

JUDGE TRAINING

AUGUST 4, 2026
PRIMARY ELECTION

ELECTION
DAY INFO

TYPE OF
POLLS

SETUP

JUDGE TABLE,
PBC, & ADA

ELECTIONEERS,
CHALLENGERS, &
WATCHERS

PROVISIONAL,
STANDBYS,
PROTOCOL & CLOSING

Trainer: Carl Falco



THE PLEDGE OF ALLEGIANCE

I PLEDGE ALLEGIANCE TO THE FLAG OF THE
UNITED STATES OF AMERICA
AND TO THE REPUBLIC FOR WHICH IT STANDS,
ONE NATION, UNDER GOD, INDIVISIBLE, WITH
LIBERTY AND JUSTICE FOR ALL.

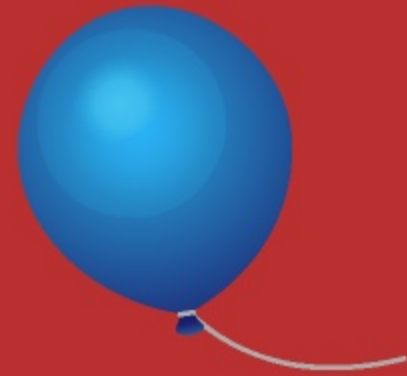
- Please silence or turn off cell phones
- 1.5-2 hour class
- Any new people?



**Tammy Brown
has retired after
25 years of
service!!!!**



**TYLER IS THE NEW
REPUBLICAN DIRECTOR
OF JCEB!!!!!!!!!!!!!!**



Absentee Voting

Mon-Fri 8:30 am - 5:00 pm

Sat. 8:30 am - 12:30 pm

Independence Office

110 N Liberty St

Independence, MO 64050

Woods Chapel Community of Christ

500 NE Woods Chapel Rd

Lee's Summit, MO 64064

Closed Monday, Aug. 3rd

ABSENTEE



VOTE

ABSENTEE



VOTE

ABSENTEE



VOTE

ABSENTEE



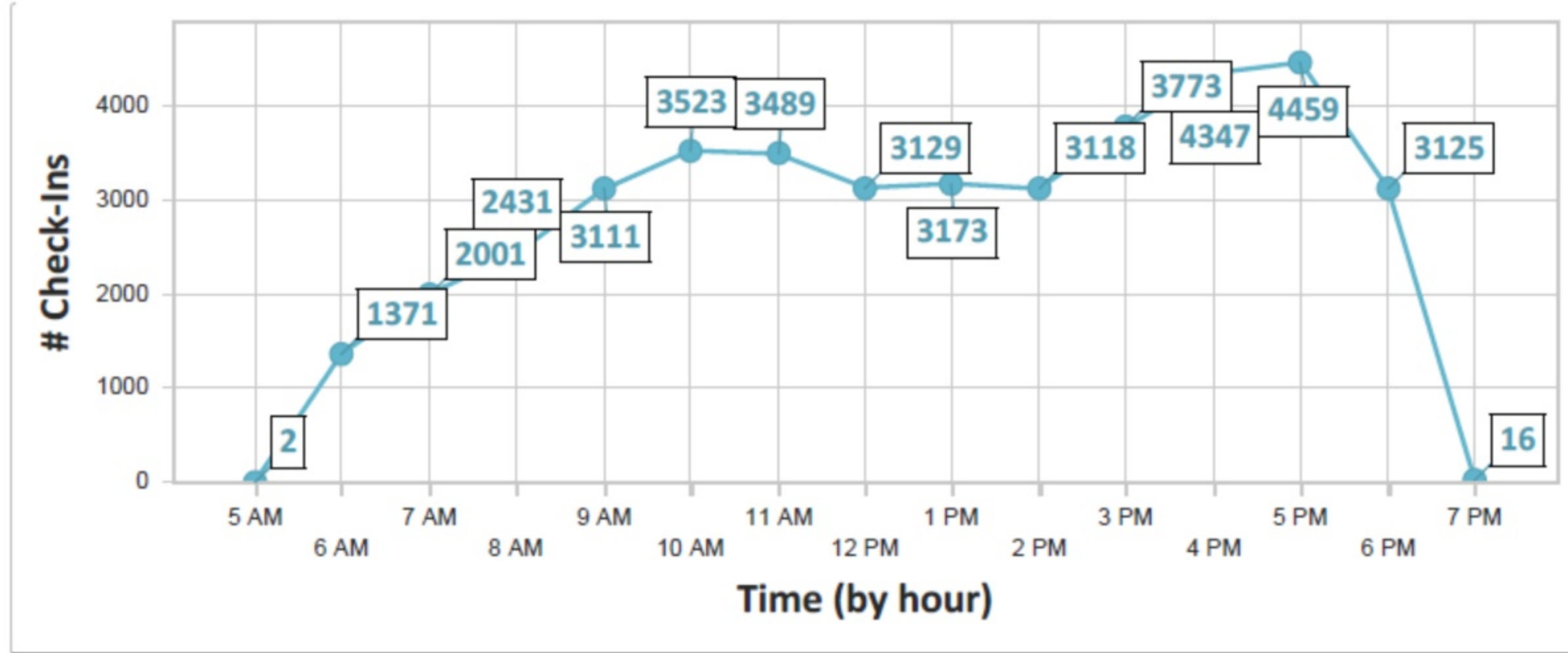
VOTE

April 7, 2026 Election

41,068 check ins

18.3% turnout

Check-Ins by Hour



What is this election?

- *"Primary Election"*
- *US House Rep, State Auditor, State Rep, State Senate*
- *Jackson County Legislature & Committeepople*
- *City of Lee's Summit Question*
- *Town of Unity Village Question*



Turnout: Around 25%-35%

What to Wear

JCEB asks that each poll worker look PROFESSIONAL!



- Nice shirt
- Jeans or slacks
- JCEB apparel
- Decent shorts

No PJ's, costumes or athletic shorts

Pollworker Attire:

NOTHING POLITICAL WHATSOEVER



Voter Attire:

**NO ELECTIONEERING ITEMS:
ANYTHING REPRESENTING POLITICAL PARTIES,
CANDIDATES, OR ISSUES ON THE BALLOT**

What Do I Bring?



Food Drinks Snacks Jacket Medication Cushion Entertainment

Election Day Timeline

4:55 AM- Arrive at the polling location you are assigned to

5:00 AM- Walking in & setting up equipment

BIPARTISAN TEAM!! 1 DEMOCRAT + 1 REPUBLICAN

6:00 AM- Polls OPEN

7:00 PM- Polls CLOSE

(Everyone in line at 7:00 PM has the right to vote)

Election Day Team

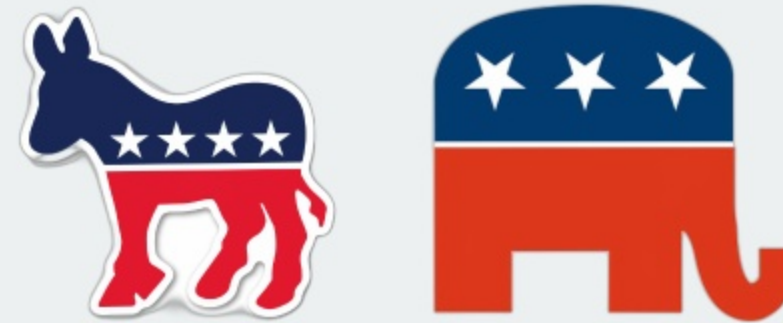
Supervisory Judges- Judges in charge of the poll. Bring TM, ballots, and other supplies to drop off location after closing the poll.

Judges- Hand out ballots, stickers, and assist voters in the poll.

E-judges- Check ID's and process voter check-in

Deputies- Bipartisan team who make rounds during the day to check on the judges and their poll. They carry extra supplies if needed.

We all work as a bipartisan team on Election Day!



Judge Oath

Township: _____ Precinct: _____

JACKSON COUNTY ELECTION BOARD

ELECTION JUDGE OATH & PAYROLL SHEET

Each Judge ***MUST print AND sign*** their name on this payroll sheet & election judge oath. Enclose the sheet in the return payroll envelope and place inside the ballot carrier with the ballot cards.

I solemnly swear that I will impartially discharge the duties of judge according to law, to the best of my ability and that I will not disclose how any voter has voted, unless I am required to do so as a witness in a proper judicial proceeding. I also affirm that I will not allow any person to vote who is not entitled to vote and that I will make no statement nor give any information of any kind tending in any way to show the state of the count prior to the close of the polls on Election Day. I certify that my name or the name of a relative within the second degree, by consanguinity or affinity, is not on the ballot at this polling place. I further certify that I am not related to the members of the Jackson County Board of Election Commissioners: Michael K. Whitehead, Colleen M. Scott, Henry R. Carner, and Lyle K. Query within the fourth degree of consanguinity or affinity.

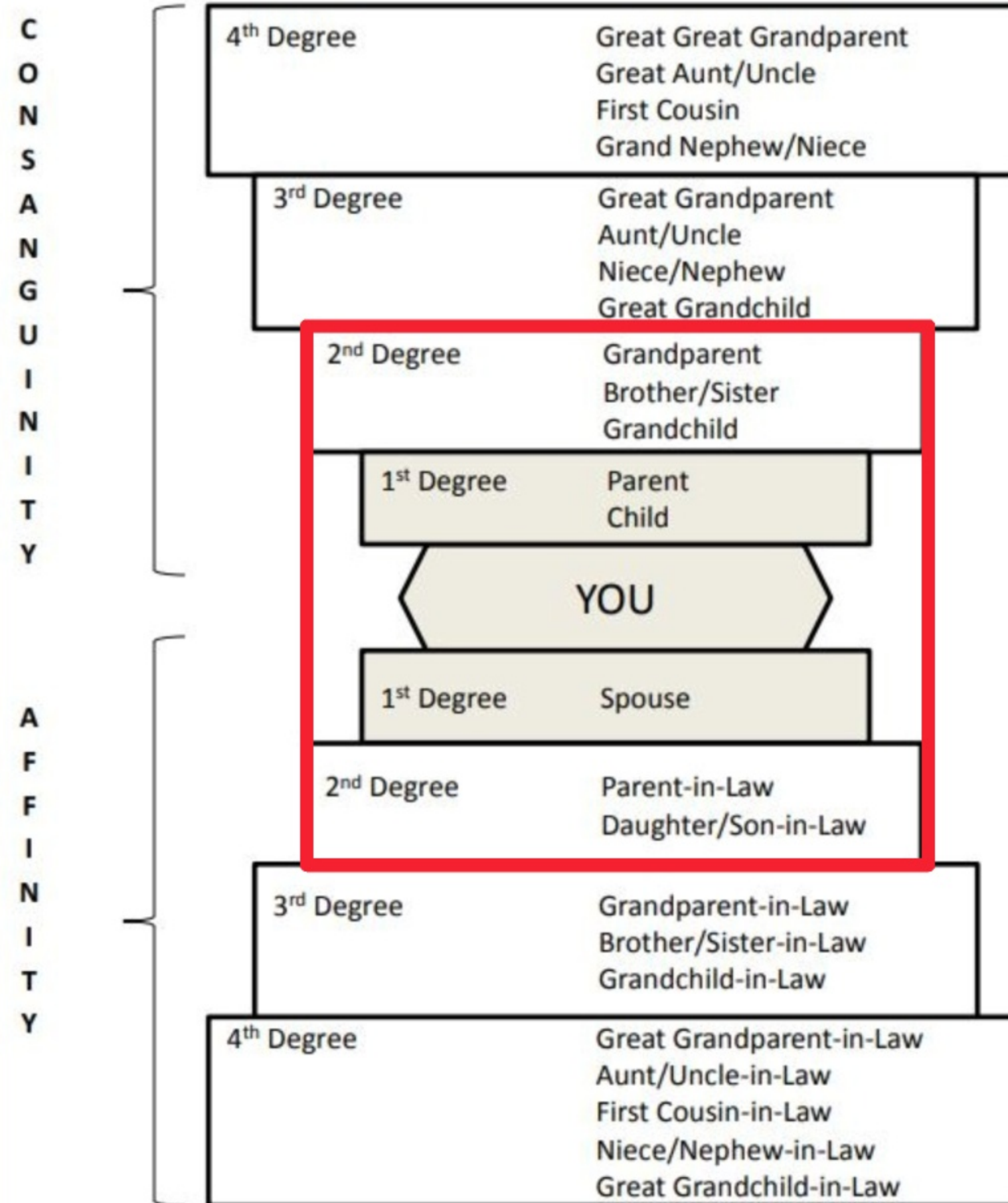
Sworn and subscribed to before me

this _____ day of _____, _____

(Republican) Poll Worker Print Name _____ Signature _____	(Democrat) Poll Worker Print Name _____ Signature _____
(Republican) Poll Worker Print Name _____ Signature _____	(Democrat) Poll Worker Print Name _____ Signature _____
(Republican) Poll Worker Print Name _____ Signature _____	(Democrat) Poll Worker Print Name _____ Signature _____
(Republican) Poll Worker Print Name _____ Signature _____	(Democrat) Poll Worker Print Name _____ Signature _____
(Republican) Poll Worker Print Name _____ Signature _____	(Democrat) Poll Worker Print Name _____ Signature _____
(Republican) Poll Worker Print Name _____ Signature _____	(Democrat) Poll Worker Print Name _____ Signature _____

- Form a huddle or circle and choose someone to read aloud
- Judge Oath will be at the top of the payroll form at the polling location
- Please read the oath before signing the payroll form
- Found in the Red Folder on Election Day

IMMEDIATE FAMILY MEMBERS



Note: Step relationships (step-brother, step-father, etc.) are considered to be the same as blood relationships.

EQUIPMENT SECURITY CAGE



Equipment Security Cage



Step 1

Enter Code that was sent to Supervisor Judges

Take out key and slide silver rectangle left to unlatch top of lock box.

Step 2



Step 3

Use the key to unlock the padlock.

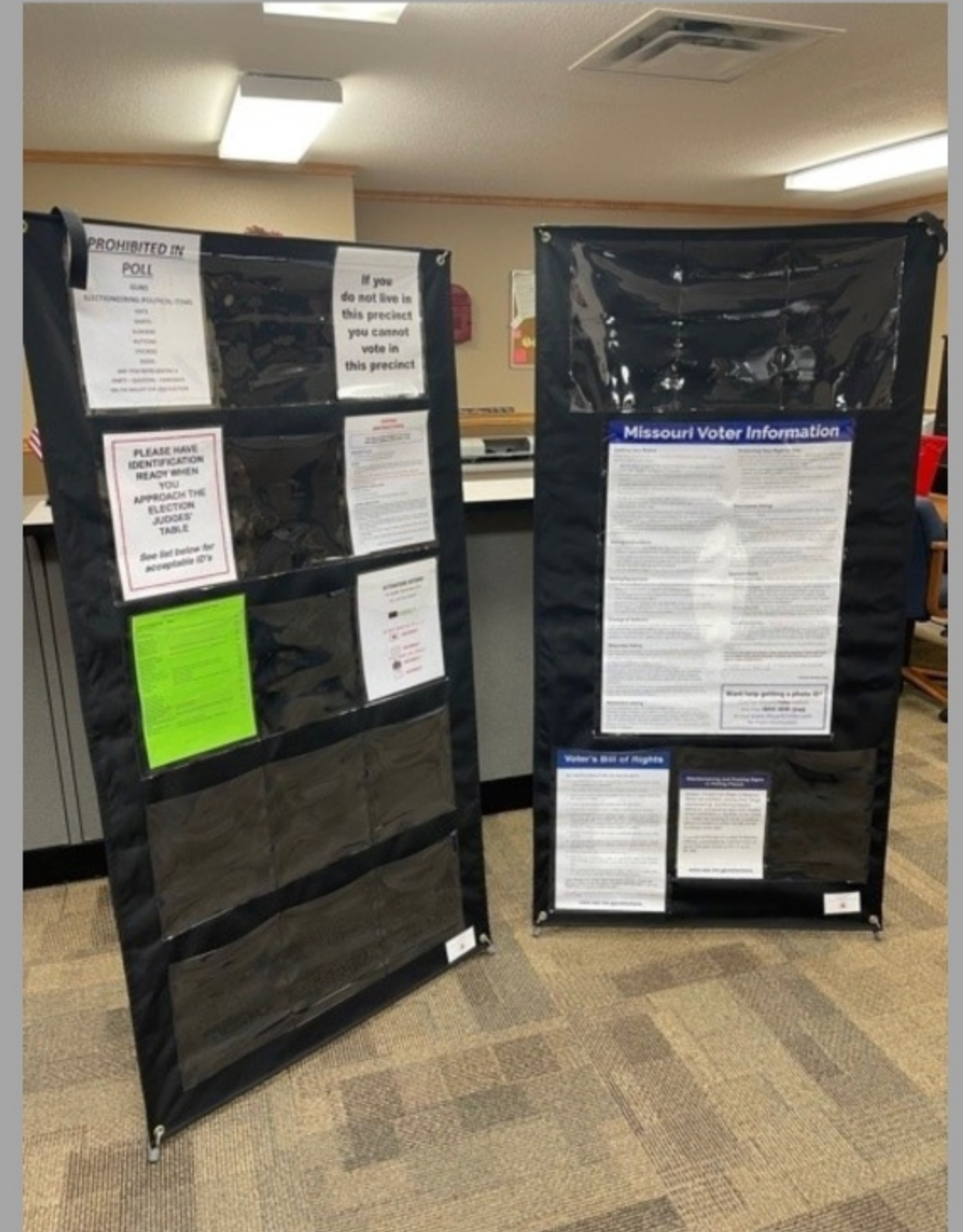
Lock key back inside lock box to use at the end of the day

SIGN DISPLAY



You will need to post **SAMPLE BALLOTS** in empty sleeves

Remove **SAMPLE BALLOTS ONLY** at the end of the day.



