations of the elections.**

Electioneers

**Challengers
Watchers**

Challengers/Watchers

- Sit next to E-Judge and listens for name of the voter. (They can know WHO is voting but not HOW they are voting)
- Do not give out any information besides name of the Voter
- Do not tell them how many voters you have checked in
- Do not show them your tablet screen
- If Challenger "Challenges" a voter, call JCEB

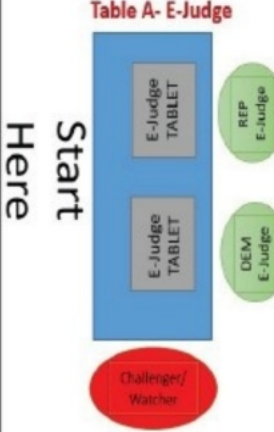
CHALLENGERS

A challenger is a person with credentials signed by the county chairman of the political party or ballot question committee as well as authorized signatures of the Jackson County Election Board Directors. The credentials will identify the township and precinct authorized for the challenger. The challenger and a Supervisory Judge must complete the oath found at the bottom of the credential. The bottom half of the signed oath must be filed in the "Completed Forms" envelope.

A challenger must be a qualified registered voter within the jurisdiction of the Jackson County Election Board. The judges should check the challenger's identification against their credentials to ensure it is the same person approved by JCEB.

Only one challenger from each political party is allowed in a poll. The challengers sit next to Table A and may keep a list of the names of those who have voted. However, the Election Judges are prohibited from sharing the voter's actual piece of identification with the challenger.

If a challenger challenges a voter's right to vote, the Election Judge should contact the Election Board Office immediately for further instructions. All challengers must leave when the last voter exits the poll. Watchers may remain inside the polling location until judges exit.

	<u>CHALLENGERS- ONLY ALLOWED TO SIT NEXT TO E-JUDGE TABLE TO LISTEN FOR THE NAMES OF THE VOTERS WHEN THEY ARE BEING CHECKED IN.</u>	<u>WATCHERS- ONLY ALLOWED TO SIT NEXT TO E-JUDGE TABLE TO OBSERVE THE POLLING LOCATION.</u>
 <p>Table A- E-Judge</p> <p>Start Here</p>	<ul style="list-style-type: none">• Must have credentials signed by both directors of JCEB.• May be substituted throughout the day.• Challenges may only be made when the challenger believes the election laws of this state have been or will be violated and must report the violation to the judges or election authority.• Prior to the close of the polls, challengers may list and give out the names of those who have voted.• May remain in poll until last voter has voted.• Must leave when the last voter leaves the poll.	<ul style="list-style-type: none">• Must have credentials signed by both directors of JCEB.• Watchers are to watch the counting of the votes and present any complaint of irregularity or law violation to the election judges or election authority.• Watchers may NOT be substituted with another watcher on Election Day.• Watchers may not report the name of any person who has or has not voted.• Watchers are allowed to remain present until all ballots are packed and sealed, equipment taken down, and election materials are packed and returned to the designated collection place for a polling location.

Electioneers

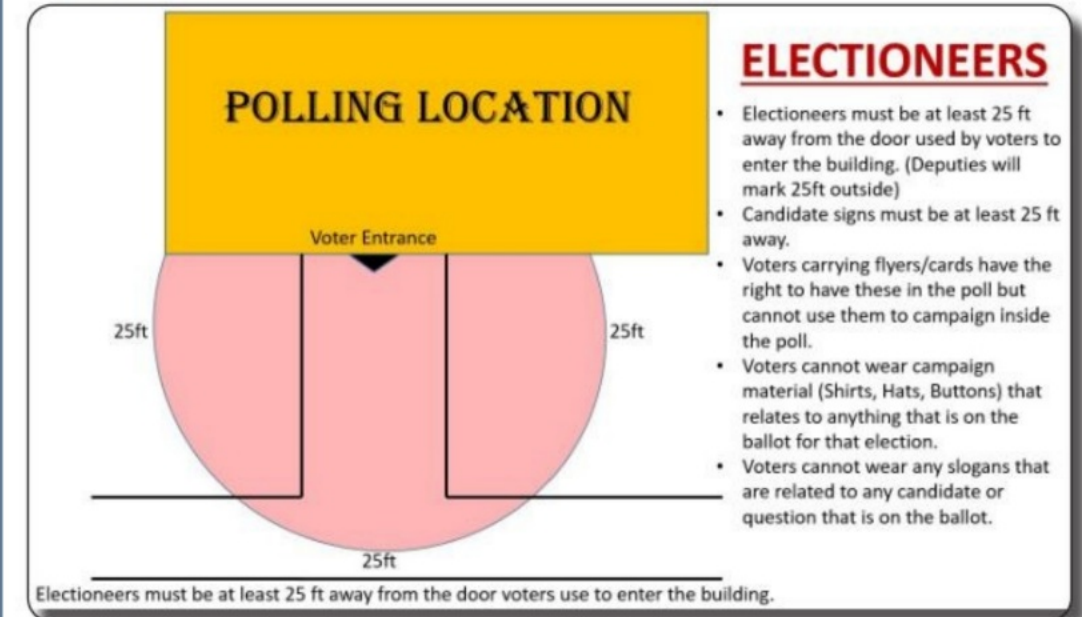
- 25 ft outside from the door voters enter
- Flyers are allowed inside polling location as long as voter does not use it to Electioneer inside
- Deputies will be monitoring

ELECTIONEERING

Missouri State Law states that anyone passing out literature, talking to voters, or otherwise trying to influence voters must be at least 25 feet from the outside entrance to the poll. Election Judges should report any infractions to the Deputies or the Election Board staff.

ELECTIONEERING BY VOTERS

- Voters carrying flyer's/cards have the right to have these in the poll but cannot use them to campaign inside the poll.
- Voters cannot wear campaign material (Shirts, Hats, Buttons) that relates to anything that is on the ballot for that election.
- Voters cannot wear any slogans that are related to any candidate or question that is on the ballot.



ELECTIONEERING BY JUDGES

Judges who are working inside the polling locations may not be wearing any electioneering items that represents any political party, candidate, or issues on the ballot for any election. This includes Hats, shirts, buttons, etc. This includes TALKING ABOUT ANYTHING POLITICAL on Election Day. If you notice any political conversations between judges on Election Day, please call and report the problem to JCEB.

It is the Election Judges responsibility to allow each and every voter to come into the polling location, vote however they want and leave the location knowing that their vote was counted.