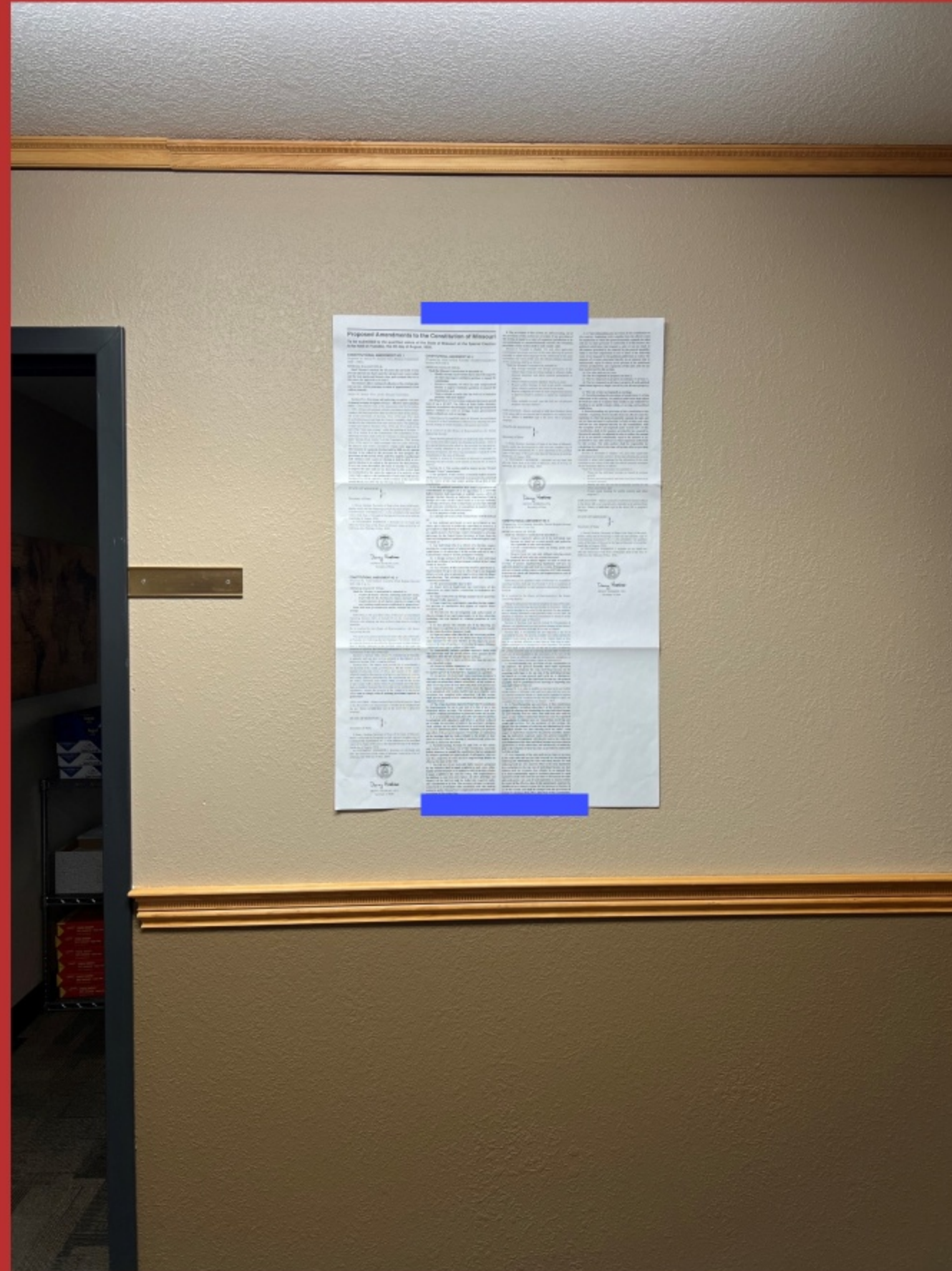
Sample Ballots

- Found in RED Folder
- Color = TAN
- Place in sign board at eye-level
- Remove at the end of the day

OFFICIAL BALLOT		
JACKSON COUNTY, MISSOURI		2-REP-S
PRIMARY ELECTION		
AUGUST 4, 2026		
JUDGES INITIALS 0 INSTRUCTIONS TO VOTERS Using blue or black ink, completely fill in the oval next to the candidate or question response of your choice like this:  Fill in the box completely. DO NOT MARK OUTSIDE OF THE BOX. VOTE BOTH SIDES OF BALLOT, IF APPLICABLE. To cast a vote for a write-in, use blue or black ink to fill in the box corresponding to that office. Write in the candidate's name on the write-in line provided.		
STATE AUDITOR (Vote for ONE)	CONSTITUTIONAL AMENDMENT NO. 2	CONSTITUTIONAL AMENDMENT NO. 4
☐ SCOTT FITZPATRICK	<i>Proposed by 103rd General Assembly, (First Regular Session) HCS HJR Nos. 23 and 3</i>	<i>Proposed by 103rd General Assembly (Second Extraordinary Session) HCS HJR No. 3</i>
☐ GERALD (JERRY) WISTRAND JR.	Shall the Missouri Constitution be amended to:	Shall the Missouri Constitution be amended to:
UNITED STATES REPRESENTATIVE DISTRICT 5 (Vote for ONE)	• require all charter counties, including Jackson County, to provide for the election of a county assessor; and • require assessors in all charter counties to comply with any training requirements established by general law?	• Modify current requirements that a statewide majority of voters may approve initiative petitions to amend the constitution; • Require a majority of voters in each congressional district to approve initiative petitions to amend the constitution; and • Make available to each voter the full text of initiative petitions with their ballot?
☐ BRAD PATTY	State and local governmental entities estimate no costs or savings.	The Department of Corrections estimates increased annual costs of up to \$21,817. The Office of State Public Defender estimates an unknown fiscal impact. Other state governmental entities estimate no costs or savings. Local governmental entities estimate no costs or savings.
☐ BRETT HUEFFMEIER	☐ YES	☐ YES
☐ TAYLOR BURKS	☐ NO	☐ NO
☐ RICK BRATTIN		
☐ BERTON A. KNOX		
☐ MICAH BEEBE		
STATE REPRESENTATIVE DISTRICT 21 (Vote for ONE)		
☐ MICHAEL YOUNG		
CONSTITUTIONAL AMENDMENT NO. 1		
<i>Proposed by Article IV, Section 47 (c) (Second Regular Session) SJR No. 1</i>		
Shall Missouri continue for 10 years the one-tenth of one percent sales/use tax that is used for soil and water conservation and for state parks and historic sites, and resubmit this tax to the voters for approval in 10 years?		
The measure allows continued collection of the existing sales and use tax, which generates revenue of approximately \$140 million annually.		
☐ YES		
☐ NO		

Please use BLUE masking
tape to tape the Fair
Ballot Language poster
on wall, door, or cage so
that it is visible to voters.

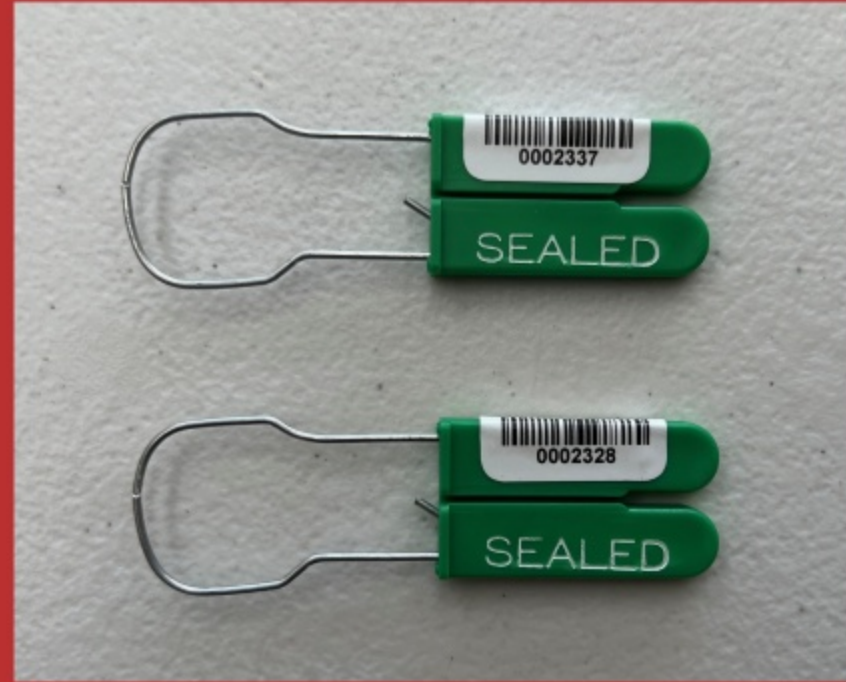
Found in BLUE folder!



Seal Check



- Form will be in the Header Ballot Envelope
- Write down the seal numbers
- Place broken seals in your Blue Supply Box or clear zip lock
- Use pliers if having trouble



ADA



PBC



ICEB Security

Seal Check

Please write down the numbers on each of the following security seals.

PBC Case (Split Seal)	# <u>5864</u>
ADA Case (Split Seal)	# <u>7760</u>
Equipment Cage	# <u>81482</u>
(Tape Seals) 2 Seal Numbers	# <u>33958</u>

John Smith

Republican Supervisor Signature

Susan Jones

Democrat Supervisor Signature

PR-28

Township-Precinct

Once completed please place in Completed Forms Envelope.

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AUGUST 4, 2026
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WATCHERS

PROVISIONAL,
STANDBYS,
PROTOCOL & CLOSING

Trainer: Carl Falco

Types of Polls

Regular

- One set of judges
- One set of ballots

Split

- One set of judges
- Different ballots
- 16- 2 way Split Polls
- 1- 3 way Split Poll
(Connection Point Church)

Multiple

- Multiple sets of judges
- Different ballots
- Different 5 digit ballot ID #s
- 18 Multi Polls

125 Polls

102 Buildings

PR-72

County
Legislative
District 1



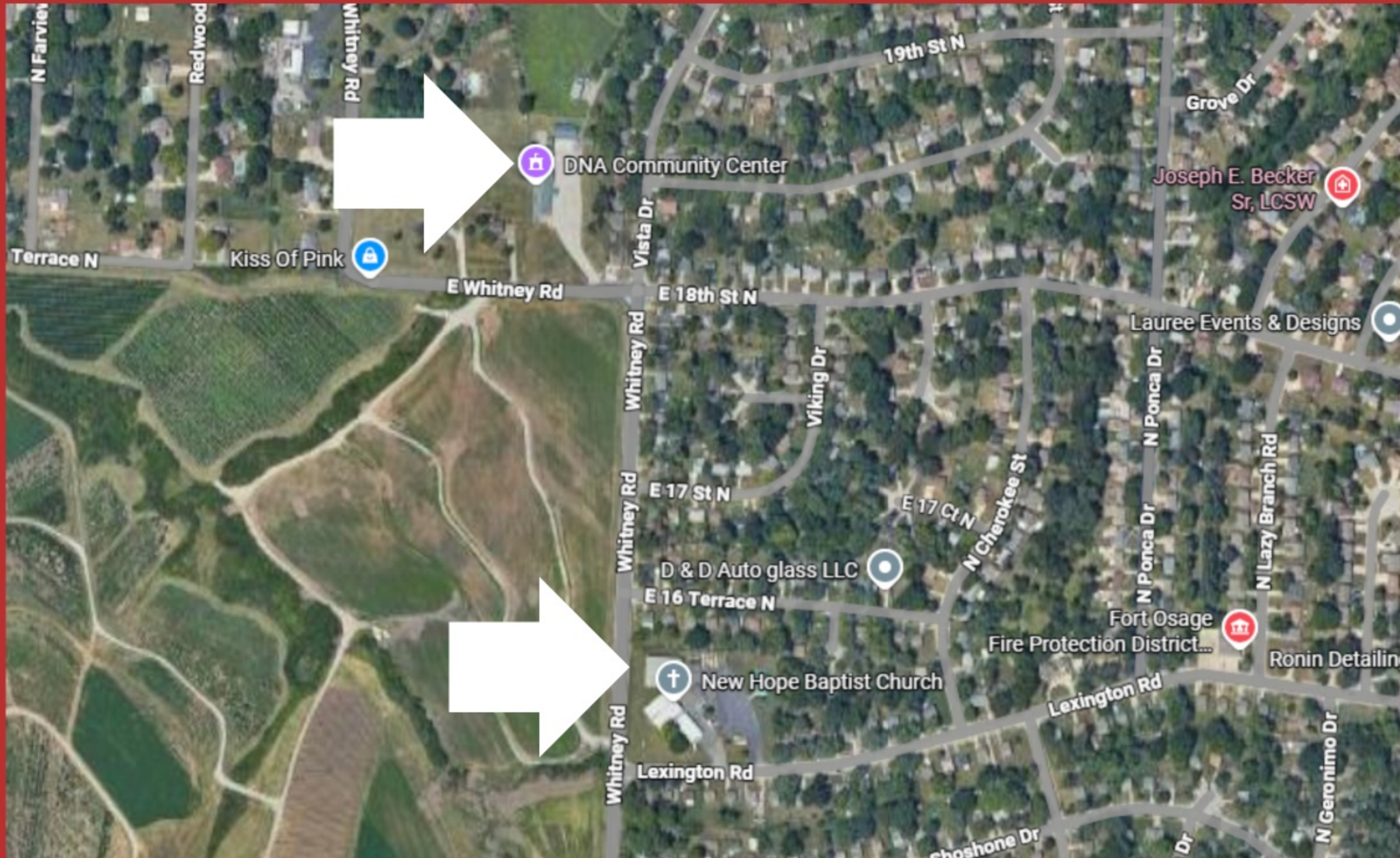
County
Legislative
District 2

MULTI-POLLS

(Created due to different state
rep. & congressional districts)

Van Horn HS
Abraham Mallinson Elementary
Pioneer Ridge MS
DNA Community Center
Ebenezer United Church
Buckner Elementary
Truman High School
Indian Trails Elememtery
Lee's Summit Christian Church
Cordill-Mason Elementary
Harvest Baptist Church
Blue Springs Christian Church
Mason Elementary
Oak Grove Performing Arts Center
East Independence Branch Library
Brittany Hill Middle School
Chapel Hill Presbyterian Church
Blue Springs South Aquatic Center

New Hope Baptist Church has been replaced with DNA Community Center



Ballot Check-In

CHECKING IN

- Unpack ALL ballots
- Check in your ballots by counting and placing a check mark in the box next to the number of ballots issued
- Add number of ballots together and place number in "Total Ballots Received"
- Initial on correct party after ballots have been checked in

BOTTOM HALF FILLED OUT AFTER POLLS CLOSE

- Lines A-G need to be filled out before signing the bottom portion of Certification
- Write down Grey Ballot Carrier seal number(s) on left side

Ballot Certification

Jackson County Board of Election Commissioners
Independence, Missouri

We hereby certify at the PRIMARY ELECTION held in Jackson County, Missouri on AUGUST 4, 2026 in PR 50 Township and Precinct(s) that the information on this sheet is correct. We further certify that all election judges were properly sworn-in. The ballots and the sample ballots received at this poll contain the same information.

BALLOT COLOR		BALLOT ID #	CHECK IF CORRECT	
Color	WHITE- R	00720	☒	375 Total
Color	BLUE - D	00720	☒	275 Total
Color	PINK - L	00720	☒	5 Total
Color	GREEN - NP	00720	☒	10 Total

INITIALS OF JUDGES

Rep. _____	Rep. _____	Dem. _____	Dem. _____
Rep. _____	Rep. _____	Dem. _____	Dem. _____

TOTAL
BALLOTS
RECEIVED **665**

Election
Evening

Grey Ballot
Carrier
Seal Number

- (A) PBC Closing Report (Pages Cast)
- (B) Total number of Voters Checked In (Ask E-Judge)
- (C) Number of Spoiled Ballots
- (D) ADA Ballots - YES or NO
- (E) Number of Unused Ballots
- (F) Write-In Ballots - YES or NO
- (G) Number of Provisional Envelopes (If applicable)

- (A)
- (B)
- (C)
- (D)
- (E)
- (F)
- (G)

SIGNATURES OF JUDGES

Rep. _____	Dem. _____
Rep. _____	Dem. _____
Rep. _____	Dem. _____
Rep. _____	Dem. _____

Sworn Statement of judges (use only if you have a problem with this certification)

Ballot Certification

Jackson County Board of Election Commissioners Independence, Missouri

We hereby certify at the PRIMARY ELECTION held in Jackson County, Missouri on AUGUST 4, 2026 in PR 50 Township and Precinct(s) that the information on this sheet is correct. We further certify that all election judges were properly sworn-in. The ballots and the sample ballots received at this poll contain the same information.

BALLOT COLOR		BALLOT ID #	CHECK IF CORRECT	
Color	WHITE- R	00720	☒	375 Total
Color	BLUE - D	00720	☒	275 Total
Color	PINK - L	00720	☒	5 Total
Color	GREEN - NP	00720	☒	10 Total

INITIALS OF JUDGES

Rep. _____	Rep. _____	Dem. _____	Dem. _____
Rep. _____	Rep. _____	Dem. _____	Dem. _____

TOTAL
BALLOTS
RECEIVED

665

Election
Evening

(A) PBC Closing Report (Pages Cast)

(A)

Election Evening

Grey Ballot
Carrier
Seal Number

(A) PBC Closing Report (**Pages Cast**)

(B) Total number of Voters Checked In (**Ask E-Judge**)

(C) Number of Spoiled Ballots

(D) ADA Ballots - **YES or NO**

(E) Number of Unused Ballots

(F) Write-In Ballots - **YES or NO**

(G) Number of Provisional Envelopes (**If applicable**)

(A)

(B)

(C)

(D)

(E)

(F)

(G)

SIGNATURES OF JUDGES

Rep. _____
Rep. _____
Rep. _____
Rep. _____

Dem. _____
Dem. _____
Dem. _____
Dem. _____

Sworn Statement of judges (use only if you have a problem with this certification)

Split Poll Certification

Ballot Certification

Jackson County Board of Election Commissioners Independence, Missouri

We hereby certify at the PRIMARY ELECTION held in Jackson County, Missouri on AUGUST 4, 2026 in BR 09.10.11 - 0 Township and Precinct(s) that the information on this sheet is correct. We further certify that all election judges were properly sworn-in. The ballots and the sample ballots received at this poll contain the same information.

BALLOT COLOR		BALLOT ID #	CHECK IF CORRECT	
Color	WHITE- R	00370	☐	600 Total
Color	BLUE - D	00370	☐	850 Total
Color	PINK - L	00370	☐	10 Total
Color	GREEN - NP	00370	☐	20 Total

Rep. _____	Rep. _____	Dem. _____	Dem. _____
Rep. _____	Rep. _____	Dem. _____	Dem. _____

TOTAL
BALLOTS
RECEIVED _____

Election Evening

Grey Ballot
Carrier
Seal Number

- (A) PBC Closing Report (Pages Cast)
- (B) Total number of Voters Checked In (Ask E-Judge)
- (C) Number of Spoiled Ballots
- (D) ADA Ballots - YES or NO
- (E) Number of Unused Ballots
- (F) Write-In Ballots - YES or NO
- (G) Number of Provisional Envelopes (If applicable)

- (A)
- (B)
- (C)
- (D)
- (E)
- (F)
- (G)

SIGNATURES OF JUDGES

Rep. _____	Dem. _____
Rep. _____	Dem. _____
Rep. _____	Dem. _____
Rep. _____	Dem. _____

Sworn Statement of judges (use only if you have a problem with this certification)

Ballot Certification

Jackson County Board of Election Commissioners Independence, Missouri

We hereby certify at the PRIMARY ELECTION held in Jackson County, Missouri on AUGUST 4, 2026 in BR 09.10.11 - 1 Township and Precinct(s) that the information on this sheet is correct. We further certify that all election judges were properly sworn-in. The ballots and the sample ballots received at this poll contain the same information.

BALLOT COLOR		BALLOT ID #	CHECK IF CORRECT	
Color	WHITE- R	00371	☐	10 Total
Color	BLUE - D	00371	☐	10 Total
Color	PINK - L	00371	☐	5 Total
Color	GREEN - NP	00371	☐	5 Total



Rep. _____	Rep. _____	Dem. _____	Dem. _____
Rep. _____	Rep. _____	Dem. _____	Dem. _____

TOTAL
BALLOTS
RECEIVED _____

Multi Poll

Ballot Certification

Jackson County Board of Election Commissioners Independence, Missouri

We hereby certify at the PRIMARY ELECTION held in Jackson County, Missouri on AUGUST 4, 2026 in B1 01,02,03,10,11 Township and Precinct(s) that the information on this sheet is correct. We further certify that all election judges were properly sworn-in. The ballots and the sample ballots received at this poll contain the same information.