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ID REQUIREMENTS

House Bill 1878

Effective Date: August 28, 2022

Lime Green ID Chart will be in the E-Judge Blue Folder on Election Day

Blue Folder can be found in the Blue Pouch the Deputies deliver on their 1st Round

ACCEPTABLE FORMS OF PHOTO IDENTIFICATION FOR VOTING

TYPES OF IDENTIFICATION	NOTES	
NON-EXPIRED MISSOURI DRIVER'S LICENSE	CURRENT. OKAY TO USE IF ADDRESS IS INCORRECT.	VALID
NON-EXPIRED OR NON-EXPIRING MISSOURI NON-DRIVER'S LICENSE	CURRENT. OKAY TO USE IF ADDRESS IS INCORRECT.	VALID
NON-EXPIRED PHOTO ID ISSUED BY THE UNITED STATES OR THE STATE OF MISSOURI	EXAMPLE: PASSPORT, MISSOURI NATIONAL GUARD, UNITED STATES ARMED FORCES, INCLUDING THE SPACE FORCE OR THE UNITED STATES DEPARTMENT OF VETERAN AFFAIRS.	VALID
	IF ANY OF THE ABOVE IDS ISSUED BY THE UNITED STATES GOVERNMENT OR THE STATE OF MISSOURI ARE EXPIRED, THE DOCUMENT EXPIRES AFTER THE DAY OF THE MOST RECENT GENERAL ELECTION.	VALID

CALL JCEB WITH ANY QUESTIONS OR ISSUES 816-325-4600

Updated 10-20-22

November 8, 2022

ACCEPTABLE FORMS OF PHOTO IDENTIFICATION FOR VOTING

<u>TYPES OF IDENTIFICATION</u>	<u>NOTES</u>	
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CALL JCEB WITH ANY QUESTIONS OR ISSUES 816-325-4600

Updated 10-20-22

The address on the ID does not have to be accurate OR match the address on the tablet.

People move homes, but do not update their driver's license which is OK

USA MISSOURI DRIVER LICENSE

9 CLASS F 4b EXP 02/14/2026
 4d DL NO. T123456789 3 DOB 02/14/1979

1 SAMPLE
 2 SAMANTHA DRIVER
 8 123 SAMPLE ST
 JEFFERSON CITY, MO 65105

9a END M
 12 RESTRICTIONS A

15 SEX F 17 WGT 125 lb
 16 HGT 5'-06" 18 EYES BRO

4a ISS 01/05/2020

DONOR

VETERAN

5 DD 101230320002 02/14/79

USA MISSOURI NOT FOR REAL ID PURPOSES
 Wayne Wittingford Director of Revenue
 NONDRIVER IDENTIFICATION CARD

9 CLASS ND 4b EXP 02/14/2026
 4d ID NO. T123456789 3 DOB 02/14/1979

1 SAMPLE
 2 SAMANTHA NONDRIVER
 8 123 SAMPLE ST
 JEFFERSON CITY, MO 65105

9a END NONE
 12 RESTRICTIONS NONE

15 SEX F 17 WGT 120 lb
 16 HGT 5'-04" 18 EYES BLU

4a ISS 01/05/2020

DONOR


5 DD 101230320002 02/14/79



OK



Armed Forces of the United States



Air Force

Doe,
John A.

Pay Grade
GS-7

Issue Date
2020JAN1
Expiration Date
2022JAN1

Identification Card

Details of PG&E Electric Delivery Charges

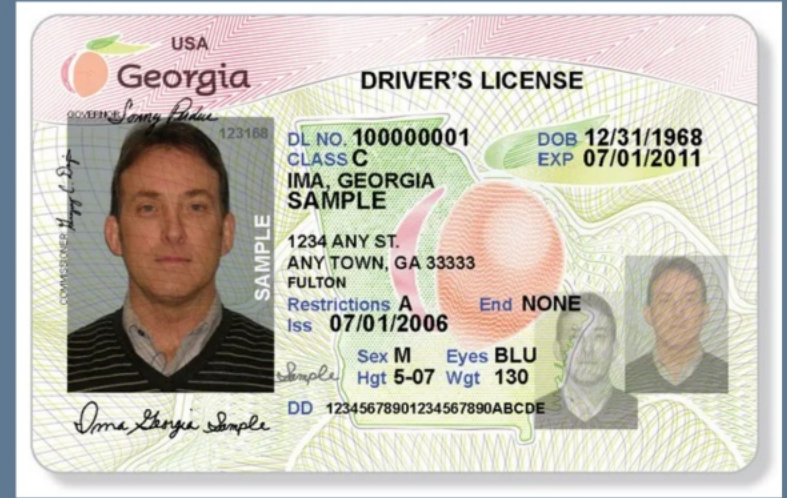
08/02/2019 - 08/31/2019 (30 billing days)

Service For: 12345 ENERGY CT
Service Agreement ID: 111111111
Rate Schedule: E1 X Residential Service

07/02/2019 - 07/31/2019	Your Tier Usage	1	2
Tier 1 Allowance	297.00 kWh (30 days x 9.9 kWh/day)		
Tier 1 Usage	297.000000 kWh @ \$0.22376		\$66.46
Tier 2 Usage	83.000000 kWh @ \$0.28159		23.37
Generation Credit			-44.68
Power Charge Indifference Adjustment			10.26
Franchise Fee Surcharge			0.25
Total PG&E Electric Delivery Charges			\$55.66

Service Information

Meter # 1111111111
Current Meter Reading 37,710
Prior Meter Reading 37,330
Total Usage 380.000000 kWh
Baseline Territory X
Heat Source B - Not Electric
Serial G
Rotating Outage Block 50



NOT OK

Jackson County Board of Election Commissioners
P.O. Box 296, Independence, MO 64051



PRESORTED
FIRST CLASS MAIL
U.S. POSTAGE PAID
INDEPENDENCE, MO
Permit No. 161

RETURN SERVICE REQUESTED

JACKSON COUNTY
BOARD OF ELECTION COMMISSIONERS
P.O. Box 296 • Independence, MO 64051 • 816-325-4600
VOTER IDENTIFICATION CARD
PLEASE KEEP THIS CARD

Stevens,
815 NW VALLEY WOODS DR
GRAIN VALLEY, MO 64029

TWP PCT CON SEN REP CO CTY
SN 41A 5 8 32 5 3

ID No. 257533.

Registration Date:
03/25/2011

Kelley Joe Stevens

VOTER NOTIFICATION CARD



JACKSON COUNTY BOARD OF
ELECTION COMMISSIONERS

Post Office Box 296
Independence, Missouri 64051
816-325-4600 • www.jcebmo.org

RETURN SERVICE REQUESTED

PRESORTED
FIRST-CLASS MAIL
U.S. POSTAGE
PAID
INDEPENDENCE, MO
PERMIT NO. 161

THIS IS YOUR POLL NOTIFICATION

NOT A VALID ID

ELECTION: Special
DATE: 11/7/2023
TOWNSHIP: PR
PRECINCT: 07 A

ID Number: 58761



YOUR VOTING LOCATION IS:

SUMMIT LODGE #263-1
2409 S STATE ROUTE 291
LEE'S SUMMIT MO 64082

8 7 3

VOTE HERE: 6AM - 7PM

John Smith
123 Maple St
Lee's Summit, MO 64087

NO PHOTO ID?

BLUE Provisional Voting-
Offered every election for voters who are registered but do not have a valid ID.

Look up the voter in the tablet to see if they are registered.