BALLOT COLOR		BALLOT ID #	CHECK IF CORRECT	
Color	WHITE - R	00010	☐	700 Total
Color	BLUE - D	00010	☐	700 Total
Color	PINK - L	00010	☐	20 Total
Color	GREEN - NP	00010	☐	30 Total

INITIALS OF JUDGES
Rep. _____ Dem. _____
Rep. _____ Dem. _____

TOTAL
BALLOTS
RECEIVED _____

Election Evening

Grey Ballot
Carrier
Seal Number

- (A) PBC Closing Report (Pages Cast)
- (B) Total number of Voters Checked In (Ask E-Judge)
- (C) Number of Spoiled Ballots
- (D) ADA Ballots - YES or NO
- (E) Number of Unused Ballots
- (F) Write-In Ballots - YES or NO
- (G) Number of Provisional Envelopes (If applicable)

- (A)
- (B)
- (C)
- (D)
- (E)
- (F)
- (G)

SIGNATURES OF JUDGES

Rep. _____ Dem. _____
Rep. _____ Dem. _____
Rep. _____ Dem. _____
Rep. _____ Dem. _____

Sworn Statement of judges (use only if you have a problem with this certification)

Ballot Certification

Jackson County Board of Election Commissioners Independence, Missouri

We hereby certify at the PRIMARY ELECTION held in Jackson County, Missouri on AUGUST 4, 2026 in B1 09 Township and Precinct(s) that the information on this sheet is correct. We further certify that all election judges were properly sworn-in. The ballots and the sample ballots received at this poll contain the same information.

BALLOT COLOR		BALLOT ID #	CHECK IF CORRECT	
Color	WHITE - R	00040	☐	30 Total
Color	BLUE - D	00040	☐	30 Total
Color	PINK - L	00040	☐	5 Total
Color	GREEN - NP	00040	☐	5 Total

INITIALS OF JUDGES
Rep. _____ Dem. _____
Rep. _____ Dem. _____

TOTAL
BALLOTS
RECEIVED _____

Election Evening

Grey Ballot
Carrier
Seal Number

- (A) PBC Closing Report (Pages Cast)
- (B) Total number of Voters Checked In (Ask E-Judge)
- (C) Number of Spoiled Ballots
- (D) ADA Ballots - YES or NO
- (E) Number of Unused Ballots
- (F) Write-In Ballots - YES or NO
- (G) Number of Provisional Envelopes (If applicable)

- (A)
- (B)
- (C)
- (D)
- (E)
- (F)
- (G)

SIGNATURES OF JUDGES

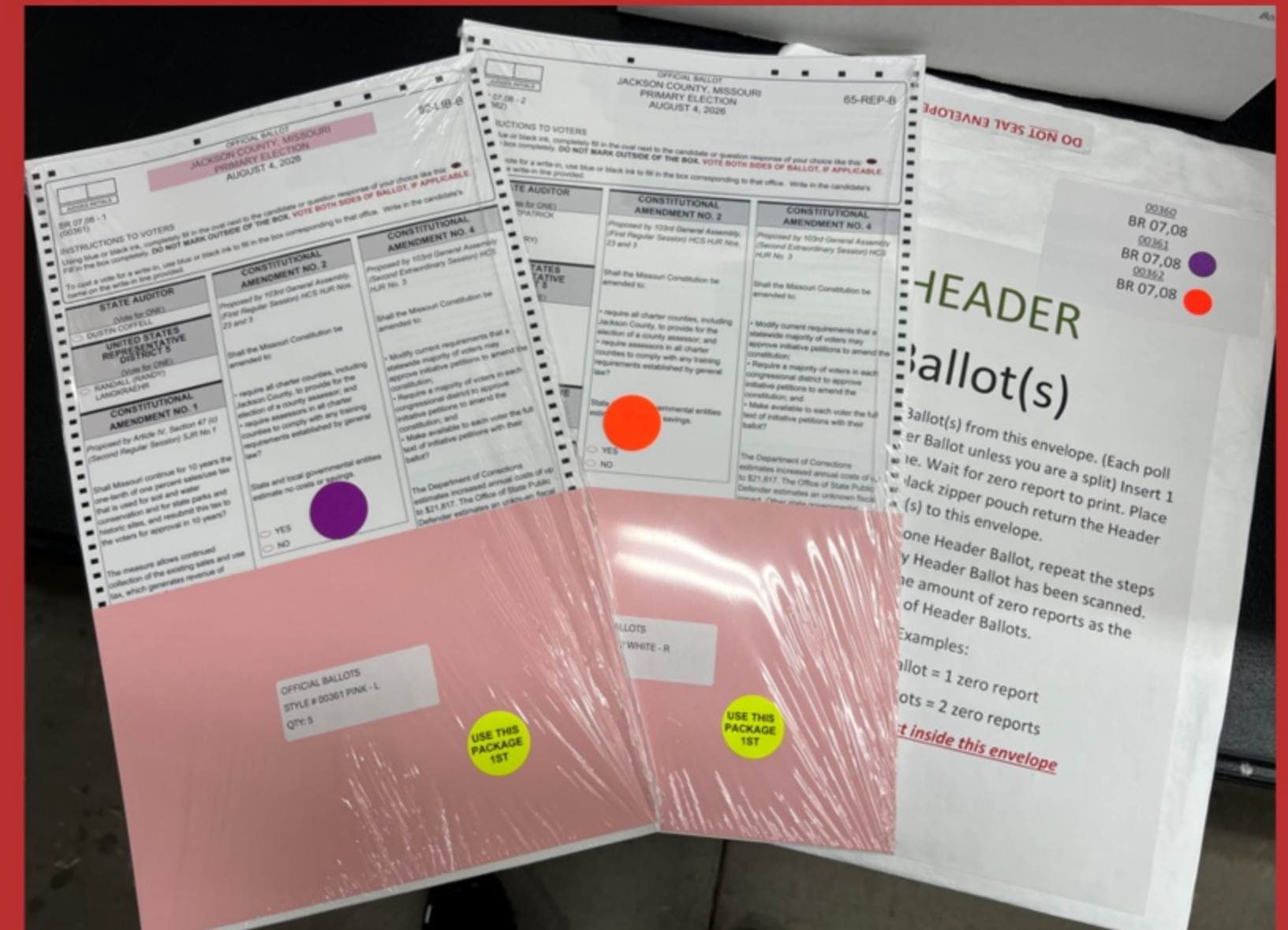
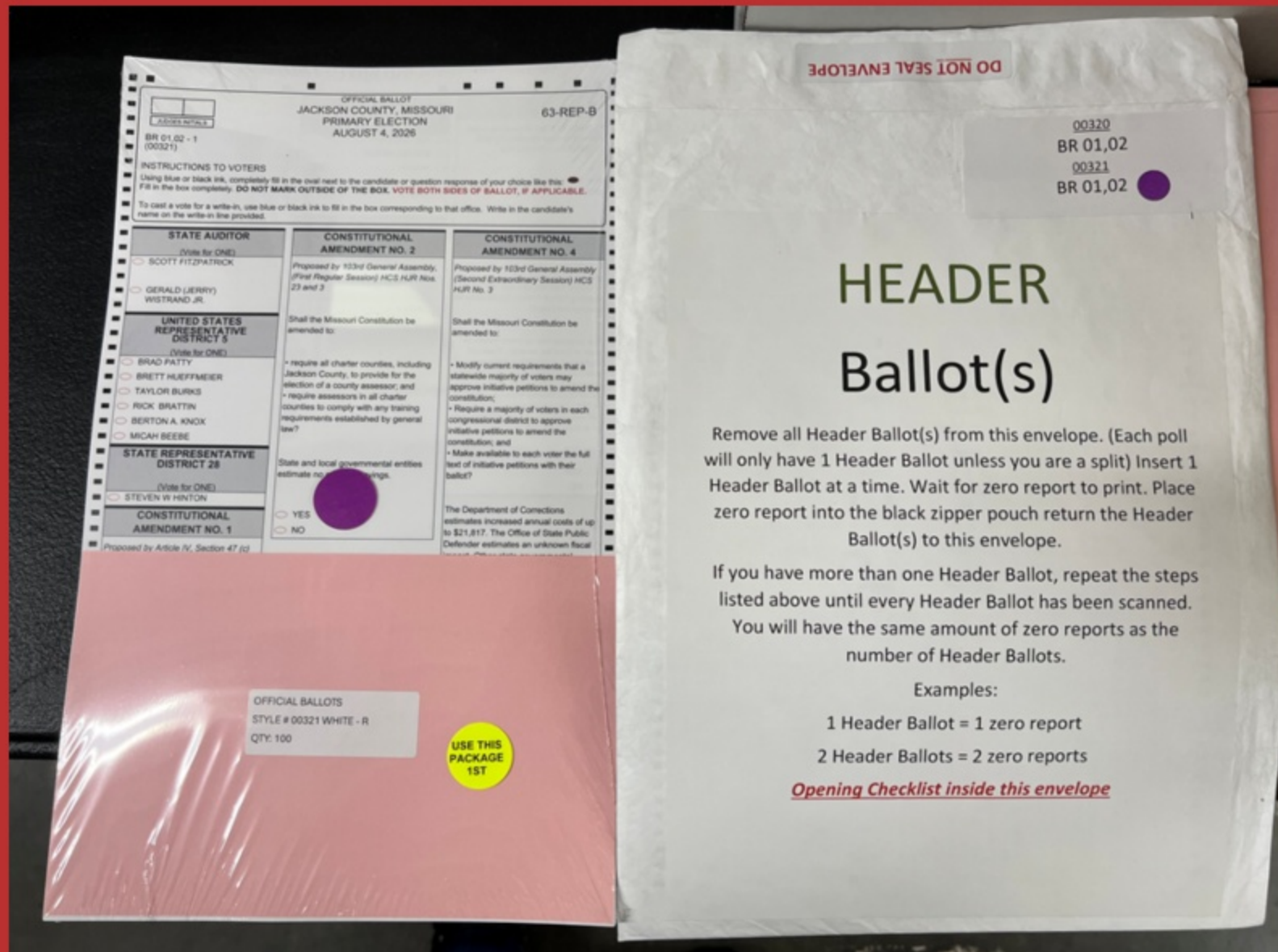
Rep. _____ Dem. _____
Rep. _____ Dem. _____
Rep. _____ Dem. _____
Rep. _____ Dem. _____

Sworn Statement of judges (use only if you have a problem with this certification)

- Ballots come in packages of 100
- Only open the packages as you need them
- You will see the sticker that says "USE THIS PACKAGE 1st"
- Use phone calculator if needed



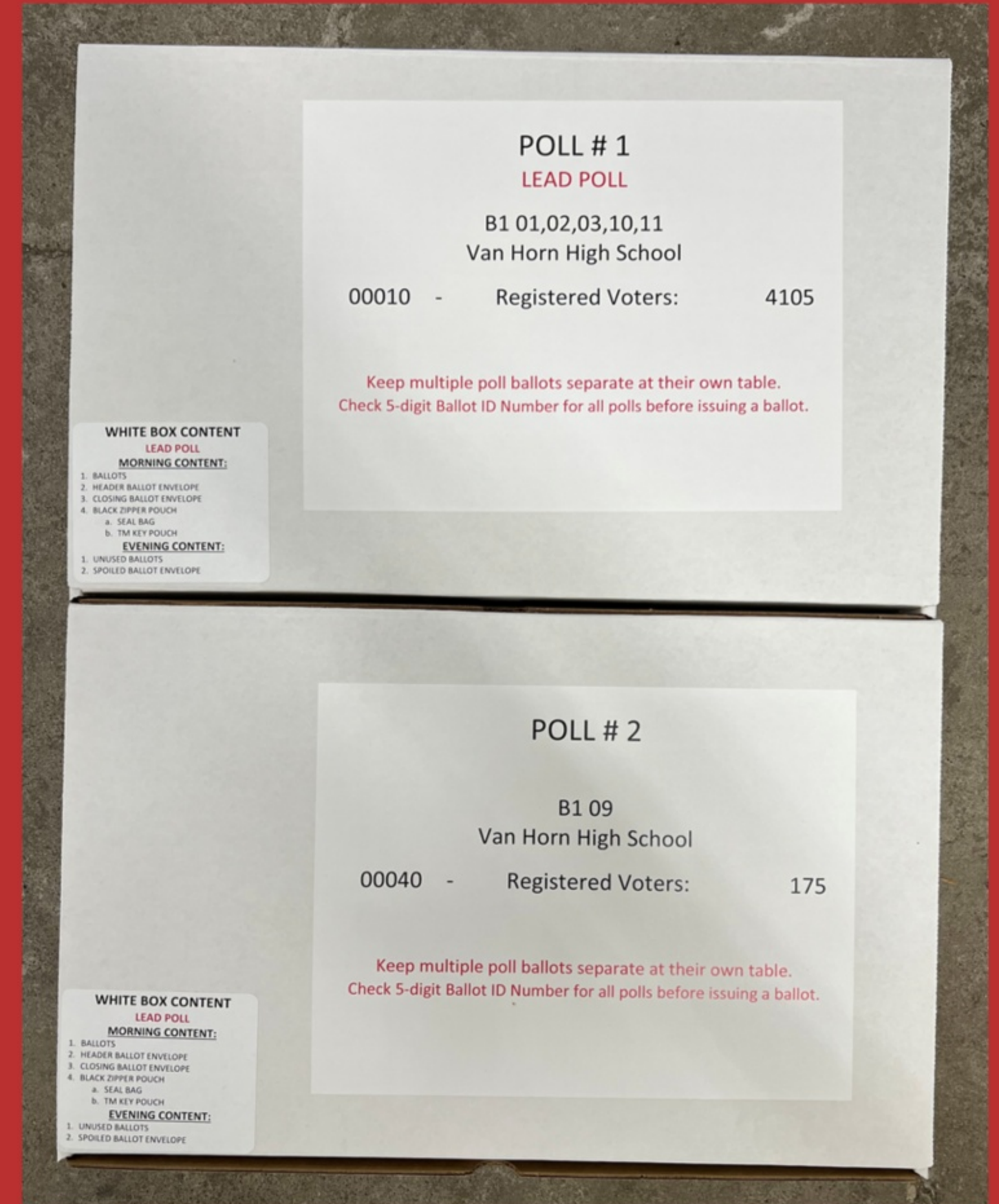
SPLIT POLL BALLOT PACKAGES



Colored dots go together!

Multiple Poll Ballots

Organized in white ballot boxes and labeled "Poll #1 & Poll #2" with township and precinct.



JUDGE TRAINING

AUGUST 4, 2026
PRIMARY ELECTION

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SETUP

JUDGE TABLE,
PBC, & ADA

ELECTIONEERS,
CHALLENGERS, &
WATCHERS

PROVISIONAL,
STANDBYS,
PROTOCOL & CLOSING

Trainer: Carl Falco

Opening Checklist

**Found in Red Folder,
& given in your
packet.**

Use it..... please.....

OPENING CHECKLIST 5:00AM-6:00AM

Open Equipment Security Cage- Supervisory Judges

- ☐ Remove all white ballot boxes
- ☐ White ballot boxes will be numbered to open (1 of 3, 2 of 3, 3 of 3, etc.)
- ☐ Open white ballot box "1" FIRST
- ☐ Remove and open HEADER BALLOT ENVELOPE
 - Check Header Ballot Envelope for the following items:
 - ☐ Header Ballot(s)
 - ☐ Ballot Certification
 - ☐ Pink JCEB Seal Check Form
- ☐ Remove Black Clear Zipper Pouch, take out Seal Bag
 - ☐ TM key pouch- **PLACE THE TM KEY POUCH WHERE YOU CAN FIND IT AT THE END OF THE DAY!**
- ☐ Remove Closing Ballot Envelope, **place in secure location for later use**
- ☐ Record blue seal tape numbers on Equipment Security Cage

Black Ballot Box and PBC- Supervisory Judges

- ☐ Arrange room and tables. PLACE BLACK BALLOT BOX IN THE APPROPRIATE LOCATION
- ☐ Open Black Ballot Box to make sure it is empty
- ☐ Seal Black Ballot Box lid with zip tie seal (small hole between handles of the Black Ballot Box)
- ☐ Break green split seal on PBC case (Make sure to record the seal number on JCEB Seal Check Form)
- ☐ Place the PBC on top of the Black Ballot Box. (Make sure handle is down) (Slide front end in first, then drop back end)
DO NOT MOVE BALLOT BOX AFTER PBC HAS BEEN PLACED ON TOP (BALLOT BOX WILL TIP OVER EASILY)
- ☐ **USE GOLD KEY TO LOCK PBC IN PLACE IN THE BACK BEHIND PBC.** (Keys are in the TM key pouch)
- ☐ Unlock PBC case with silver key, open the PBC lid and fold open the black privacy shields (There will be a notch on each side of the PBC for them to rest on)
- ☐ Lift PBC screen up and tilt it forward towards you
- ☐ Check paper in PBC printer (Open printer, pull piece of paper out and then close printer)
- ☐ Check that printer lid is closed (Press down on both sides of printer)
- ☐ Plug power cord into the back of PBC
- ☐ Plug power cord into power outlet
- ☐ Turn on the PBC (Switch on back near power cord)
- ☐ "Machine Info" report will print. Place in Black Clear Zipper Pouch

Opening the Election on the PBC- Supervisory Judges

- ☐ Open Header Ballot Envelope
- ☐ Remove ALL the header ballot(s). (There will be only one header ballot unless you are a split or multiple poll)
- ☐ Check to see if screen on PBC says "Insert the header ballot into the Ballot Reader Slot"
- ☐ Insert first header ballot (When light is green) into the PBC and wait for the Zero Report to print
- ☐ Compare Zero Report to Sample Ballots (in the red folder) to ensure all races are listed on the Zero Report.
- ☐ ALL judges sign the Zero Report and place inside of Black Clear Zipper Pouch
- ☐ Place header ballot back in Header Ballot Envelope
- ☐ When ALL header ballots have been run, press **"Done"** (Bottom left of PBC screen)
- ☐ PBC screen should now say "Please insert paper ballot"

ONLY if you have more than one header ballot

- ☐ Place 2nd header ballot into the PBC
- ☐ Wait for Zero Report to print and place in Black Clear Zipper Pouch. Place header ballot back in envelope
- ☐ Repeat if you have a 3rd or 4th header ballot

PBC & ADA SETUP



PBC & ADA SETUP



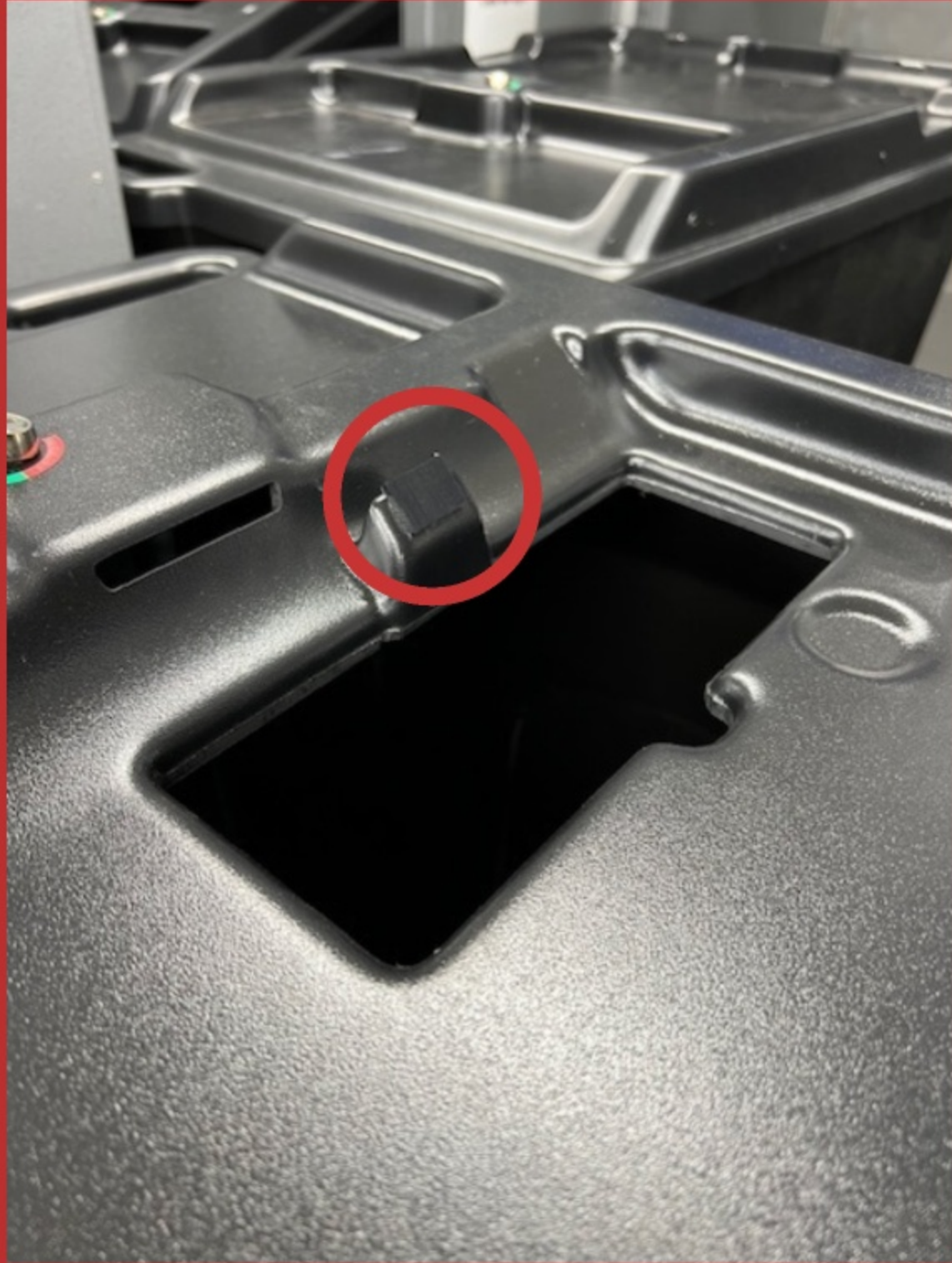
Make sure PBC is on ballot box correctly!