NO I.D. PROVISIONAL BALLOT INSTRUCTIONS (DO NOT OPEN PROVISIONAL BAG UNTIL YOU CONTACT THE JCEB OFFICE)

A provisional ballot is provided for the voter who does not possess any I.D. or does not meet the acceptable I.D.'s on your I.D. chart. The provisional voter is entitled to vote on the full ballot. The ballot must be enclosed in the **BLUE** provisional envelope and then given to the supervisory judges and sealed in orange provisional bag. A provisional ballot is only counted contingent upon verification of that voter's eligibility.

Please encourage the voter to retrieve a proper I.D. and return with it, but if the voter wants to vote, please follow instructions as outlined below **AFTER** contacting JCEB's provisional hotline. The **BLUE PROVISIONAL** envelope is only used if the voter has **NO I.D.** and **IS** registered to vote at your polling location.

The e-judge will be able to determine if the voter is eligible and at the correct polling location. If the voter is not in the correct polling location, please send the voter to their correct poll.

PREPARE THE PROVISIONAL BALLOT ENVELOPE - SUPERVISORY JUDGES' DUTIES

- 1) Retrieve the orange provisional bag from the blue supply box
- 2) Read blue I.D. provisional ballot statement to voter and give it and the 14 days after card to voter;
- 3) Complete all information on the BLUE provisional ballot envelope (print legibly) and have the voter sign the BLUE provisional ballot envelope;
- 4) Supervisory Judges' complete and sign the BLUE provisional envelope;
- 5) Add the voter's name and address to the supplemental book and check the provisional box;
- 6) Have the voter sign next to their name in the supplemental book;

ISSUE BALLOT, ALERT BALLOT BOX JUDGE THAT THE VOTER IS A PROVISIONAL VOTER AND THE VOTER MUST GIVE HIS/HER BALLOT TO THE SUPERVISORY JUDGES

VOTE THE BALLOT

- 1) Issue appropriate ballot, initial in "Judge Initials" boxes and mark a **"P" WITH RED INK** under the judge's initials on the front of the ballot;
- 2) Hand voter the ballot & the BLUE provisional ballot envelope and direct them to the voting booth;
- 3) When the voter has finished voting, have the voter place the ballot in the BLUE provisional ballot envelope;
- 4) Remove the BLUE provisional ballot envelope stub and give to the voter;
- 5) Secure BLUE provisional ballot envelope in the orange provisional bag and reseal with RED seal contained in orange provisional bag.

EVENING COUNT

- 1) IF orange provisional bag has a red seal, open and count the completed sealed provisional envelopes, return envelopes to provisional bag and then reseal bag - **DO NOT OPEN** Provisional Ballot envelopes;
- 2) Enter information regarding provisional ballots on separate line of Ballot Certification Form. If you have no provisional voters, enter "0" and return the Ballot Certification in the black clear zipper pouch.

If you cannot connect with the Election Board by phone, advise the voter that their best opportunity to have their ballot counted is to go to the Election Board. However, if they wish to cast a provisional ballot at the poll they have the right to do so. If they wish to vote at the poll follow the above outlined procedures.

If Voter Comes Back with ID



- Supervisors need to pull the Blue Provisional Envelope out of Provisional Bag
- Match the information on the ID with the information on the envelope
- E-Judge looks up voter and checks-in voter
- Have voter take ballot out of envelope and cast through PBC
- SPOIL Blue Provisional Envelope and place in White Ballot Box

Not Registered?

***YELLOW* Provisional Voting-** Offered in Federal/State Elections for Voters who do not appear on Voter Registration.

Make sure to call JCEB before voting someone provisional!

PROVISIONAL BALLOT INSTRUCTIONS

(DO NOT OPEN PROVISIONAL BAG UNTIL YOU CONTACT THE JCEB OFFICE)

A provisional ballot is provided for the voter who cannot be found in the e-pollbook at the poll but does present a valid I.D. The provisional voter is entitled to vote on the full ballot but the ballot must be enclosed in the **YELLOW** provisional envelope and then given to the Supervisory Judges and sealed in orange provisional bag. A provisional ballot is only counted contingent upon verification of that voter's eligibility.

If the voter enters your poll and you are unable to find them in the e-pollbook or by text message, call the Election Board offices. The e-judge will be able to determine if the voter is in the correct polling location. If the voter is not in the correct polling location, please send the voter to their correct poll.

The Election Board will either find a registration, in which case they will give you further directions, or they will not find a registration. If they do not find a registration and the voter wants to vote, please follow instructions as outlined below.

PREPARE THE PROVISIONAL BALLOT ENVELOPE – **SUPERVISORY JUDGES' DUTIES**

- 1) Have voter present I.D.;
- 2) Complete a registration card, have the voter sign the card;
- 3) Put completed registration card in completed forms envelope;
- 4) Read provisional ballot statement to voter and give it and the 14 days after card to voter;
- 5) Complete all information on the YELLOW provisional ballot envelope (print legibly) and have the voter sign the YELLOW provisional ballot envelope;
- 6) Supervisory Judges' complete and sign the YELLOW provisional envelope;
- 7) Add the voter's name and address to the supplemental book and check the provisional box;
- 8) Have the voter sign next to their name in the supplemental book;

ISSUE BALLOT, ALERT BALLOT BOX JUDGE THAT THE VOTER IS A PROVISIONAL VOTER AND THE VOTER MUST RETURN COMPLETED BALLOT IN ENVELOPE TO THE SUPERVISORY JUDGES -

VOTE THE BALLOT

- 1) Issue appropriate ballot, initial and mark a **"P" with red ink** under the judge's initials on the front of the ballot;
- 2) Hand voter the ballot with their I.D. & the YELLOW provisional ballot envelope and direct them to the voting booth;
- 3) When the voter has finished voting, have the voter place the ballot in the YELLOW provisional ballot envelope;
- 4) Remove the YELLOW provisional ballot envelope stub and give to the voter;
- 5) Secure YELLOW provisional ballot envelope in the orange provisional bag and reseal with RED seal contained in orange provisional bag.

EVENING COUNT

- 1) IF orange provisional bag has a red seal, open and count completed, sealed provisional envelopes, return envelopes to provisional bag and reseal bag - **DO NOT OPEN** Provisional Ballot envelopes;
- 2) Enter information regarding provisional ballots on separate line of Ballot Certification Form. If you have no provisional voters, enter "0" and return the Ballot Certification in the black clear zipper pouch.

If you cannot connect with the Election Board by phone, advise the voter that their best opportunity to have their ballot counted is to go to the Election Board. However, if they wish to cast a provisional ballot at the poll they have the right to do so. If they wish to vote at the poll follow the above outlined procedures.

Surrendering Absentee Ballots to Poll & Voting

Polls cannot accept absentee ballots unless voter decides to spoil ballot and vote there.

1. E-judge verifies ID of voter
2. Have voter open absentee envelope & confirm the ballot is there
3. Write **"SPOILED"** on the ballot & envelope
4. Place in *white ballot box* with unused ballots
5. Does not get added to the count at the end of the day
6. Check voter in and issue them a ballot

The image shows a Missouri absentee ballot envelope. At the top, the election date is handwritten as 08/06/24 and the town/pct as SN-47/A. The voter's name is JOHN. A large white stamp in the center reads "YOUR SIGNATURE IS REQUIRED HOWEVER, NO NOTARY IS NEEDED". Below this, the address is DAK GROVE MO, 64075. The envelope contains a ballot with a "SPOILED" stamp. The bottom section of the envelope has a "PERSONS PROVIDING ASSISTANCE" section with a table for recording the name and address of the assisting person.

Election Date 08/06/24 Twn/Pct SN-47/A

STATE OF MISSOURI
COUNTY OF JACKSON
JOHN registered voter of Jackson County.

discuss under the penalties of perjury that I expect to be prevented from going to the polls on election day due to the following checked reason (check one):

- absence on election day from the jurisdiction of the election authority in which I am registered.
- incapacity or confinement due to illness or physical disability, including caring for a person who is incapacitated or confined due to illness or disability and resides at the same address.
- religious belief or practice.
- employment as, (check box and circle correct response) an election authority, as a member of an election authority, or by an election authority at a location other than my polling place; a first responder; or a health care worker; or a member of law enforcement;
- incarceration, although I have retained all the necessary qualifications for voting.

I hereby state under penalties of perjury that I am qualified to vote at this election. I have not voted and will not vote other than by this ballot or this election. I further state that I marked the enclosed ballot in secret or that I am blind, unable to read or write English, or physically incapable of marking the knowledge and intent, true.

Signature of Voter (REQUIRED) OR MARK

DAK GROVE MO, 64075
Address (Where You Live)

Mailing Address (if differs)

YOUR SIGNATURE IS REQUIRED HOWEVER, NO NOTARY IS NEEDED

Reason why voter needed assistance:
Signed under the penalties of perjury:
ASSISTING PERSON SIGN HERE

1.	(signature of assisting person)
2.	(assisting person's name printed)
3.	(assisting person's residence)
4.	(assisting person's home city or town)

(Seal)

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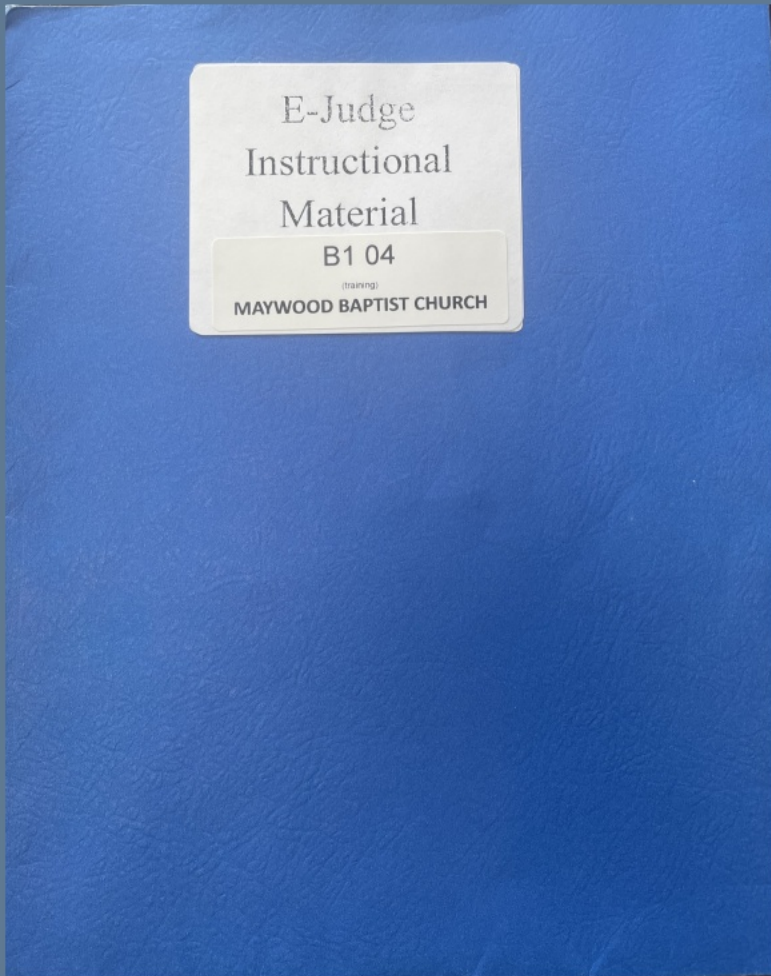
Responsibilities

- **Look-up Voters**
- **Confirm Address of Voter**
- **Change Address (if needed)**
- **Fill out Supplemental Book (if needed)**
- **Register New Voters**
- **Call JCEB for Provisional Voters**

**Checking
Voters In**

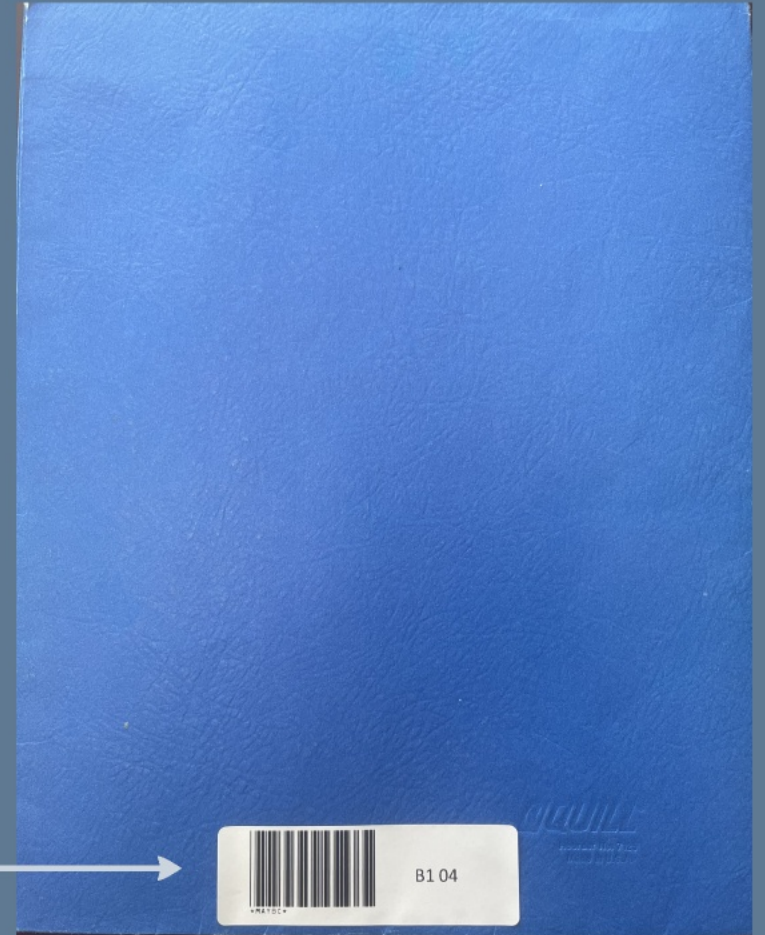
**The
Books**

Cellphone



When selecting the polling location you are working at on the tablet, you must now scan barcode for the polling location.