Do not be scared to adjust or reseal the PBC...







Header Ballots

ALL Header Ballots will be in the Header Ballot Envelope. The 2 Supervisor Judges will run ALL header ballots for entire polling location.

When opening PBC with header ballots there will be a Zero Report for every header ballot.

When closing, only 1 closing ballot will need to be run through PBC to get reports. Pay attention to the Township/Precinct when the Election Summary prints to make sure you have the correct summary to fill out your certification.

Zero Count	Election Summary	Zero Count	Election Summary																																																																																																												
JACKSON COUNTY, MISSOURI GENERAL MUNICIPAL ELECTION APRIL 7, 2020 Election Date Tue Apr 07, 2020 Report Printed: Mon Apr 27, 2020 10:57:16 AM CDT Software Version: 2.0 OS Version: OVO OS 2.0.00 Machine Name: UVS013057 Diagnostics: Passed Election ID 131 Election Version 61.2.2 Public Count 0 Protective Count 5516 Open Poll Mon Apr 27, 2020 10:56:57 AM CDT 88 05 00380 Pages Cast 0 Page: 1 INDEPENDENCE COUNCIL DISTRICT 3 (Vote for ONE) Total: 0 <table><tr><td>MIKE STEINMEYER</td><td>0</td><td>00.00%</td></tr><tr><td>DAN O'NEILL</td><td>0</td><td>00.00%</td></tr><tr><td>WRITEIN</td><td>0</td><td>00.00%</td></tr></table> BLUE SPRINGS R-4 SCHOOL DISTRICT DIRECTOR (Vote for THREE) Total: 0 <table><tr><td>JEFF SIEMS</td><td>0</td><td>00.00%</td></tr><tr><td>KAY F. COEN</td><td>0</td><td>00.00%</td></tr><tr><td>DALE WALKUP</td><td>0</td><td>00.00%</td></tr><tr><td>STEVEN WESTERMANN</td><td>0</td><td>00.00%</td></tr><tr><td>WRITEIN</td><td>0</td><td>00.00%</td></tr><tr><td>WRITEIN</td><td>0</td><td>00.00%</td></tr><tr><td>WRITEIN</td><td>0</td><td>00.00%</td></tr></table>	MIKE STEINMEYER	0	00.00%	DAN O'NEILL	0	00.00%	WRITEIN	0	00.00%	JEFF SIEMS	0	00.00%	KAY F. COEN	0	00.00%	DALE WALKUP	0	00.00%	STEVEN WESTERMANN	0	00.00%	WRITEIN	0	00.00%	WRITEIN	0	00.00%	WRITEIN	0	00.00%	JACKSON COUNTY, MISSOURI GENERAL MUNICIPAL ELECTION APRIL 7, 2020 Election Date Tue Apr 07, 2020 Report Printed: Mon Apr 27, 2020 10:59:20 AM CDT Software Version: 2.0 OS Version: OVO OS 2.0.00 Machine Name: UVS013057 Election ID 131 Election Version 61.2.2 Public Count 10 Protective Count 5526 Open Poll Mon Apr 27, 2020 10:56:57 AM CDT Close Poll Mon Apr 27, 2020 10:58:58 AM CDT 88 05 00380 Pages Cast 5 Page Count 1 5 INDEPENDENCE COUNCIL DISTRICT 3 (Vote for ONE) Total: 5 <table><tr><td>MIKE STEINMEYER</td><td>2</td><td>40.00%</td></tr><tr><td>DAN O'NEILL</td><td>2</td><td>40.00%</td></tr><tr><td>WRITEINS</td><td>1</td><td>20.00%</td></tr></table> BLUE SPRINGS R-4 SCHOOL DISTRICT DIRECTOR (Vote for THREE) Total: 5 <table><tr><td>JEFF SIEMS</td><td>1</td><td>20.00%</td></tr><tr><td>KAY F. COEN</td><td>1</td><td>20.00%</td></tr><tr><td>DALE WALKUP</td><td>1</td><td>20.00%</td></tr><tr><td>STEVEN WESTERMANN</td><td>1</td><td>20.00%</td></tr><tr><td>WRITEINS</td><td>1</td><td>20.00%</td></tr></table>	MIKE STEINMEYER	2	40.00%	DAN O'NEILL	2	40.00%	WRITEINS	1	20.00%	JEFF SIEMS	1	20.00%	KAY F. COEN	1	20.00%	DALE WALKUP	1	20.00%	STEVEN WESTERMANN	1	20.00%	WRITEINS	1	20.00%	JACKSON COUNTY, MISSOURI GENERAL MUNICIPAL ELECTION APRIL 7, 2020 Election Date Tue Apr 07, 2020 Report Printed: Mon Apr 27, 2020 10:57:02 AM CDT Software Version: 2.0 OS Version: OVO OS 2.0.00 Machine Name: UVS013057 Diagnostics: Passed Election ID 131 Election Version 61.2.2 Public Count 0 Protective Count 5516 Open Poll Mon Apr 27, 2020 10:56:57 AM CDT 88 03 00100 Pages Cast 0 Page: 1 INDEPENDENCE COUNCIL DISTRICT 2 (Vote for ONE) Total: 0 <table><tr><td>CURT DOUGHERTY</td><td>0</td><td>00.00%</td></tr><tr><td>BRICE STEWART</td><td>0</td><td>00.00%</td></tr><tr><td>WRITEIN</td><td>0</td><td>00.00%</td></tr></table> FORT OSAGE R-1 SCHOOL DISTRICT DIRECTOR (Vote for THREE) Total: 0 <table><tr><td>DAVID L. SHROUT</td><td>0</td><td>00.00%</td></tr><tr><td>KELLY K. SCOTT</td><td>0</td><td>00.00%</td></tr><tr><td>CHRISTOPHER T. GROSS</td><td>0</td><td>00.00%</td></tr><tr><td>GARY A. THOMPSON</td><td>0</td><td>00.00%</td></tr><tr><td>WRITEIN</td><td>0</td><td>00.00%</td></tr><tr><td>WRITEIN</td><td>0</td><td>00.00%</td></tr><tr><td>WRITEIN</td><td>0</td><td>00.00%</td></tr></table>	CURT DOUGHERTY	0	00.00%	BRICE STEWART	0	00.00%	WRITEIN	0	00.00%	DAVID L. SHROUT	0	00.00%	KELLY K. SCOTT	0	00.00%	CHRISTOPHER T. GROSS	0	00.00%	GARY A. THOMPSON	0	00.00%	WRITEIN	0	00.00%	WRITEIN	0	00.00%	WRITEIN	0	00.00%	JACKSON COUNTY, MISSOURI GENERAL MUNICIPAL ELECTION APRIL 7, 2020 Election Date Tue Apr 07, 2020 Report Printed: Mon Apr 27, 2020 10:59:11 AM CDT Software Version: 2.0 OS Version: OVO OS 2.0.00 Machine Name: UVS013057 Election ID 131 Election Version 61.2.2 Public Count 10 Protective Count 5526 Open Poll Mon Apr 27, 2020 10:56:57 AM CDT Close Poll Mon Apr 27, 2020 10:58:58 AM CDT 88 03 00100 Pages Cast 5 Page Count 1 5 INDEPENDENCE COUNCIL DISTRICT 2 (Vote for ONE) Total: 5 <table><tr><td>CURT DOUGHERTY</td><td>2</td><td>40.00%</td></tr><tr><td>BRICE STEWART</td><td>3</td><td>60.00%</td></tr><tr><td>WRITEINS</td><td>0</td><td>00.00%</td></tr></table> FORT OSAGE R-1 SCHOOL DISTRICT DIRECTOR (Vote for THREE) Total: 5 <table><tr><td>DAVID L. SHROUT</td><td>2</td><td>40.00%</td></tr><tr><td>KELLY K. SCOTT</td><td>1</td><td>20.00%</td></tr><tr><td>CHRISTOPHER T. GROSS</td><td>1</td><td>20.00%</td></tr><tr><td>GARY A. THOMPSON</td><td>1</td><td>20.00%</td></tr><tr><td>WRITEINS</td><td>0</td><td>00.00%</td></tr></table>	CURT DOUGHERTY	2	40.00%	BRICE STEWART	3	60.00%	WRITEINS	0	00.00%	DAVID L. SHROUT	2	40.00%	KELLY K. SCOTT	1	20.00%	CHRISTOPHER T. GROSS	1	20.00%	GARY A. THOMPSON	1	20.00%	WRITEINS	0	00.00%
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Morning Priorities

During your opening process, if something happens that KEEPS you from opening up on time, call JCEB.

- Judges accounted for
- Ballots checked in
- Tablets up and running
- PBC up and running

ADA is not urgent at 5AM. Please wait before calling JCEB.

JUDGE TRAINING

AUGUST 4, 2026
PRIMARY ELECTION

ELECTION
DAY INFO

TYPE OF
POLLS

SETUP

JUDGE TABLE,
PBC, & ADA

ELECTIONEERS,
CHALLENGERS, &
WATCHERS

PROVISIONAL,
STANDBYS,
PROTOCOL & CLOSING

Trainer: Carl Falco

PRIMARY ELECTION

- The State of Missouri is an open primary state.
- Voters will have to state which Party ballot they would like to receive.
- Voters can register under a political party, but that is not tied to their ballot.
- ONLY 1 BALLOT PER VOTER

REPUBLICAN (REP).....White Ballot

DEMOCRATIC (DEM).....Blue Ballot

LIBERTARIAN (LIB).....Pink Ballot

NON-PARTISAN (NP).....Green Ballot
(QUESTIONS ONLY)

ONLY **ONE** BALLOT PER VOTER

ALL PARTY BALLOTS HAVE THE NON-PARTISAN ISSUES (IF APPLICABLE)

SOME POLLS MAY NOT HAVE NON-PARTISAN ISSUES

Non-Partisan Ballots:

- **City Lee's summit**
- **Town of Unity Village**
- **State of MO Constitutional Amendments**

"WHICH PARTY BALLOT WOULD YOU LIKE?"

- Verbally
- Point
- Color

Judges must then verbally confirm the party ballot they are handing out.



JUDGES INITIALS	

B1 01,02,03,10,11
(00010)

OFFICIAL BALLOT
JACKSON COUNTY, MISSOURI
PRIMARY ELECTION
AUGUST 4, 2026

2-REP-B

JUDGES INITIALS	

B1 01,02,03,10,11
(00010)

OFFICIAL BALLOT
JACKSON COUNTY, MISSOURI
PRIMARY ELECTION
AUGUST 4, 2026

3-DEM-B

JUDGES INITIALS	

B1 01,02,03,10,11
(00010)

OFFICIAL BALLOT
JACKSON COUNTY, MISSOURI
PRIMARY ELECTION
AUGUST 4, 2026

4-LIB-B

JUDGES INITIALS	

B1 01,02,03,10,11
(00010)

OFFICIAL BALLOT
JACKSON COUNTY, MISSOURI
PRIMARY ELECTION
AUGUST 4, 2026

1-NP-B

INSTRUCTIONS TO VOTERS

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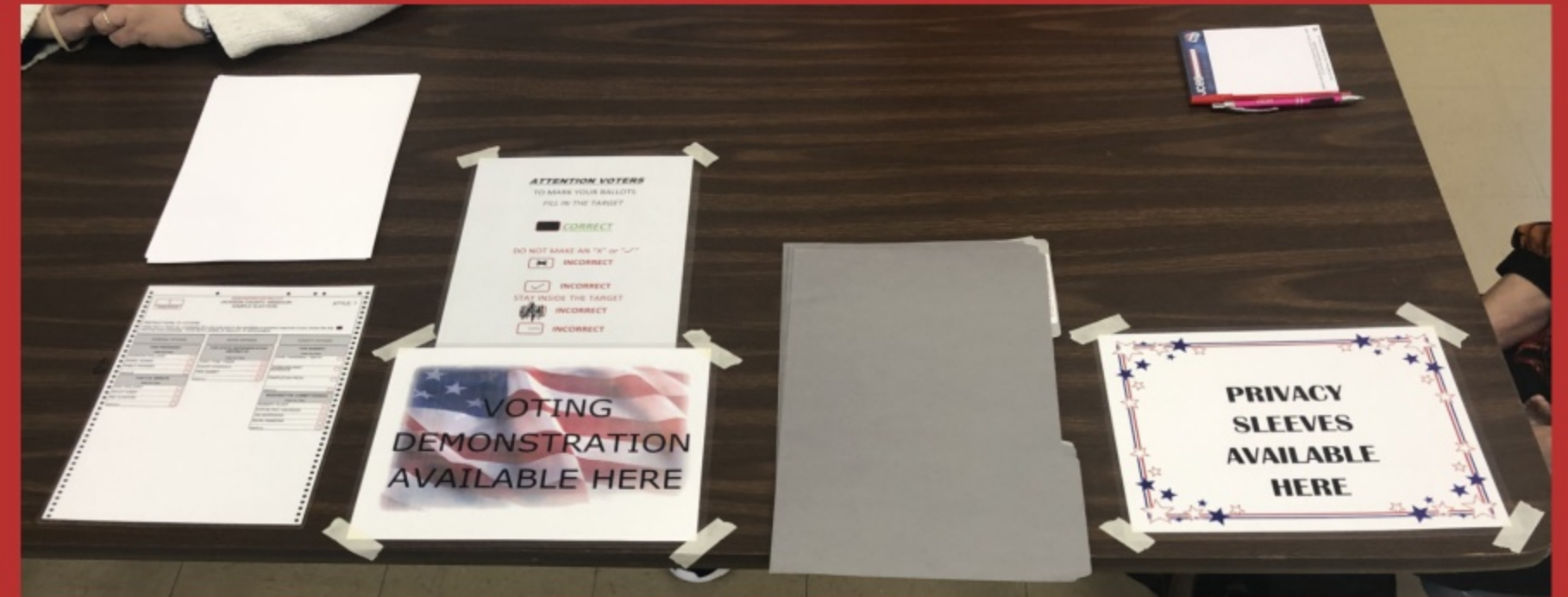
CONSTITUTIONAL

CONSTITUTIONAL

CONSTITUTIONAL

Judge Table Duties

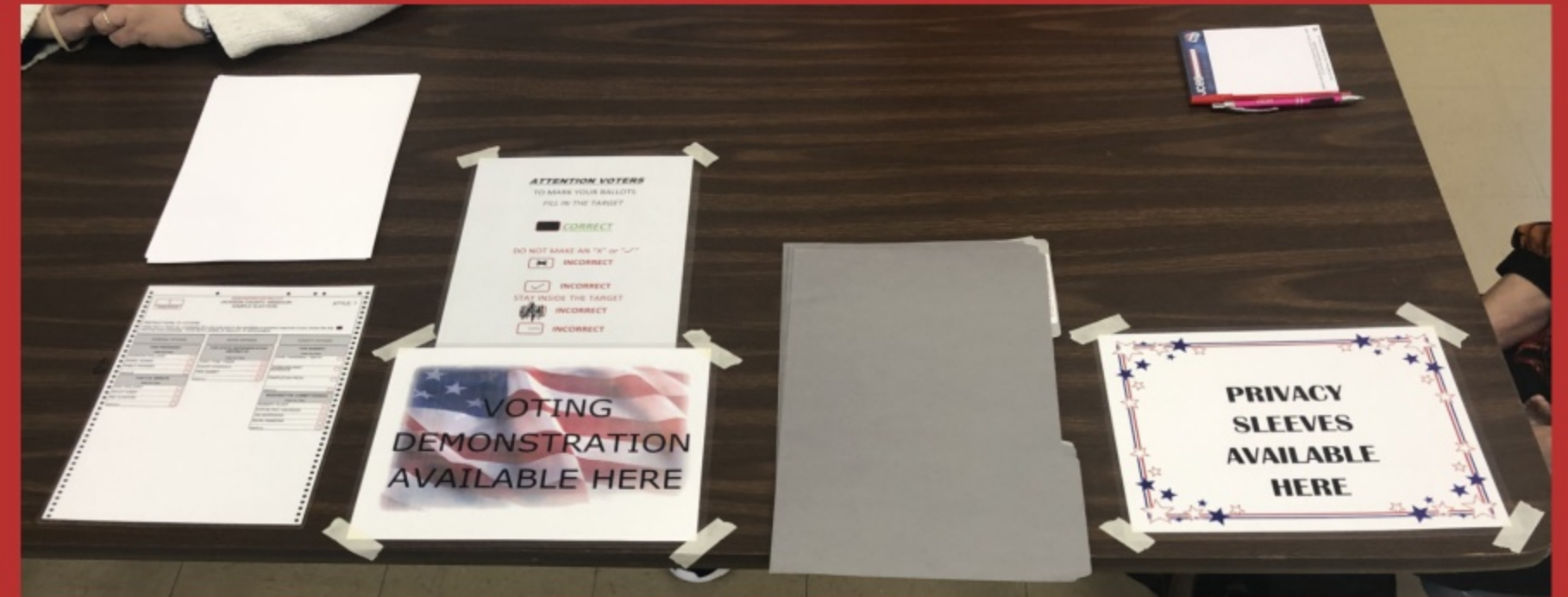
- Bi-Partisan team needs to initial top left corner of Ballot **IN RED PEN!**
- Take Laminated Card from the voter
- Give voter correct ballot that matches the 5 Digit Ballot ID # on Laminated Card
- Give voter demonstration on how to vote (*remind voter to check the back of their ballot*)
- Direct voter to voting booth



OFFICIAL BALLOT		
JACKSON COUNTY, MISSOURI		11-REP-B
PRIMARY ELECTION		
AUGUST 4, 2026		
CF TB JUDGES INITIALS B2 01 (00050)		
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UNITED STATES REPRESENTATIVE DISTRICT 5 (Vote for ONE) ☐ BRAD PATTY ☐ BRETT HUEFFMEIER		

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OFFICIAL BALLOT JACKSON COUNTY, MISSOURI PRIMARY ELECTION AUGUST 4, 2026			11-REP-B
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CF	TB
JUDGES INITIALS	



OFFICIAL BALLOT
JACKSON COUNTY, MISSOURI
PRIMARY ELECTION
AUGUST 4, 2026

11-REP-B

B2 01
(00050)

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STATE AUDITOR

(Vote for ONE)

☐ SCOTT FITZPATRICK

☐ GERALD (JERRY)
WISTRAND JR.