This code can be found on the back of the Blue Folder



Opening

Follow your E-Judge Quick Tablet Guide
found in BLUE FOLDER

E-Judge Quick Tablet Guide

Turning on Tablet

- Plug power cord into tablet and power source
- Turn on tablet: Hold down power button (top left corner) until Apple symbol appears
- Touch "Check mark" icon at bottom of the screen
- Press "START"
- Sign in with First and Last name
- Scan the polling location you are assigned to (barcode found on back of blue folder). Press "Continue"

Checking Voters in

- Check Voter's ID with Valid ID Chart
- Look-Up Voters by scanning driver's license or using manual search
- Verify voters address is correct in tablet
- Follow info (i) boxes on tablet

If Eligible to vote

- Press "Get Signature"
- Have the voter sign their name and press "I Accept"
- Press "Issue Card"
- Give 5 Digit Ballot ID Card (when applicable) to voter
- Press "Complete Check-In"
- Send voter to judge table
- Press "Process Next Voter"

Checking Voters In

- **CHECK EXPIRATION DATE**
- Verify the name and address of voter
- Change address if needed
- **Issue Laminated Card with the correct 5 Digit Ballot ID (Ballot Style)**

The screenshot shows a mobile application interface titled "Find Voter". At the top, there is a "TRAINING" indicator, a gear icon, and the title "Find Voter". The status bar shows 62% battery and 3:55 PM. Below the title bar, there are navigation buttons: "BACK", "HOME", and "START OVER". The main interface features five search filters: "LAST NAME AND BIRTH YEAR" (highlighted in green), "NAME AND BIRTH DATE", "LAST NAME AND FIRST NAME", "VOTER ID", and "ADDRESS SEARCH". Below these filters, there are input fields for "Last Name" (containing "PRIN") and "Birth Year" (containing "1992"). A green "SEARCH" button is located to the right of the input fields. At the bottom of the screen, a virtual keyboard is visible, including a blue "search" button.



Voter Eligibility



BACK

HOME


Name
DIANA PRINCE

Birthdate
11/23/1992 Voter ID
4527330

Address
**1300 S MAIN ST
INDEPENDENCE, 64055**

Precinct - Split
BLUE 5-05-C

Status
ACT

 **Voter is eligible to vote**

 **WRONG VOTER,
SEARCH AGAIN**

 **MORE OPTIONS**

 **DECLARE PARTY**



Read Voter Oath and Sign



62%



3:57 PM

BACK

HOME

Name

DIANA PRINCE

Birthdate

11/23/1992

Voter ID

4527330

Address

1300 S MAIN ST
INDEPENDENCE, 64055

Precinct - Split

BLUE 5-05-C

Status

ACT



CLEAR



I ACCEPT

Please sign below

WARNING: It is against the law for anyone to vote or attempt to vote without having a lawful right to vote.

I hereby certify that I am qualified to vote at this election by verifying my address and by signing name.



X _____



Read Voter Oath and Sign



3:57 PM

BACK

HOME

Name

DIANA PRINCE

Birthdate

11/23/1992

Voter ID

4527330

Address

1300 S MAIN ST
INDEPENDENCE, 64055

Precinct - Split

BLUE 5-05-C

Status

ACT



If signature is acceptable, issue 5 digit laminated card.



ISSUE CARD



SIGN AGAIN



Issue Card



BACK

HOME

Name
DIANA PRINCE


Birthdate
11/23/1992 Voter ID
4527330

Address
**1300 S MAIN ST
INDEPENDENCE, 64055**

Precinct - Split
BLUE 5-05-C

Status
ACT

Ballot Style
00230

 Issue 5 Digit Ballot Card when applicable, Complete Check-In, Send voter to Judges Table.



 COMPLETE CHECK-IN



Processing Complete



3:57 PM

Name

DIANA PRINCE

Voter ID

4527330

Ballot Style

00230



Voter successfully checked in



Great Job!!!

Direct Voter (with 5 digit Laminated Card when applicable) to Judges Table to receive their Ballot.



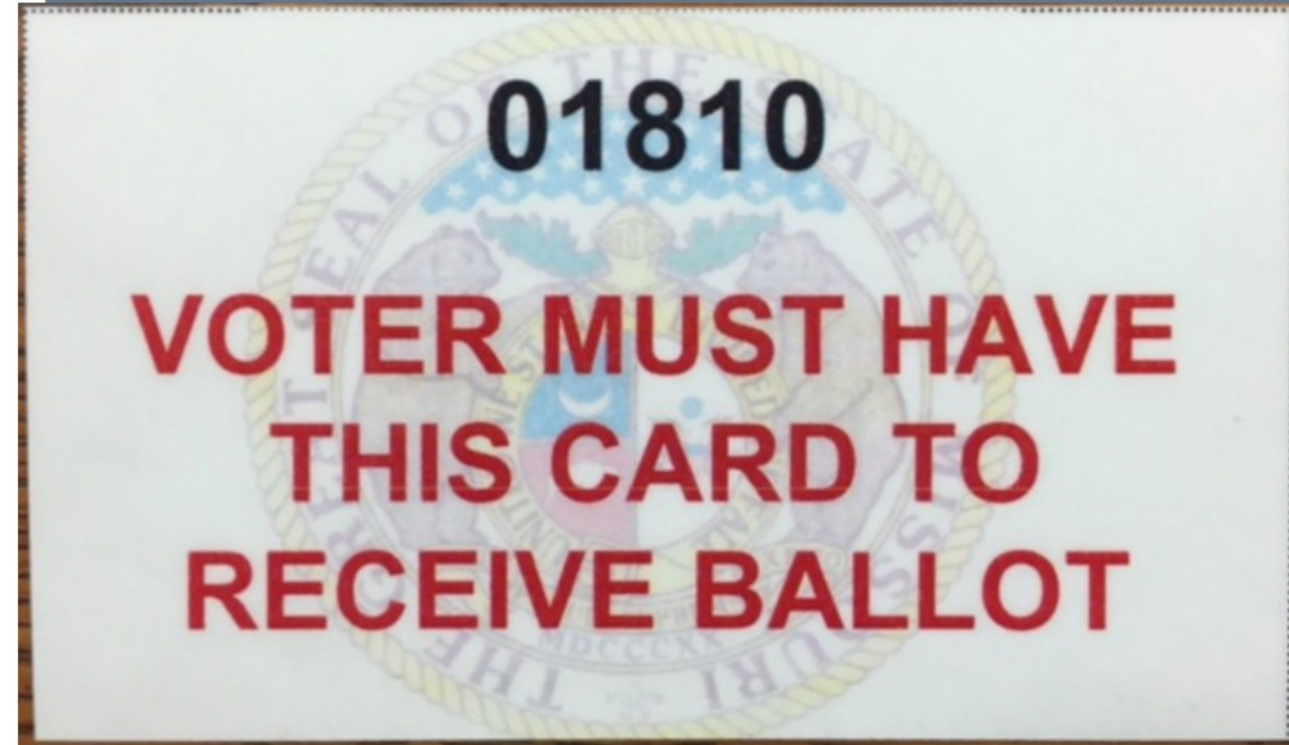
PROCESS NEXT VOTER

Laminated Card

Match 5 Digit Ballot ID # on Laminated Card with the Ballot Style on the tablet

Hand voter Laminated Card and Direct them to correct Judge table with corresponding 5 Digit Ballot ID Number

Cards get cycled back to E-Judges from Judge Table



Poll Layout

ADA

E-Judges

Judges/Ballots

Voter's Table

PBC

Enter/Exit

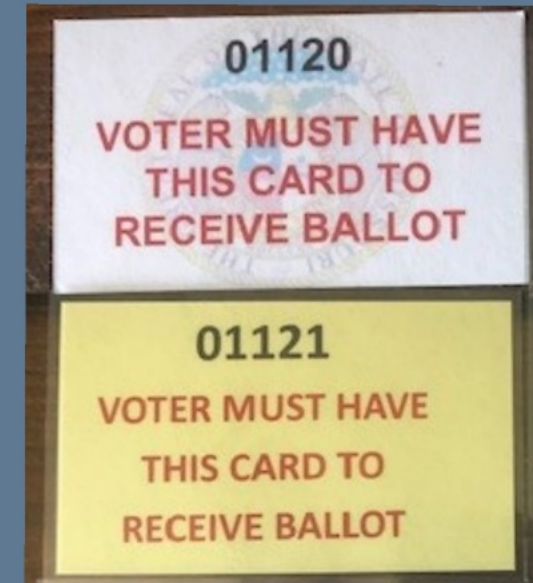


Double Check Every Number!

IT ALL STARTS WITH YOU THE E-JUDGE!

There could be different Laminated Cards at your location

If you issue the wrong Laminated Card then the voter will receive the wrong ballot



Supplemental Book
Jackson County Board of Election Commissioners
August 4, 2020 Primary Election

**WARNING: It is against the law for anyone to vote,
or attempt to vote without having a lawful right to vote.**

I hereby certify that I am qualified to vote at this election by signing my name and verifying my address
by signing my initials next to my address

CHECK
APPROPRIATE BOX

***IMPORTANT: THIS INFO IS FOUND ON YOUR TABLET
COMPLETELY AND LEGIBLY PRINT VOTER INFORMATION BELOW***

ADDRESS CHANGE	<input type="checkbox"/>
PROVISIONAL	<input type="checkbox"/>
OTHER	<input type="checkbox"/>

VOTER ID NUMBER:	_____
NAME:	_____
ADDRESS:	_____
MAILING ADDRESS: (IF DIFFERENT)	_____
SIGNATURE:	_____

<u>Voter Initials</u>	<u>Judges Initials</u>	

DOB:	_____
PHONE #	_____

ADDRESS CHANGE	<input type="checkbox"/>
PROVISIONAL	<input type="checkbox"/>
OTHER	<input type="checkbox"/>

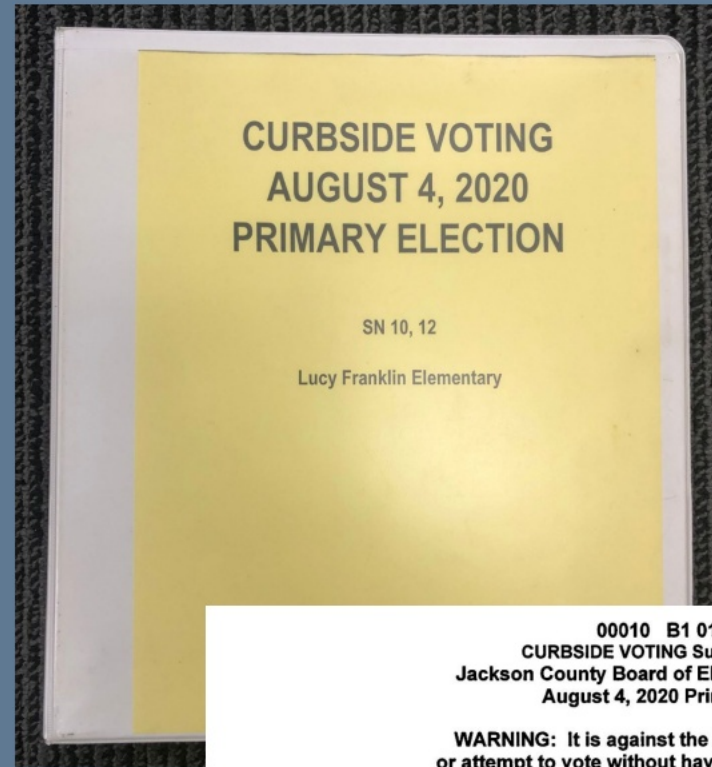
VOTER ID NUMBER:	_____
NAME:	_____
ADDRESS:	_____
MAILING ADDRESS: (IF DIFFERENT)	_____
SIGNATURE:	_____

<u>Voter Initials</u>	<u>Judges Initials</u>	

DOB:	_____
PHONE #	_____

Curbside Voting

- Curbside Voting Judges will go outside to retrieve voter's ID
 - E-Judge Look-up Voter on Tablet
 - Change address if needed
 - On tablets signature line write "Curbside or C-V"
 - Curbside Voting Judges will have a Curbside ONLY Supplemental Book to get voter's signature
 - Give Judge correct Laminated Card to retrieve ballot from Correct Judge Table to take outside
- DON'T FORGET TO
"COMPLETE CHECK-IN" ON TABLET**



00010 B1 01, 02, 04
CURBSIDE VOTING Supplemental Book
Jackson County Board of Election Commissioners
August 4, 2020 Primary Election

WARNING: It is against the law for anyone to vote, or attempt to vote without having a lawful right to vote.

I hereby certify that I am qualified to vote at this election by signing my name and verifying my address by signing my initials next to my address

CHECK APPROPRIATE BOX

CURBSIDE

LEGIBLY PRINT VOTER INFORMATION BELOW

VOTER ID: _____	<u>Voter Initials</u>	<u>Judges Initials</u>
NAME: _____		
ADDRESS: _____		
MAILING ADDRESS: _____ (IF DIFFERENT)	DOB: _____	
SIGNATURE: _____	PHONE # _____	

VOTER ID: _____	<u>Voter Initials</u>	<u>Judges Initials</u>
NAME: _____		
ADDRESS: _____		
MAILING ADDRESS: _____ (IF DIFFERENT)	DOB: _____	
SIGNATURE: _____	PHONE # _____	

Voter's Oath of Assistance

ONLY filled out if a voter needs help *reading or marking* the ballot

Voters can only help 1 person

Judges as a bi-partisan team can assist however any voter need assistance

VOTER'S OATH OF ASSISTANCE In Voting Ballot According to MISSOURI STATE STATUTE 115.445

(Violation of this statute is a class one election offense and is deemed a felony connected with the exercise of the right of suffrage. Conviction for any of these offenses shall be punished by imprisonment of not more than five years or by fines of not less than two thousand five hundred dollars but not more than ten thousand dollars or both such imprisonment and fine.)