UNITED STATES
REPRESENTATIVE
DISTRICT 5

(Vote for ONE)

☐ BRAD PATTY

☐ BRETT HUEFFMEIER

CONSTITUTIONAL
AMENDMENT NO. 2

*Proposed by 103rd General Assembly,
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Shall the Missouri Constitution be
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- Modify current requirements that a statewide majority of voters may approve initiative petitions to amend the

IT ALL STARTS WITH THE LAMINATED CARD!!

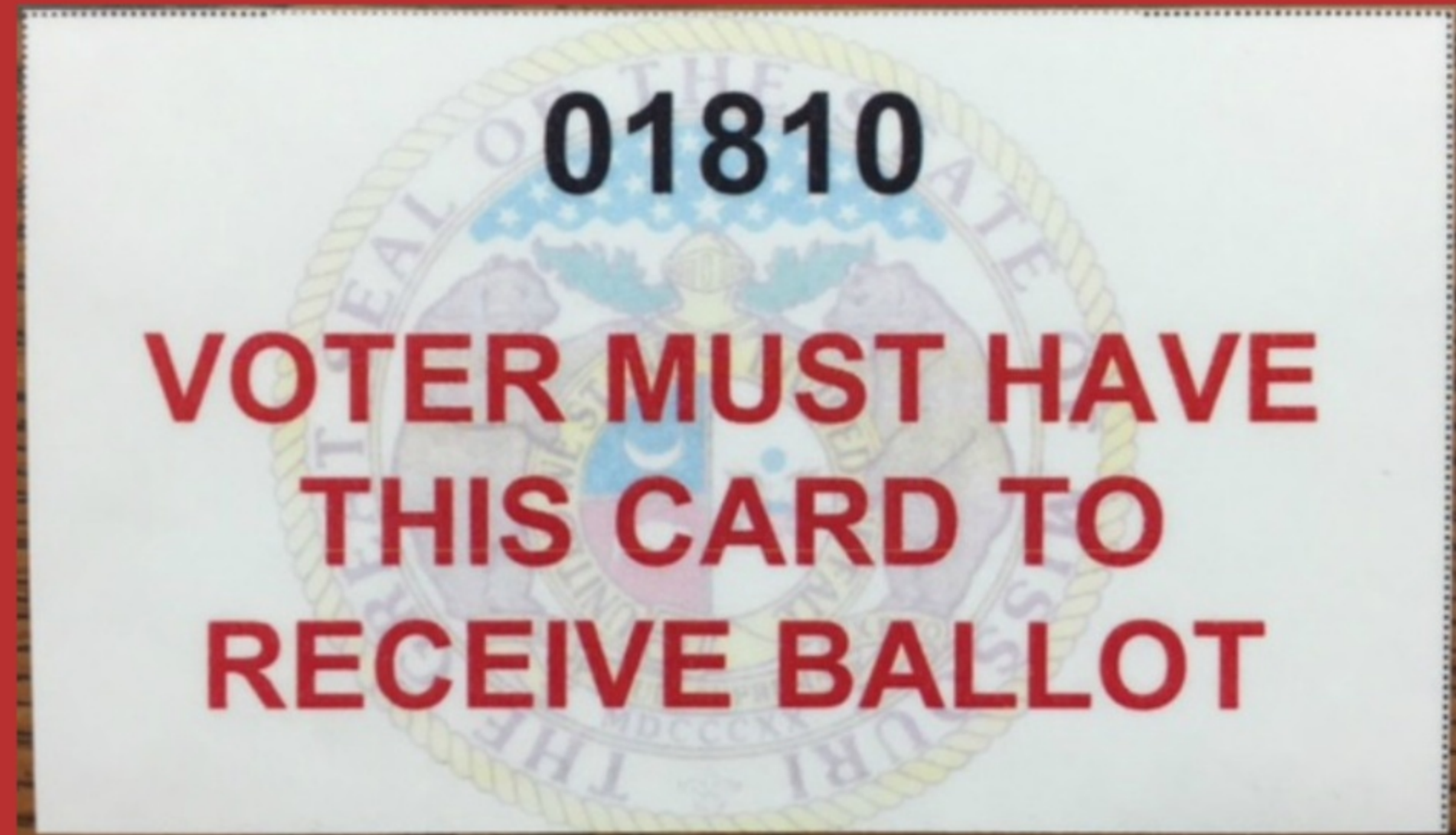
This is their ticket to vote!!

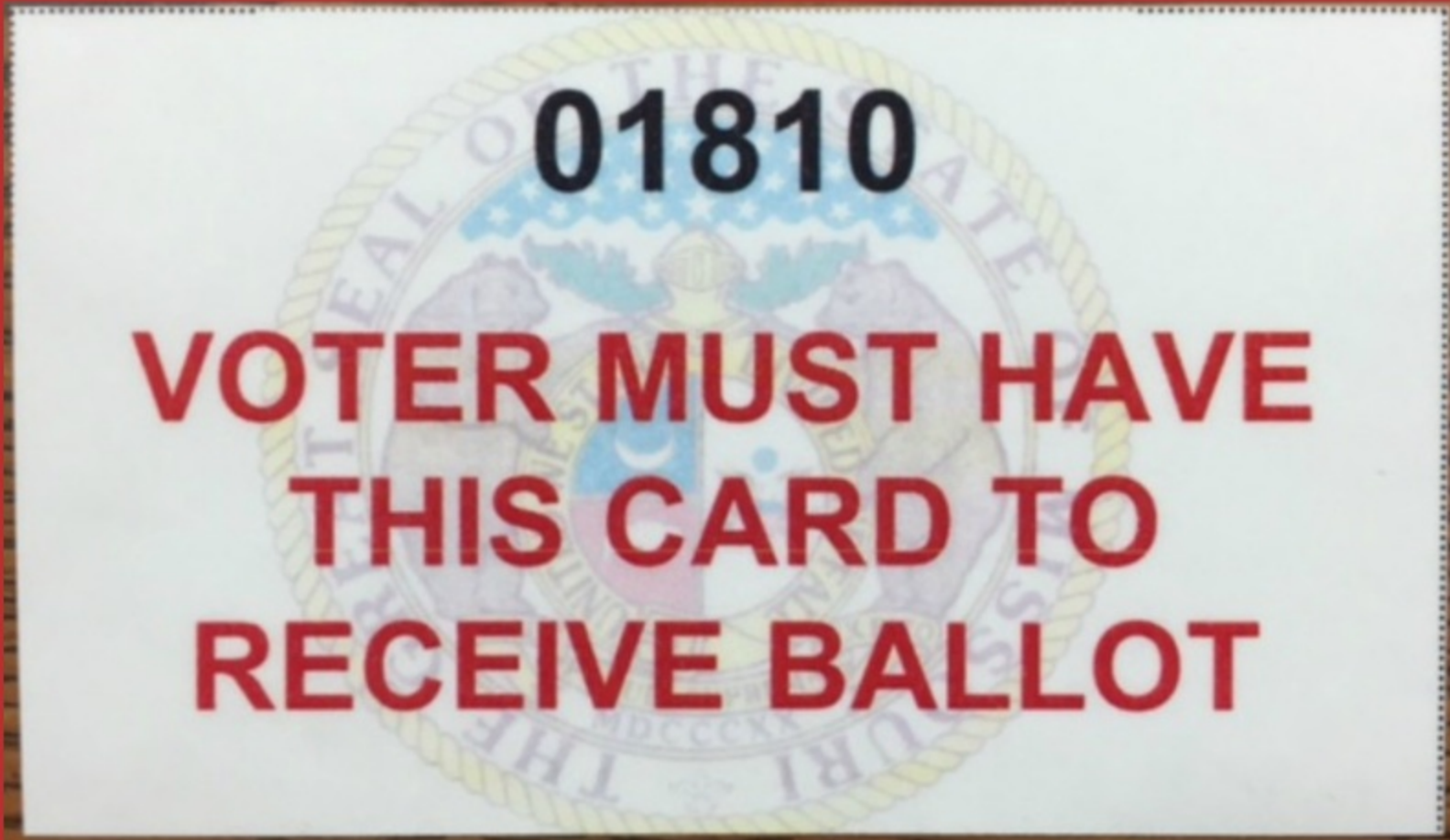
Take laminated card from voter and issue the voter a ballot

Return Laminated Cards back to E-Judge Table

1 ballot per voter!

Check to make sure ballots are not sticking together





MATCH
THE
NUMBERS

OFFICIAL BALLOT		
JACKSON COUNTY, MISSOURI PRIMARY ELECTION AUGUST 4, 2026		11-REP-B
JUDGES INITIALS		
B2 01 01810		
INSTRUCTIONS TO VOTERS		
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UNITED STATES REPRESENTATIVE		

OFFICIAL BALLOT
JACKSON COUNTY, MISSOURI
PRIMARY ELECTION
AUGUST 4, 2026

11-REP-B

JUDGES INITIALS	

B2 01
01810



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STATE AUDITOR

(Vote for ONE)

☐ SCOTT FITZPATRICK

☐ GERALD (JERRY)
WISTRAND JR.

UNITED STATES
REPRESENTATIVE
DISTRICT 5

CONSTITUTIONAL
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CONSTITUTIONAL
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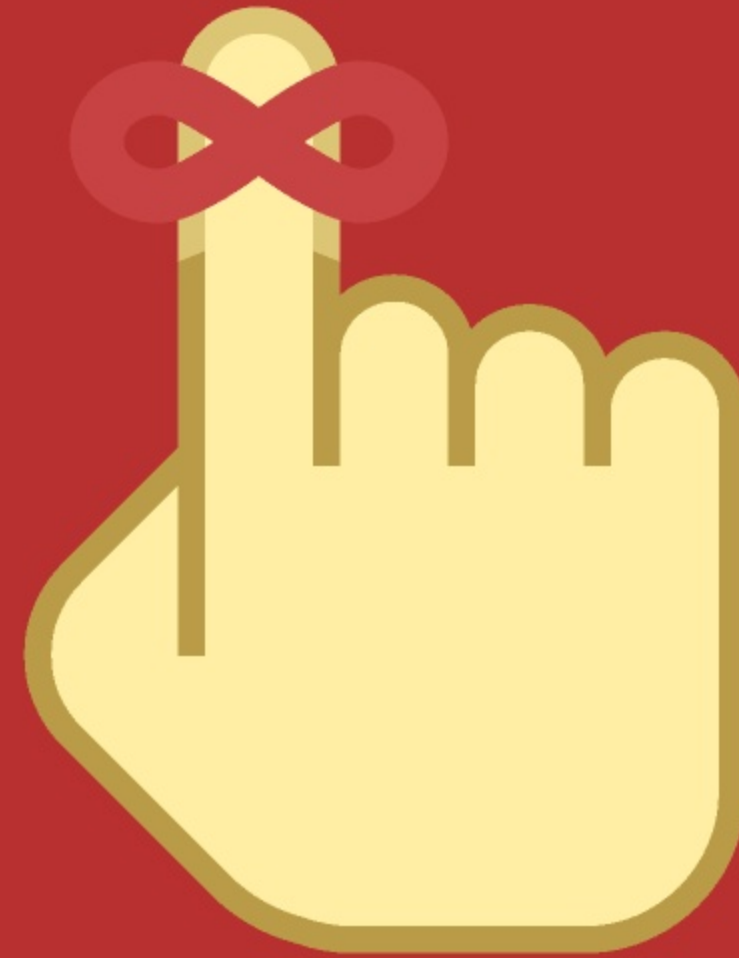
Double Check Every Number!

SPLIT POLLS

- *Check the 5 digit ballot ID #*
- *Issue the correct BALLOT with the same 5 digit ballot ID number that is on the laminated card*



Reminder :



- All of the ballots are FRONT & BACK
- Please make sure the voter's are aware
- Make sure ballots do not stick together
- Be careful of food and drinks on the table



Judges/Ballots

E-Judges



Enter/Exit

Voter's Table



Lee's Summit Christian Church



All ballots go in the PBC



Judges/Ballots



Judges/Ballots



Voter's Oath of Assistance

ONLY filled out if a voter needs help *reading or marking* the ballot

Voters can only help 1 person

Judges as a bi-partisan team can assist however many voters need assistance

VOTER'S OATH OF ASSISTANCE
In Voting Ballot
According to MISSOURI STATE STATUTE 115.445

(Violation of this statute is a class one election offense and is deemed a felony connected with the exercise of the right of suffrage. Conviction for any of these offenses shall be punished by imprisonment of not more than five years or by fines of not less than two thousand five hundred dollars but not more than ten thousand dollars or both such imprisonment and fine.)
If any voter declares under oath to the election judges that he or she cannot read or write, is blind or has any other physical disability and cannot vote his or her ballot, they may be assisted by the election judges or by any person of their own choice other than a judge. If the voter asks for the assistance of election judges, two judges of different political parties shall go to the voting booth and cast his or her vote as the voter directs. If the voter asks for the assistance of someone other than election judges, the assistant shall go to the voting booth with the voter and cast his or her vote as the voter directs. No person, other than election judges and members of such voter's immediate families, shall assist more than one voter at one election.

I, _____ do solemnly swear (or affirm) that I need assistance to mark my ballot for the following checked reason.

☐ I cannot read or/and write
☐ I am blind
☐ I have a physical disability that prevents me from marking my ballot.

Signature of Voter (or mark) _____

Address of Voter _____

Number	Street	City	Zip
ASSISTANCE BY ELECTION JUDGES			
Election Judges complete this section only if they personally assist the voter.			
Democratic Judge Signature _____		Republican Judge Signature _____	

COMPLETE ONE SECTION

ASSISTANCE BY PERSON DESIGNATED BY VOTER

I, _____, declare under penalty of perjury that (1) I am related to the person(s) I am assisting and the relationship is thus _____;
or (2) I am not related to this person and I am assisting only this one unrelated person in voting in this election.

Witness: _____

(Signature) _____

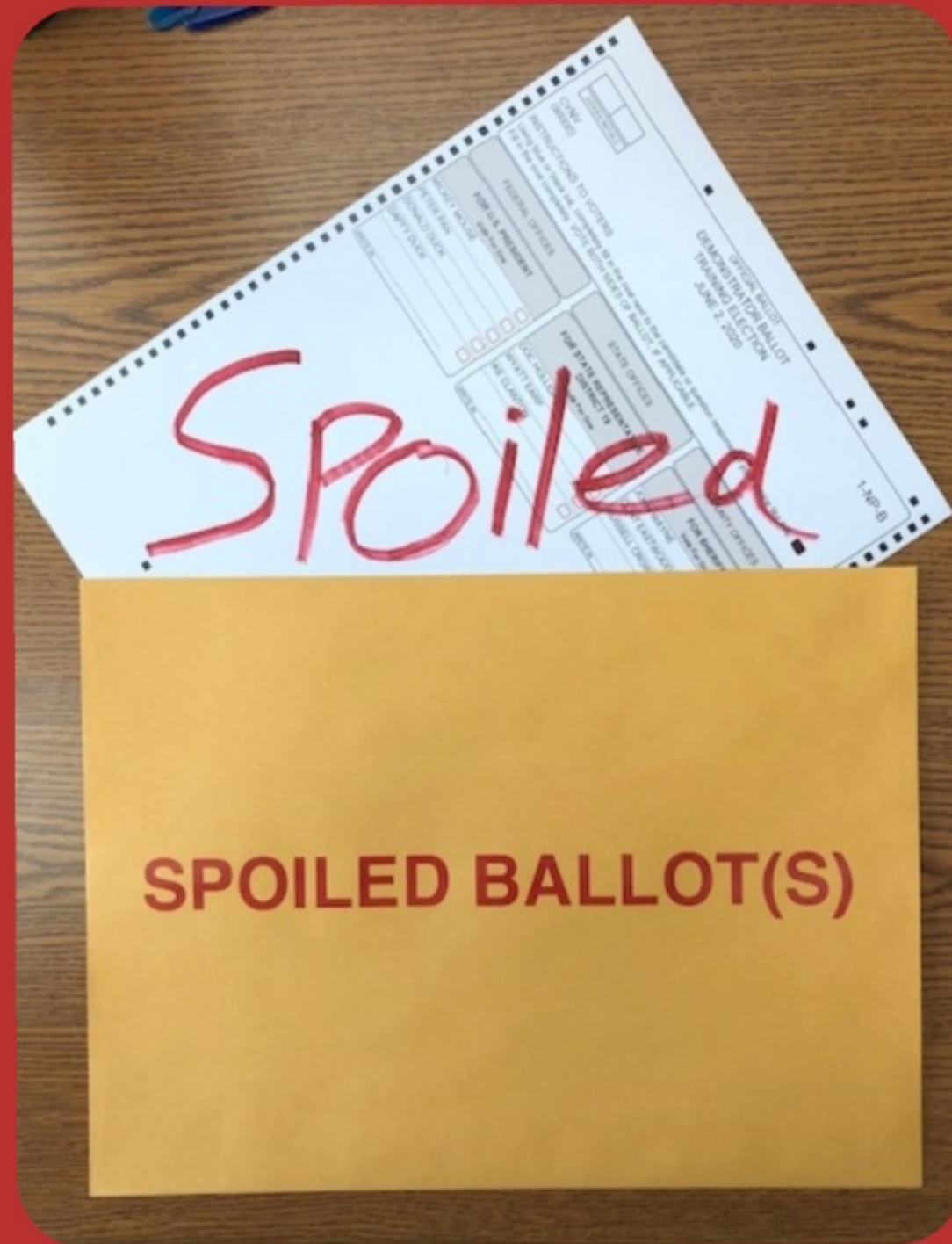
(Address) _____

Democratic Judge Signature _____

Republican Judge Signature _____

COMPLETE ONE SECTION

Spoiled Ballot Procedure



When a voter makes a mistake on a ballot

- Write SPOILED on the ballot and place in SPOILED BALLOT envelope.
- Retrieve ballot with correct 5-Digit Ballot ID # from Judge table.
- Give demonstration to the voter. (Explain their error)
- Give voter NEW ballot to try again.
- ALWAYS retrieve and “spoil” first ballot before giving the voter a new ballot.



PBC

PBC (Precinct Ballot Counter)-
Counts all of the ballots for the polling location and tabulates the results for each contest. There should always be a Judge stationed at the PBC.

Do not look at the voter's ballot...



- Stand 2-3 feet away from the PBC
- "Give your ballot a push and let go when it takes it"
- "Insert your ballot any way you wish"
- Let the voter deposit the ballot themselves
- After the ballot has been cast successfully, hand them an I VOTED sticker and direct them to the exit.
- Make sure they don't leave with our pens!

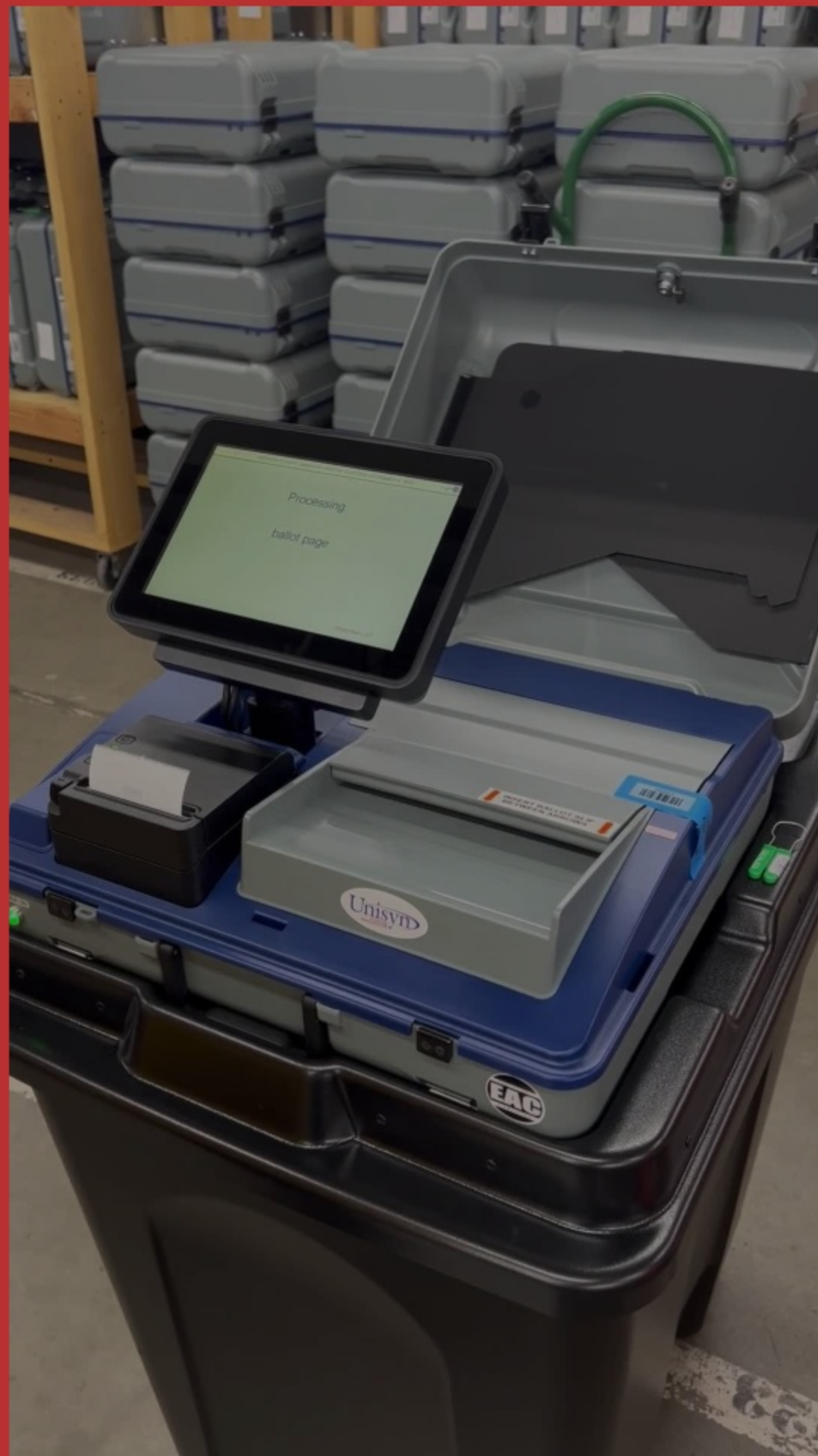


BALLOT ALERTS *"OVERVOTE"*

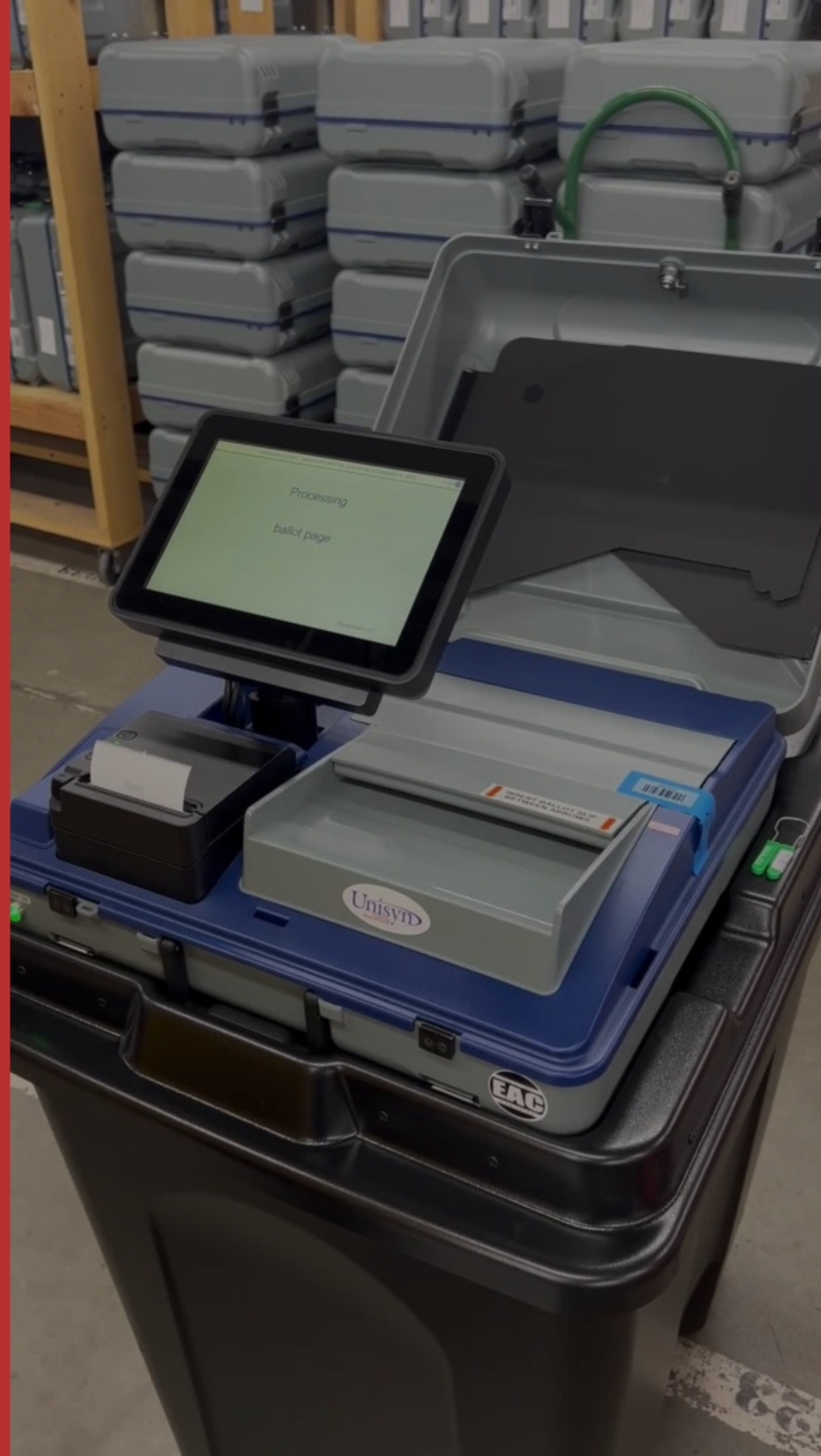
PROBLEM-Voter voted for more than what was allowed in that contest

SOLUTION- Voter may spoil ballot and try again or cast that ballot as is. Contests that have an overvote will not count.

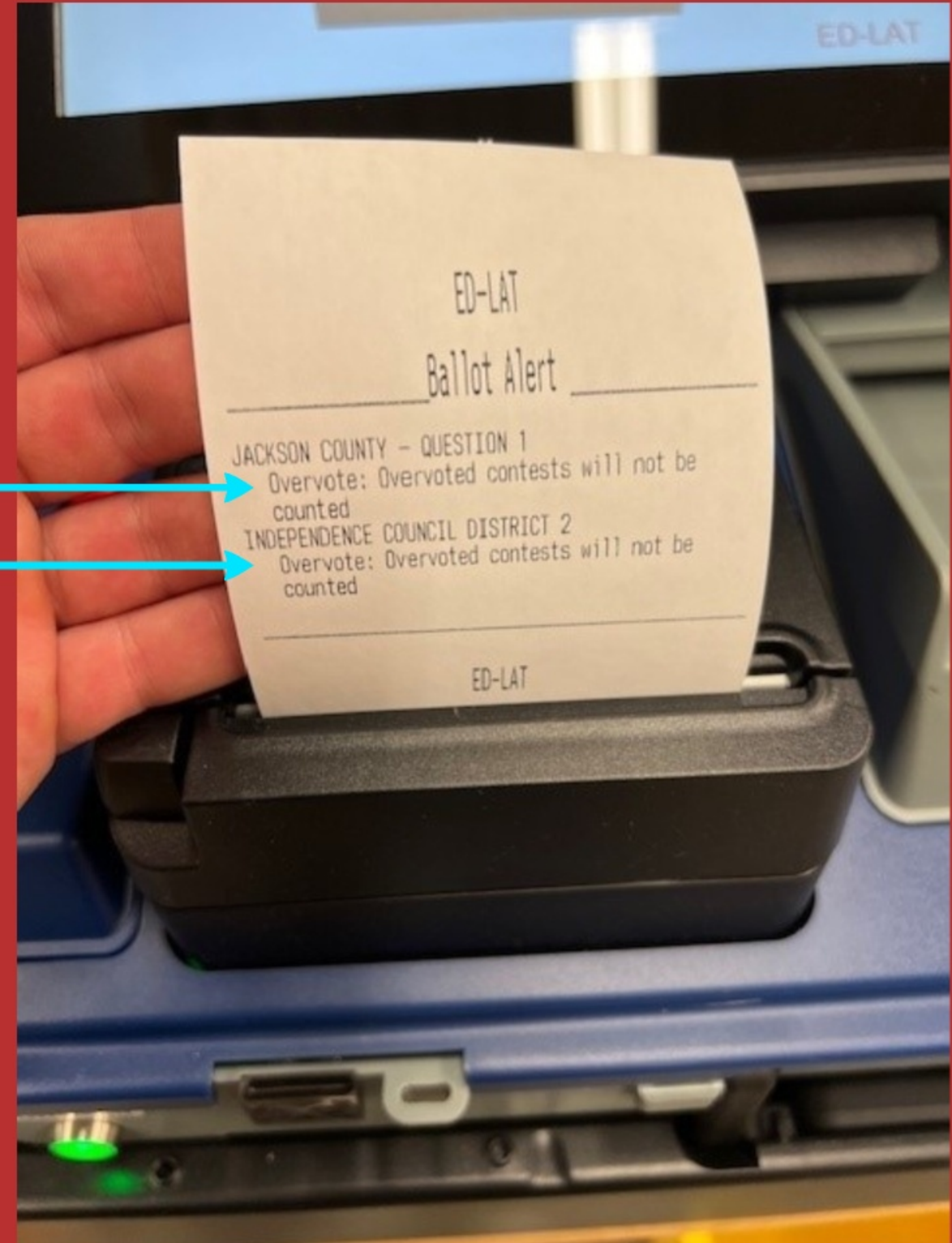
OVERVOTE



VERVOTE



OVERVOTE



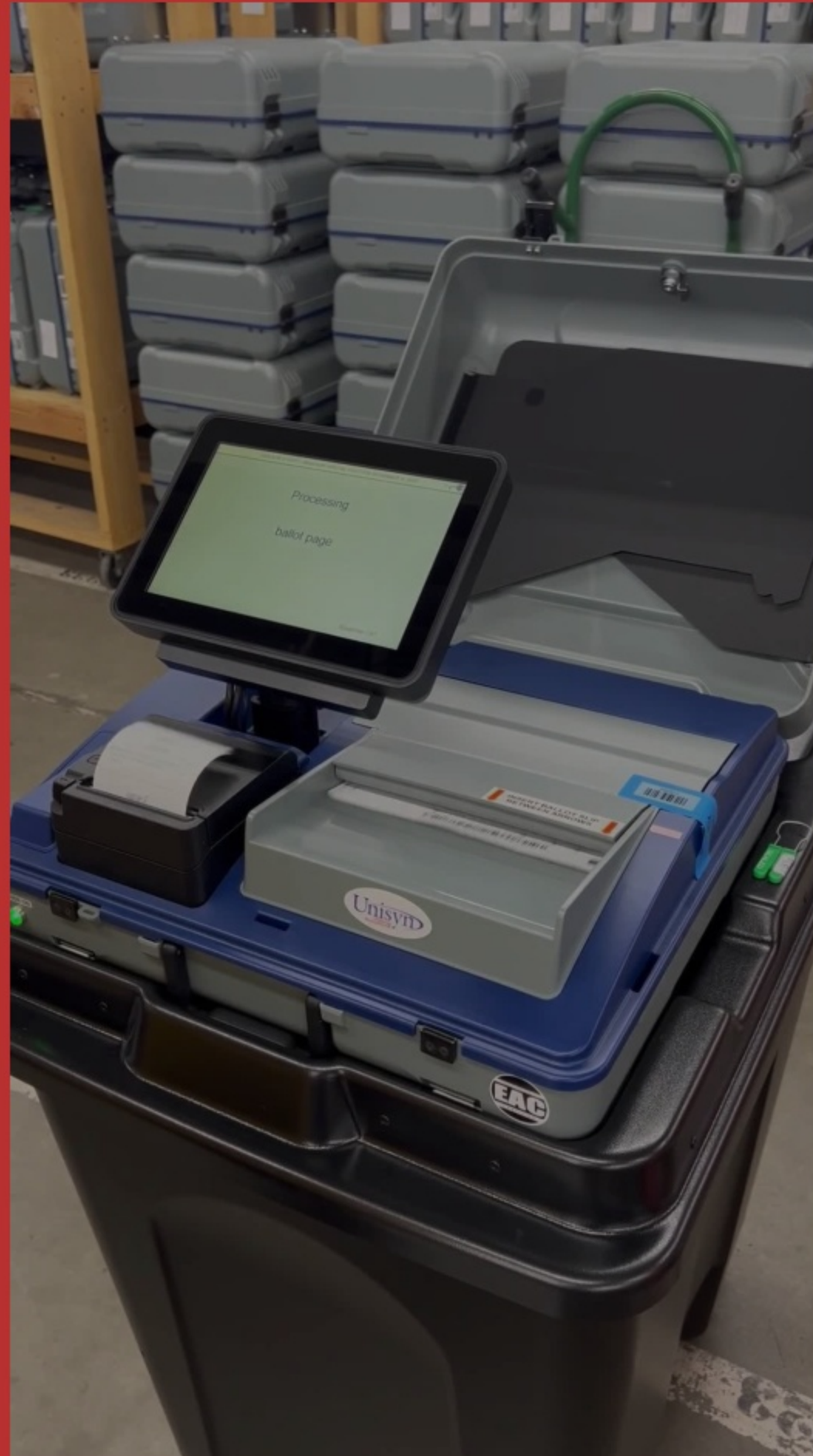


BALLOT ALERTS *"NO SELECTION"*

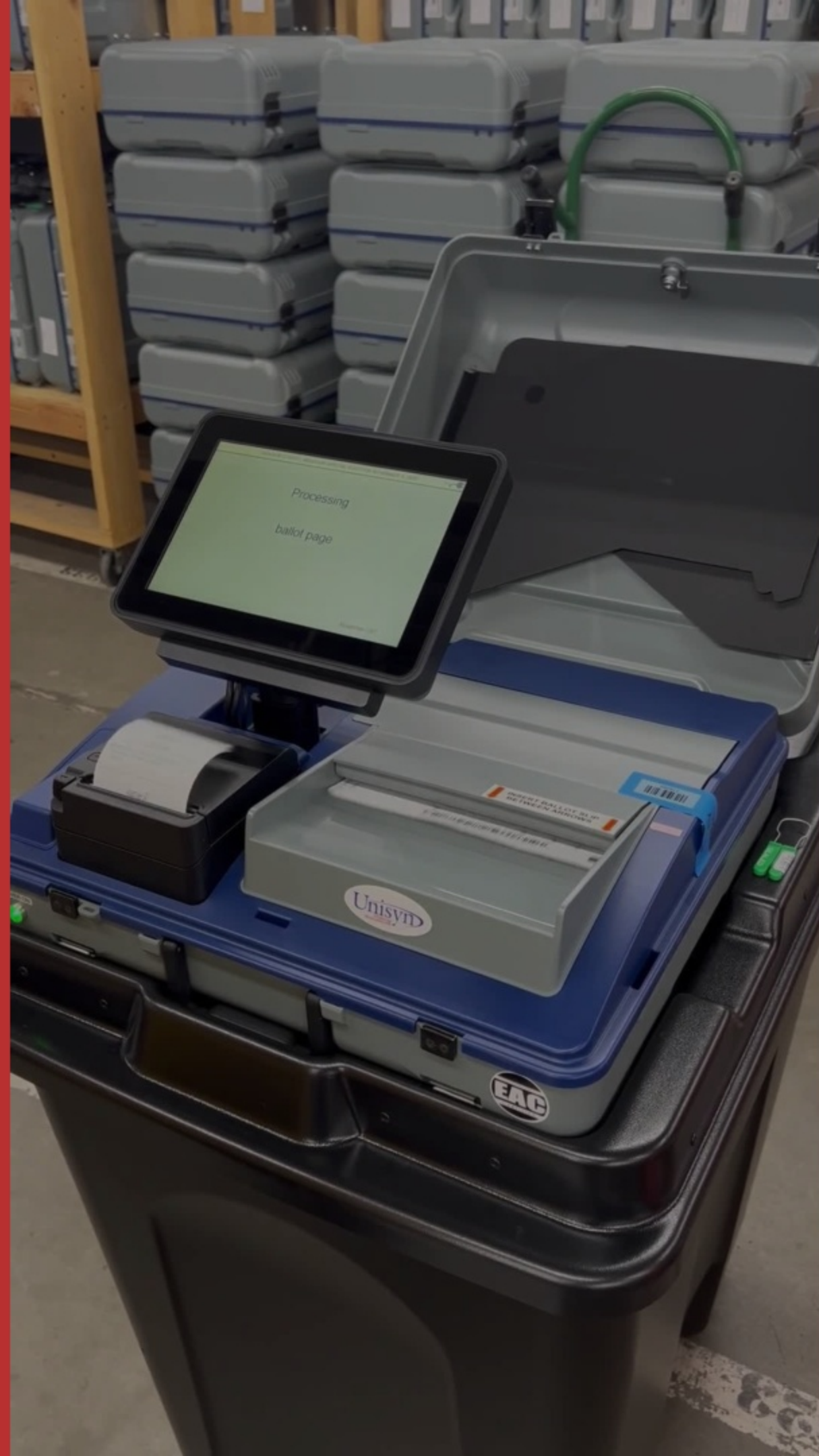
PROBLEM-Voter is casting a blank ballot.