If any voter declares under oath to the election judges that he or she cannot read or write, is blind or has any other physical disability and cannot vote his or her ballot, they may be assisted by the election judges or by any person of their own choice other than a judge. If the voter asks for the assistance of election judges, two judges of different political parties shall go to the voting booth and cast his or her vote as the voter directs. If the voter asks for the assistance of someone other than election judges, the assistant shall go to the voting booth with the voter and cast his or her vote as the voter directs. No person, other than election judges and members of such voter's immediate families, shall assist more than one voter at one election.

I, _____ do solemnly swear (or affirm) that I need assistance to mark my ballot for the following checked reason.

- I cannot read or/and write
- I am blind
- I have a physical disability that prevents me from marking my ballot.

Signature of Voter (or mark) _____

Address of Voter _____

Number Street City Zip

ASSISTANCE BY ELECTION JUDGES

Election Judges complete this section only if they personally assist the voter.

Democratic Judge Signature

Republican Judge Signature

ASSISTANCE BY PERSON DESIGNATED BY VOTER

I, _____, declare under penalty of perjury that (1) I am related to the person(s) I am assisting and the relationship is thus _____; or (2) I am not related to this person and I am assisting only this one unrelated person in voting in this election.

Witness:

(Signature)

(Address)

Democratic Judge Signature

Republican Judge Signature

COMPLETE ONE SECTION

COMPLETE ONE SECTION

Postal Service Issue:



If everything is right on a voter's registration, BUT the city, there is no need to change the address.

JCEB registers voter's based off of their zip code and what post office delivers their mail to them. As long as the ZIP CODE is correct, they are good to go!

Example:

1600 S Main St
Lake Lotawana, MO **64086**

1600 S Main St
Blue Springs, MO **64086**

ADA Orange Half-Sheet

Found in **RED** & **BLUE** Folders

1. Press "Manual Entry"
2. Enter Election Day password: A B C 1 2 3
3. Enter 5-Digit Ballot ID # (Enter)

CELL PHONES

NOVEMBER 5, 2024 ELECTION DAY PHONE NUMBERS

PBC OR ADA **EQUIPMENT HELP (ONLY)**
(816-325-4632)

ALL OTHER PROBLEMS CALL
(816-325-4690)

JCEB Cell Phones

- For JCEB election purposes only.
- Do not click on any updates.
- Ignore any pop ups that are not texts from JCEB or phone calls from JCEB.
- Do not download anything to phone.
- Do not connect to wifi.
- Turn the phone on first thing in the morning and power off at the end of the night.



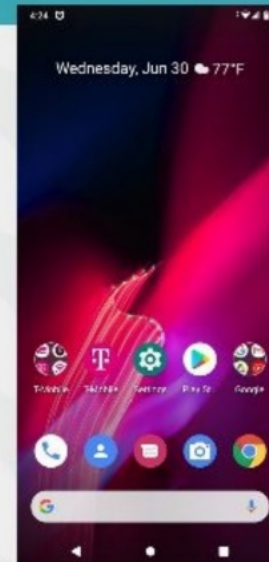
← Volume Buttons
← Power ON/OFF Button

Remember you can always use your own personal cell phone to call JCEB when you need assistance.

Sign Into Network

If you do not sign into the network quickly enough you may need to restart phone to get the sign in option to reappear.

1. Touch Sign in to network text box.
2. Touch menu icon (3 dots).
3. Touch Use this network as is.



Making Phone Calls and Receiving Texts

Call JCEB- phone icon



To dial JCEB touch pink circle.

After the phone icon



View Text- text icon



The white circle will return you to the home screen.

Line Traffic



Please be careful not to cause a traffic jam at the Judge Table. If you see the line getting backed up, please pause and let the Judges catch up with handing out ballots.

E-JUDGE TRAINING

for November 5, 2024
General Election



BASICS

Electioneers,
Challengers,
& Watchers

Acceptable ID's
& Provisional

Being an
E-Judge

Closing

STATS

Trainer: Carl Falco
cfalco@jcebmo.org

Polls Close at 7:00 PM

Or after the last voter has voted



You cannot leave until the
entire team leaves the
polling location together

CLOSING

Follow your Closing and Logging Off Checklist

CLOSING AND LOGGING OFF

AFTER THE LAST VOTER HAS CHECKED-IN

After Closing the Election, you WILL NOT be able to check-in anymore voters.

- Tap the button with 3 lines (Top right corner of screen)
- Press "Logout and Exit"
- Press the Yellow "Close the Election"
- On the "Warning" screen press "Yes"
- Press "This Location" (the button is near the top right)
- When "This Location" is selected it will be highlighted green
- Give the "Grand Total" to the Judges
- The Judges will fill out the Ballot Certification with the total number of Check-Ins at this polling location

Once number of Check-In is given to the Judges

- Close the Application by pressing the circle button on right side of tablet
- Hold down the power button on top left corner of tablet
- When prompted slide the power button to turn off the tablet
- Close tablet and pack back up into E-Judge Black Equipment Case
Please pack equipment as instructed inside the case

E-Judge Equipment Receipt

November 5, 2024

- Tablets (2 per case)
- Chargers (2 charger boxes and 2 charger cords)
- Stylus (4 per case)
- Microfiber cloth and clear supply pouch

E-Judge:
KEEP

Republican Supervisor Sign: _____

Democrat Supervisor Sign: _____

**E-Judge
Names:**

TWP/PRCT:



Party Affiliation

- No longer an option when checking voters in on tablet.
- You will have forms if anyone asks to change or register their party affiliation.
- Found in Blue Folder
- Put in Completed Forms Envelope after filled out.



PARTY AFFILIATION FORM

VOTER NAME

VOTER ADDRESS

Last 4 SSN

DOB

Pursuant to section 115.628 RSMo. beginning January 1, 2023, the voter registration application form shall be amended to include a choice of political party affiliation.

Pursuant to section 115.115 subsection 2 RSMo. if an applicant does not designate an affiliation, the election authority shall mark the applicant form as unaffiliated.

Please choose one of the listed political parties:

REPUBLICAN

LIBERTARIAN

DEMOCRATIC

UNAFFILIATED

VOTER SIGNATURE

DATE

E-JUDGE TRAINING

for November 5, 2024
General Election



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Challengers,
& Watchers

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& Provisional

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E-Judge

Closing

STATS

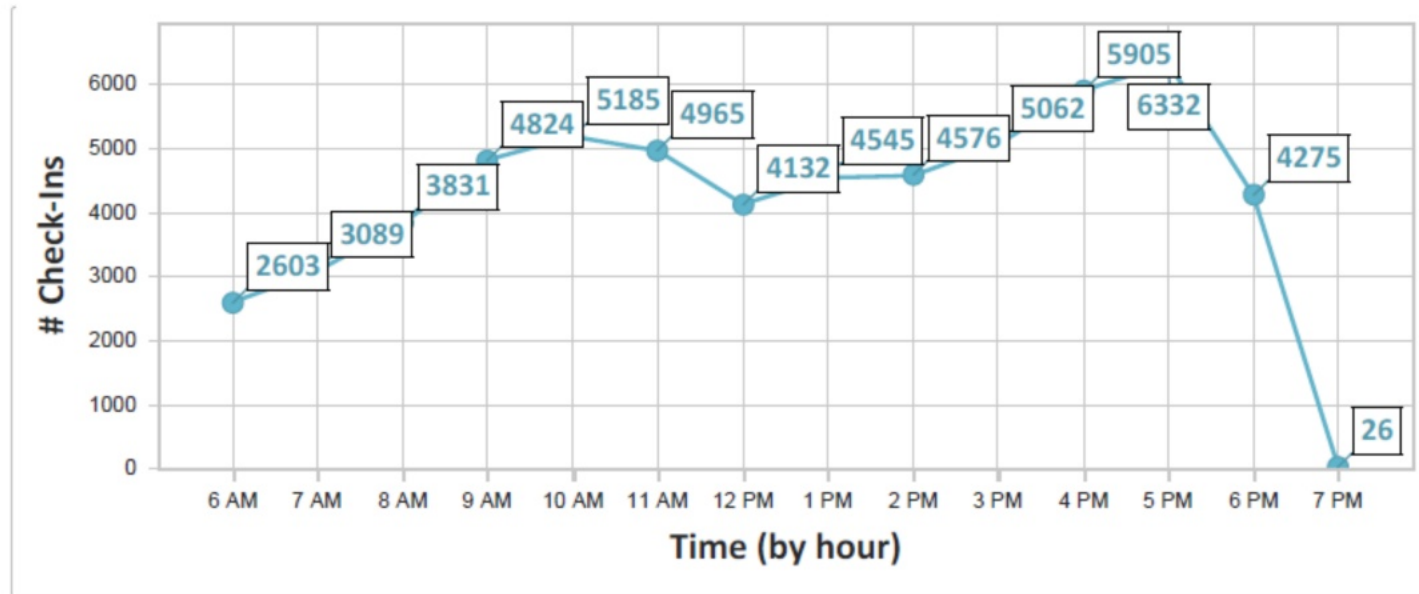
Trainer: Carl Falco
cfalco@jcebmo.org

Stats from August 6, 2024

59,350 Check-Ins

26% Turnout

Check-Ins by Hour



Average Check-In Time (in min/sec)

	Avg. Check-In	Percentage (%)	Total Check-Ins
Search by License/ID	0:37	97.10%	57,629
Manual Search	1:13	2.90%	1,722

Fastest Operators

Name	Work Location	Avg. Check-In Time	Total Check-Ins
KIM KRAWCZYK	CHAPEL LAKES ELEMENTARY	0:21	378
CHARLES BENSON	FRANKLIN SMITH ELEMENTARY	0:21	305
AMARYSTA NANCE	BLUE SPRINGS CHRISTIAN CHURCH	0:23	509
ANDREA MARSHEL	SUMMIT WOODS BAPTIST CHURCH	0:26	360
LISA KLANKE	WINTERSET PARK COMMUNITY CENTER	0:26	183

Slowest Locations

Location	# Touchpads/EPBs	Average Check-In	Total Check-Ins
FIRST BAPTIST CHURCH - BLUE SPRINGS	0	1:06	237
INDIAN TRAILS ELEMENTARY	0	1:00	317
CHAPEL HILL PRESBYTERIAN CHURCH	0	1:00	61
OAK GROVE BRANCH LIBRARY	0	0:58	96
TRAILS WEST LIBRARY	0	0:53	436

Check-Ins by Age Groups

	Voters
65+	26333
35 - 49	9920
50 - 64	17164
18 - 34	5934

Standbys

- You are on **STANDBY**
- Be up and ready by 5:00am (food packed, clothes picked out)
- 5am-7pm
- Be home or around the area in which you live
- You will be paid the full amount if sent out
- If you are **NOT** called out, you will receive \$125
- If we **CANNOT** get ahold of you, you will **NOT** be paid!!!!
- Phone call will come from 816-325-????



Thank you, Standbys





Angry Voters & De-Escalation



TONE: Speak calmly & demonstrate empathy

VOLUME: Monitor your volume & avoid raising your voice

LANGUAGE: Speak slowly because it's more understandable

SPACE: Respect personal space & avoid touching the voter

TRY:

"I can see you are upset..."

"I want to help. What can I do?"

"I understand how you feel..."

"May I speak with you over here?"

If you think it would help the situation by calling JCEB, we would happily talk to the voter and discuss the issue and how it will be resolved.

Urgent Situations:



If the situation is urgent enough and you feel threatened, please call 911.

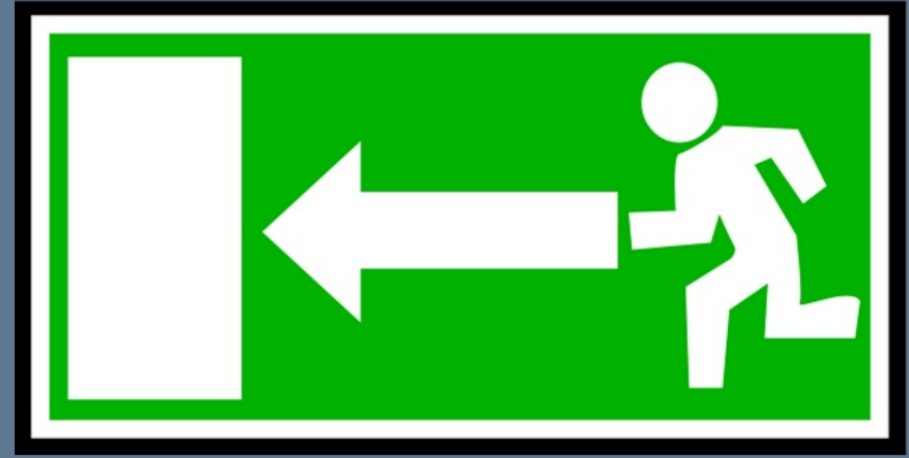
This includes:

- Fires**
- Suspicious People**
- Any serious threats**

If you think it would help the situation by calling JCEB, we would happily try to defuse or de-escalate the situation OR we could send out JCEB Deputies.

JCEB has sent the police departments in Jackson County a list of our polling places.

Should an evacuation occur :



- **Do I really need to evacuate? Maybe a false alarm?**
- **Secure ballots and ballot box**
- **Secure equipment including tablets, ADA, and PBC**
- **Stand outside together**
- **Wait for instructions from JCEB, the poll, or first responders**



GET ALONG



It is important that all of our judges put their best foot forward when it comes to helping voters.

This includes getting along with fellow judges you are working with throughout the day. If you are working with someone new, help them and show them the ropes!

JCEB's #1 goal is to conduct safe, free, fair, and transparent elections!

DO NOT TALK ABOUT ANYTHING POLITICAL ON ELECTION DAY!!!

E-Judge Clerks



Republicans

Ashleigh Reiley

areiley@jcebmo.org



Democrats

Patty Binkley Stacy

pbinkleystacy@jcebmo.org



Acknowledging the JCEB Staff



QUESTIONS?

EMAIL: cfalco@jcebmo.org



This presentation can be found on our
website under "Election Workers"

jcebmo.org

**THE JACKSON
COUNTY
ELECTION BOARD
THANKS YOU!**

E-JUDGE TRAINING

for November 5, 2024
General Election



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Electioneers,
Challengers,
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