SOLUTION- Voter may spoil ballot and try again or cast that ballot as is.

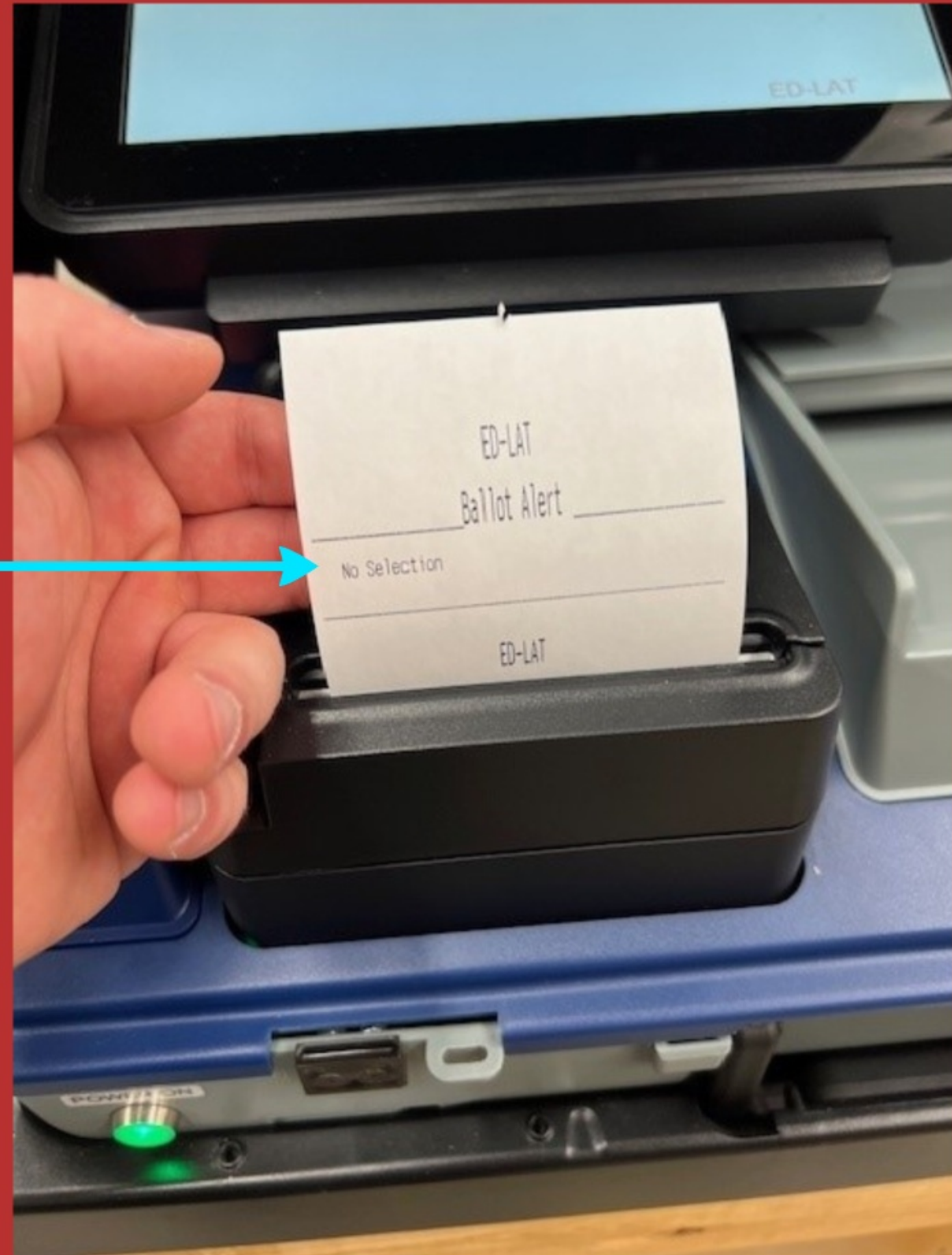
NO SELECTION



SELECTION



NO SELECTION



To override the
alert, press
"Ignore Validation"
and re-run the
ballot



Override the
t, press
Ignore Validation"
e-run the
allot



By-Pass Ballots

These instructions
are in your packet



BY-PASS BALLOT(S)

Should a PBC (Precinct Ballot Counter) fail to work, whether it be mechanical or electrical, the Election Judges should utilize the By-Pass Ballot Envelopes included in the Blue Supply Box.

STEPS TO FOLLOW – SHOULD THE PBC FAIL

1. First, check the monitor for an error message.
2. Check to see if the printer printed an error message.
3. Call the HELP DESK for assistance.
4. Give the voters waiting in line the option of waiting to place their ballot in the PBC when the problem is fixed or provide them with the By-Pass Envelope.
5. Once the voter has placed their ballot in the By-Pass Envelope, the voter should place the By-Pass Envelope into the By-Pass ballot slot of the PBC located on the back of the ballot box.
6. Under no circumstances should the Ballot Box Judge allow the By-Pass Envelope near the PBC.
7. If your PBC is operational after the polls close, the two Supervisory Judges will open the By-Pass ballot door and remove the By-Pass envelopes. One at a time, the Supervisory Judges should remove each ballot from the By-Pass Envelope and place them through the reader on the PBC, counting each By-Pass ballot.
8. If you have questions – contact the Jackson County Election Board.

If you have By-Pass Ballots at the end of the day, please start at the VERY TOP of your CLOSING CHECKLIST. By-Pass Ballots will be run by the Supervisory Judges at the end of the day as long as your PBC is properly working.

By-Pass Ballot Slot

*Break or remove blue seal
tape and place By-Pass
envelopes WITH ballot
through the slot*



BY-PASS BALLOT
ENVELOPE

ADA



ADA (Americans with Disabilities Act)-

The ADA is a ballot marking device that can be used to help any voter mark their ballot. Ballots can be marked on the ADA by using the touch screen or with a controller that has headphones attached. When voting is completed the ADA will produce (print) a paper ballot which will then be run through the PBC for tabulation.

ADA

You may also use the ADA for any ballot style that you may run out of on Election Day.



- 1. Retrieve orange half-sheet and enter Election Day password (found in Red & Blue Folders)**
- 2. Type in the 5-digit ballot ID # that corresponds with the voter's Laminated Card.**
- 3. Leave voter to vote their ballot.**
(Directions on orange half-sheet)

Disregard the barcode reader message

1. Press "Manual Entry"
2. Enter Election Day password: A B C 1 2 3 (Enter)
3. Enter 5-Digit Ballot ID # (Enter)



Found in RED & BLUE Folders

JUDGE TRAINING

AUGUST 4, 2026
PRIMARY ELECTION

ELECTION
DAY INFO

TYPE OF
POLLS

SETUP

JUDGE TABLE,
PBC, & ADA

ELECTIONEERS,
CHALLENGERS, &
WATCHERS

PROVISIONAL,
STANDBYS,
PROTOCOL & CLOSING

Trainer: Carl Falco

Electioneering

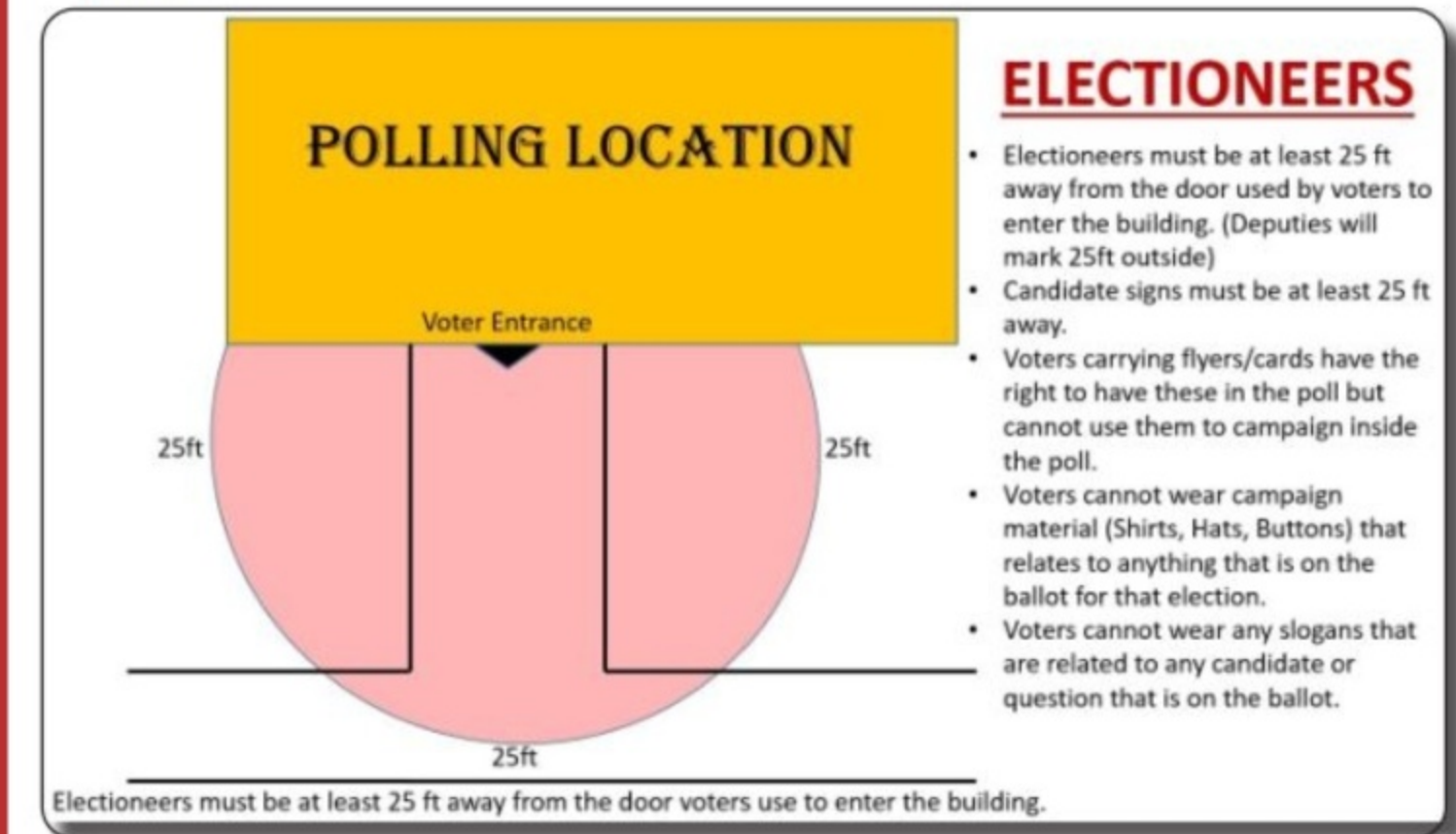
- 25 ft outside from the door voters enter
- Deputies will monitor this
- Flyers and Sample Ballots are allowed inside polling location as long as voter does not use it to Electioneer to other voters.
- Call if you have any issues with Electioneers breaking rules

ELECTIONEERING

Missouri State Law states that anyone passing out literature, talking to voters, or otherwise trying to influence voters must be at least 25 feet from the outside entrance to the poll. Election Judges should report any infractions to the Deputies or the Election Board staff.

ELECTIONEERING BY VOTERS

- Voters carrying flyer's/cards have the right to have these in the poll but cannot use them to campaign inside the poll.
- Voters cannot wear campaign material (Shirts, Hats, Buttons) that relates to anything that is on the ballot for that election.
- Voters cannot wear any slogans that are related to any candidate or question that is on the ballot.



ELECTIONEERING BY JUDGES

Judges who are working inside the polling locations may not be wearing any electioneering items that represents any political party, candidate, or issues on the ballot for any election. This includes Hats, shirts, buttons, etc. This includes TALKING ABOUT ANYTHING POLITICAL on Election Day. If you notice any political conversations between judges on Election Day, please call and report the problem to JCEB.

It is the Election Judges responsibility to allow each and every voter to come into the polling location, vote however they want and leave the location knowing that their vote was counted.

Challengers & Watchers

Who are they?

People appointed by the chairpersons of each political party to sit inside and make sure you're following all of the rules/laws/regulations of the elections.

Challengers/Watchers

- Sit next to E-Judge and listens for name of the voter. (They can know WHO is voting but not HOW they are voting)
- Do not give out any information besides name of the Voter
- Do not tell them how many voters you have checked in
- Do not show them your tablet screen
- If Challenger "Challenges" a voter, call JCEB

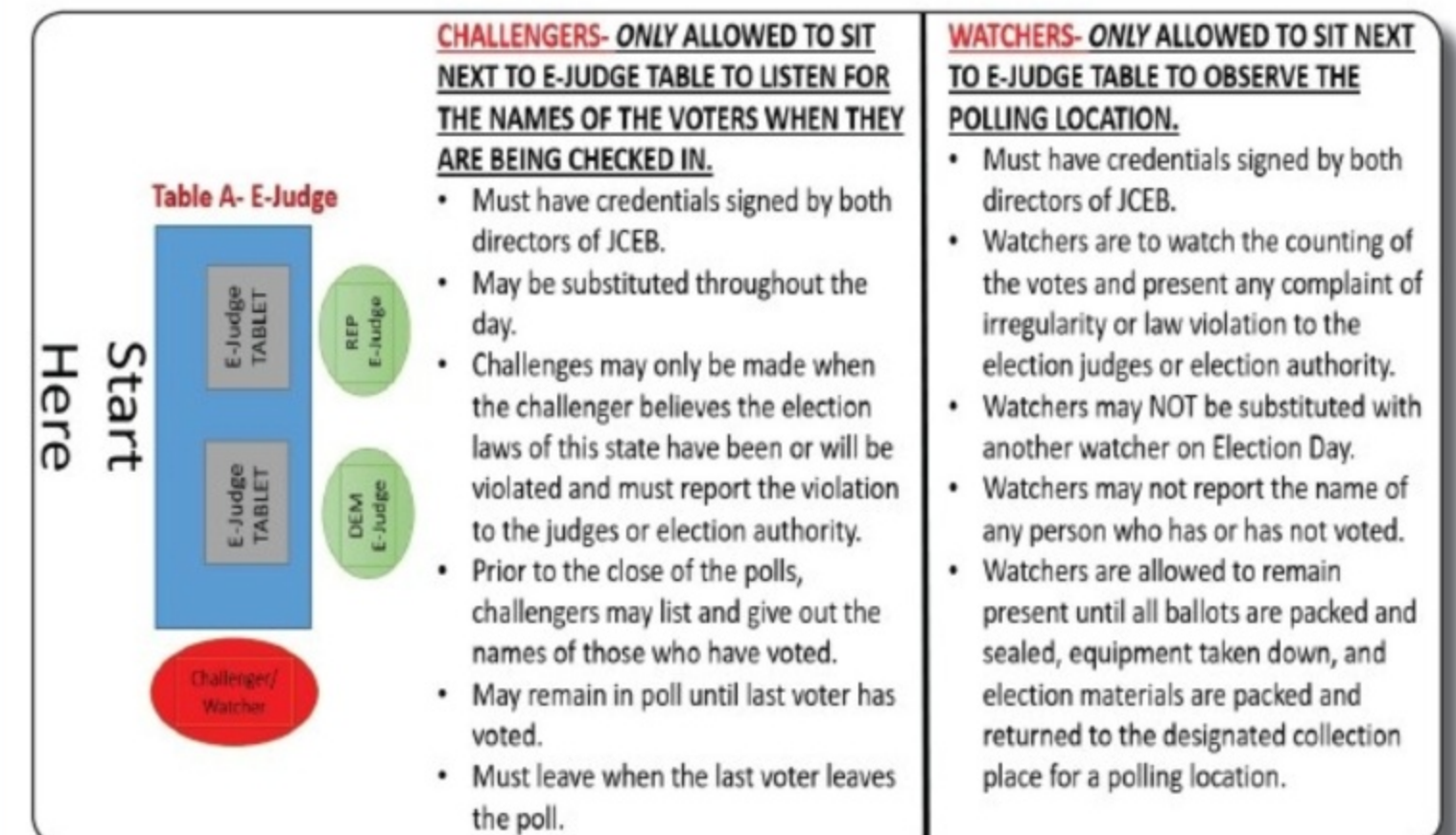
CHALLENGERS

A challenger is a person with credentials signed by the county chairman of the political party or ballot question committee as well as authorized signatures of the Jackson County Election Board Directors. The credentials will identify the township and precinct authorized for the challenger. The challenger and a Supervisory Judge must complete the oath found at the bottom of the credential. The bottom half of the signed oath must be filed in the "Completed Forms" envelope.

A challenger must be a qualified registered voter within the jurisdiction of the Jackson County Election Board. The judges should check the challenger's identification against their credentials to ensure it is the same person approved by JCEB.

Only one challenger from each political party is allowed in a poll. The challengers sit next to Table A and may keep a list of the names of those who have voted. However, the Election Judges are prohibited from sharing the voter's actual piece of identification with the challenger.

If a challenger challenges a voter's right to vote, the Election Judge should contact the Election Board Office immediately for further instructions. All challengers must leave when the last voter exits the poll. Watchers may remain inside the polling location until judges exit.



JUDGE TRAINING

AUGUST 4, 2026
PRIMARY ELECTION

ELECTION
DAY INFO

TYPE OF
POLLS

SETUP

JUDGE TABLE,
PBC, & ADA

ELECTIONEERS,
CHALLENGERS, &
WATCHERS

PROVISIONAL,
STANDBYS,
PROTOCOL & CLOSING

Trainer: Carl Falco

ID REQUIREMENTS

Lime Green ID Chart will be in the E-Judge Blue Folder on Election Day

E-Judges have more extensive training as to which ID's are acceptable and which aren't...

ACCEPTABLE FORMS OF PHOTO IDENTIFICATION FOR VOTING

<u>TYPES OF IDENTIFICATION</u>	<u>NOTES</u>	
NON-EXPIRED MISSOURI DRIVER'S LICENSE	CURRENT. OKAY TO USE IF ADDRESS IS INCORRECT.	VALID
NON-EXPIRED OR NON-EXPIRING MISSOURI NON-DRIVER'S LICENSE	CURRENT. OKAY TO USE IF ADDRESS IS INCORRECT.	VALID
NON-EXPIRED PHOTO ID ISSUED BY THE UNITED STATES OR THE STATE OF MISSOURI	EXAMPLE: PASSPORT, MISSOURI NATIONAL GUARD, UNITED STATES ARMED FORCES, INCLUDING THE SPACE FORCE OR THE UNITED STATES DEPARTMENT OF VETERAN AFFAIRS.	VALID
	IF ANY OF THE ABOVE IDS ISSUED BY THE UNITED STATES GOVERNMENT OR THE STATE OF MISSOURI ARE EXPIRED, THE DOCUMENT EXPIRED AFTER THE DAY OF THE MOST RECENT GENERAL ELECTION.	VALID



CALL JCEB WITH ANY QUESTIONS OR ISSUES 816-325-4600

Blue Provisional Voting

ALWAYS CALL JCEB BEFORE OPENING PROVISIONAL BAG!

NO I.D. PROVISIONAL BALLOT INSTRUCTIONS
(DO NOT OPEN PROVISIONAL BAG UNTIL YOU CONTACT THE JCEB OFFICE)

A provisional ballot is provided for the voter who does not possess any I.D. or does not meet the acceptable I.D.'s on your I.D. chart. The provisional voter is entitled to vote on the full ballot. The ballot must be enclosed in the **BLUE** provisional envelope and then given to the supervisory judges and sealed in orange provisional bag. A provisional ballot is only counted contingent upon verification of that voter's eligibility.

Please encourage the voter to retrieve a proper I.D. and return with it, but if the voter wants to vote, please follow instructions as outlined below **AFTER** contacting JCEB's provisional hotline. The **BLUE** PROVISIONAL envelope is only used if the voter has **NO** I.D. and **IS** registered to vote at your polling location.

The e-judge will be able to determine if the voter is eligible and at the correct polling location. If the voter is not in the correct polling location, please send the voter to their correct poll.

PREPARE THE PROVISIONAL BALLOT ENVELOPE - SUPERVISORY JUDGES' DUTIES

- 1) Retrieve the orange provisional bag from the blue supply box
- 2) Read blue I.D. provisional ballot statement to voter and give it and the 14 days after card to voter;
- 3) Complete all information on the **BLUE** provisional ballot envelope (print legibly) and have the voter sign the **BLUE** provisional ballot envelope;
- 4) Supervisory Judges' complete and sign the **BLUE** provisional envelope;
- 5) Add the voter's name and address to the supplemental book and check the provisional box;
- 6) Have the voter sign next to their name in the supplemental book;

ISSUE BALLOT, ALERT BALLOT BOX JUDGE THAT THE VOTER IS A PROVISIONAL VOTER AND THE VOTER MUST GIVE HIS/HER BALLOT TO THE SUPERVISORY JUDGES

VOTE THE BALLOT

- 1) Issue appropriate ballot, initial in "Judge Initials" boxes and mark a "**P**" **WITH RED INK** under the judge's initials on the front of the ballot;
- 2) Hand voter the ballot & the **BLUE** provisional ballot envelope and direct them to the voting booth;
- 3) When the voter has finished voting, have the voter place the ballot in the **BLUE** provisional ballot envelope;
- 4) Remove the **BLUE** provisional ballot envelope stub and give to the voter;
- 5) Secure **BLUE** provisional ballot envelope in the orange provisional bag and reseal with **RED** seal contained in orange provisional bag.

EVENING COUNT

- 1) IF orange provisional bag has a red seal, open and count the completed sealed provisional envelopes, return envelopes to provisional bag and then reseal bag - **DO NOT OPEN** Provisional Ballot envelopes;
- 2) Enter information regarding provisional ballots on separate line of Ballot Certification Form. If you have no provisional voters, enter "0" and return the Ballot Certification in the black clear zipper pouch.

If you cannot connect with the Election Board by phone, advise the voter that their best opportunity to have their ballot counted is to go to the Election Board. However, if they wish to cast a provisional ballot at the poll they have the right to do so. If they wish to vote at the poll follow the above outlined procedures.

June 10, 2019

- Offered every election for voters who are registered but do not have a valid ID.
- Make sure to look up the voter to see if they are registered.

Yellow Provisional Voting

PROVISIONAL BALLOT INSTRUCTIONS

(DO NOT OPEN PROVISIONAL BAG UNTIL YOU CONTACT THE JCEB OFFICE)

A provisional ballot is provided for the voter who cannot be found in the e-pollbook at the poll but does present a valid I.D. The provisional voter is entitled to vote on the full ballot but the ballot must be enclosed in the **YELLOW** provisional envelope and then given to the Supervisory Judges and sealed in orange provisional bag. A provisional ballot is only counted contingent upon verification of that voter's eligibility.

If the voter enters your poll and you are unable to find them in the e-pollbook or by text message, call the Election Board offices. The e-judge will be able to determine if the voter is in the correct polling location. If the voter is not in the correct polling location, please send the voter to their correct poll.

The Election Board will either find a registration, in which case they will give you further directions, or they will not find a registration. If they do not find a registration and the voter wants to vote, please follow instructions as outlined below.

PREPARE THE PROVISIONAL BALLOT ENVELOPE – SUPERVISORY JUDGES' DUTIES

- 1) Have voter present I.D.;
- 2) Complete a registration card, have the voter sign the card;
- 3) Put completed registration card in completed forms envelope;
- 4) Read provisional ballot statement to voter and give it and the 14 days after card to voter;
- 5) Complete all information on the YELLOW provisional ballot envelope (print legibly) and have the voter sign the YELLOW provisional ballot envelope;
- 6) Supervisory Judges' complete and sign the YELLOW provisional envelope;
- 7) Add the voter's name and address to the supplemental book and check the provisional box;
- 8) Have the voter sign next to their name in the supplemental book;

ISSUE BALLOT, ALERT BALLOT BOX JUDGE THAT THE VOTER IS A PROVISIONAL VOTER AND THE VOTER MUST RETURN COMPLETED BALLOT IN ENVELOPE TO THE SUPERVISORY JUDGES -

VOTE THE BALLOT

- 1) Issue appropriate ballot, initial and mark a **"P" with red ink** under the judge's initials on the front of the ballot;
- 2) Hand voter the ballot with their I.D. & the YELLOW provisional ballot envelope and direct them to the voting booth;
- 3) When the voter has finished voting, have the voter place the ballot in the YELLOW provisional ballot envelope;
- 4) Remove the YELLOW provisional ballot envelope stub and give to the voter;
- 5) Secure YELLOW provisional ballot envelope in the orange provisional bag and reseal with RED seal contained in orange provisional bag.

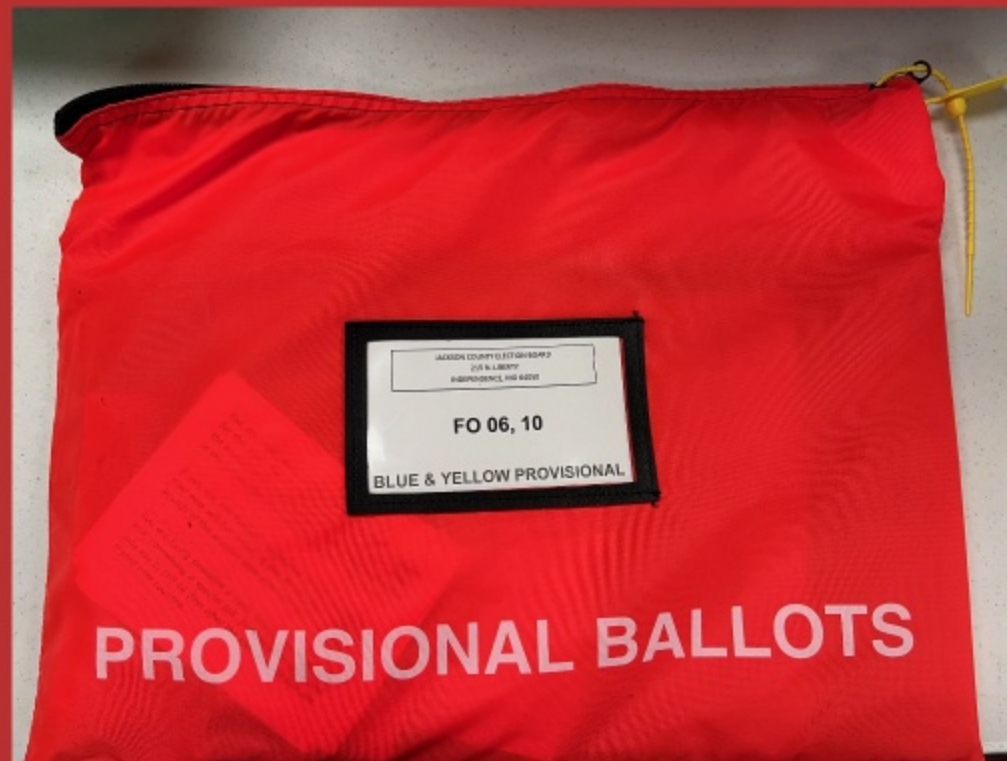
EVENING COUNT

- 1) IF orange provisional bag has a red seal, open and count completed, sealed provisional envelopes, return envelopes to provisional bag and reseal bag - **DO NOT OPEN** Provisional Ballot envelopes;
- 2) Enter information regarding provisional ballots on separate line of Ballot Certification Form. If you have no provisional voters, enter "0" and return the Ballot Certification in the black clear zipper pouch.

If you cannot connect with the Election Board by phone, advise the voter that their best opportunity to have their ballot counted is to go to the Election Board. However, if they wish to cast a provisional ballot at the poll they have the right to do so. If they wish to vote at the poll follow the above outlined procedures.

JUNE 10, 2019

Offered in Federal/State
Elections for Voters who do
not appear on Voter
Registration.



- This needs to be completed by **both Supervisors**
- Every line on Provisional Envelope needs to be filled out by the Supervisors then signed by the voter
- Voter votes the ballot & places it in envelope
- Make sure to put a red "P" on the top of the ballot
- Voter seals the envelope, supervisor places in **Orange** Provisional Bag located in **Blue** Supply Box & reseals **Orange** bag.

PIN #: 036572

This section to be filled out by voter
Provisional Ballot for Registered Voter

Enclose your Provisional Ballot in this envelope

Last Name	First Name	Middle Name
Residential Address (No PO Boxes) City State Zip Code Daytime Telephone (optional)		
Mailing Address (if different from above) City State Zip Code		
Date of Birth (month/day/year)		Last 4 digits of SSN (if exists)

I do solemnly swear that I am the person identified above and the information provided is correct.

I understand that my vote will not be counted unless:

- 1) I return to the polling place today between 6 a.m. to 7 p.m. and provide one of the following forms of identity:
 - a) Nonexpired Missouri driver's license;
 - b) Nonexpired or nonexpiring Missouri nondriver's license;
 - c) A document that satisfies all of the following requirements:
 - i) contains the name of the individual to whom the document was issued, and the name substantially conforms to the most recent signature in the voter registration record;
 - ii) shows a photograph of the individual;
 - iii) includes an expiration date, and is not expired, or expired after the date of the most recent general election; and
 - iv) was issued by the United States or the state of Missouri; or
 - d) Identification containing a photograph of the individual issued by the Missouri National Guard, the U.S. Armed Forces, or the U.S. Department of Veteran Affairs to a member or former member, that has not expired or has no expiration date.
- or
- 2) The election authority verifies my identity by comparing my signature on this envelope to the signature on file with the election authority and determines that I was eligible to cast a ballot at this polling place;

and

- 3) The provisional ballot otherwise qualifies to be counted under law.

Signature of voter _____ Date _____

This section to be filled out by the election judges

Pursuant to Sec. 115.427, RSMo., of Missouri election laws, this voter has been allowed to cast a provisional ballot by the judges of elections at this polling place because the voter's identity was not verified.

Print name of voter	Election date	Polling place No.
Democrat Election Judge Signature	Republican Election Judge Signature	

PIN #: 0000470114

This section to be filled out by voter
Voter's Affidavit for a Provisional Ballot

I do solemnly swear or affirm the following:

Last Name	First Name	Middle Name
Residential Address (No PO Boxes) City State Zip Code Daytime Telephone (optional)		
Mailing Address (if different from above) City State Zip Code		
Date of Birth (month/day/year)		Last 4 digits of SSN (if exists)
		Driver's license number (if exists)

• I registered to vote on _____ at _____
Date (if known) Place or Agency (if known)

• I am a registered voter in _____ County,
or the City of St. Louis ☐ or the City of Kansas City, ☐

• I am a qualified voter in said county.

• I am eligible to vote at this polling place.

• I am a citizen of the United States of America.

• I am 18 years of age.

• I have not voted in this election.

I understand if the above-provided information is not correct and the election authority determines I am not registered and eligible to vote, my vote will not be counted. I further understand knowingly providing false information is a violation of law and subjects me to possible criminal prosecution.

I hereby certify that I am a citizen of the United States and a resident of Missouri. I have not been adjudged incompetent by any court of law. If I have been convicted of a felony or a misdemeanor connected with the right of suffrage, I have had the voting disabilities from such conviction removed pursuant to law. I swear under penalty of perjury that all statements made on this affidavit envelope are true to the best of my knowledge and belief.

Signature of Voter _____ Date _____

Subscribed and affirmed before me this _____ day of _____, 20____

Democrat Election Judge Signature _____ Republican Election Judge Signature _____

This section to be filled out by the election judges

Pursuant to Sec. 115.430, RSMo., of Missouri election laws, the undersigned does apply to the election authority to have his/her ballot counted for the election held this day. This voter has been allowed to cast a provisional ballot by the judges of elections at this polling place for the following reason:

☐ Voter not in precinct register. Election office called but no record was found.

☐ Voter not in precinct register. Couldn't get through to election office by phone.

☐ Voter requests absentee ballot but no record found.

☐ Voter determined to be eligible at another polling place-voter directed to correct or central polling place and voter refused.

Print name of voter	Election date	Polling place No.
Democrat Election Judge Initials	Republican Election Judge Initials	

☐ Check here if Application for Missouri Voter Registration is completed.

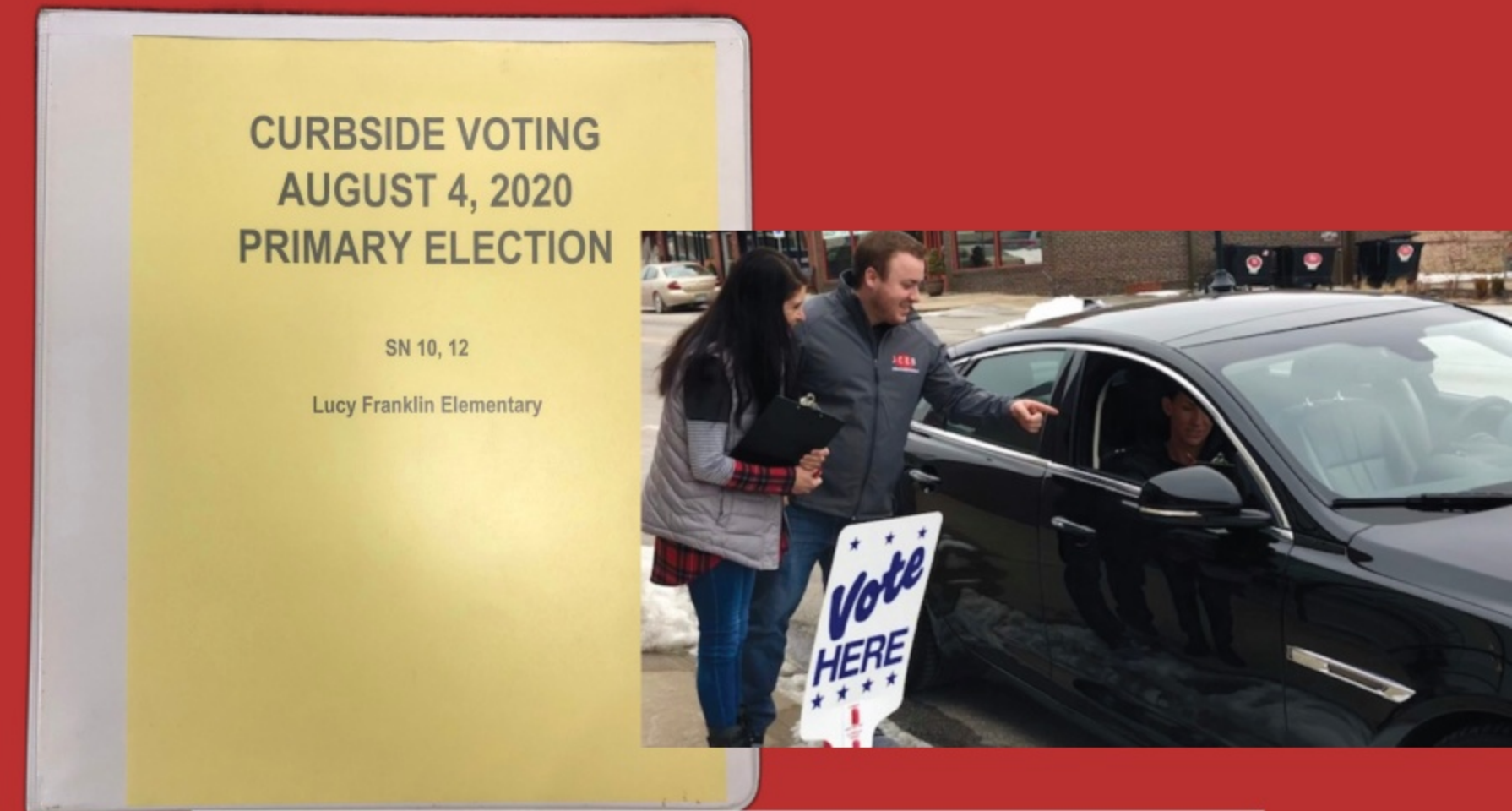
If Voter Comes Back with ID



- **Supervisors need to pull the Blue Provisional Envelope out of Provisional Bag**
- **Match the information on the ID with the information on the envelope**
- **E-Judge looks up voter and checks-in voter**
- **Have voter take ballot out of envelope and cast through PBC**
- **SPOIL Blue Provisional Envelope and place in White Ballot Box**

Curbside Voting

- Curbside Voting Judges will go outside to retrieve voter's ID
- Look-up Voter on Tablet
- Change address if needed
- On tablets signature line write "Curbside or C-V"
- Curbside Voting Judges will have a Curbside ONLY Supplemental Book to get voter's signature
- E-Judge will give the correct Laminated Card to retrieve ballot from Judge Table to take outside



00010 B1 01, 02, 04
CURBSIDE VOTING Supplemental Book
Jackson County Board of Election Commissioners
August 4, 2020 Primary Election

WARNING: It is against the law for anyone to vote,
or attempt to vote without having a lawful right to vote.
I hereby certify that I am qualified to vote at this election by signing my name and verifying my address
by signing my initials next to my address

CHECK
APPROPRIATE BOX

LEGIBLY PRINT VOTER INFORMATION BELOW

CURBSIDE ☐	VOTER ID: _____	<u>Voter Initials</u>	<u>Judges Initials</u>
	NAME: _____		
CURBSIDE ☐	ADDRESS: _____	DOB: _____	
	MAILING ADDRESS: _____ (IF DIFFERENT)	PHONE #: _____	
	SIGNATURE: _____		
	VOTER ID: _____	<u>Voter Initials</u>	<u>Judges Initials</u>
	NAME: _____		
	ADDRESS: _____	DOB: _____	
	MAILING ADDRESS: _____ (IF DIFFERENT)	PHONE #: _____	
	SIGNATURE: _____		

CLOSED

Polls Close at 7:00 PM

Or after the last voter has voted

*You cannot leave until the entire team
leaves the polling location together*

Choose a bi-partisan team to stand at the end of the line

SUPERVISORS:

FOLLOW YOUR CLOSING CHECKLIST!



CLOSING CHECKLIST AFTER 7:00PM

By-Pass Ballots (When Applicable): After the last voter has left the poll and doors are closed and secured the two Supervisory Judges will run the By-Pass ballots before closing the PBC.

- ☐ Break red seal and unlock the By-Pass door. (Lock is on the right) (Silver key to ballot box is in TM pouch)
- ☐ **Take out** By-Pass ballots, **run ALL By-Pass** ballots through the PBC – Place **EMPTY** By-Pass envelopes back in blue supply box
 - ☐ If ballot is not accepted by PBC. CALL JCEB PBC & ADA HELP DESK

Closing the PBC: Only ONE Closing Ballot will need to be run. Even if you are working a split or multiple poll.

- ☐ Open “Closing Ballot” envelope and take out closing ballot
- ☐ Insert the closing ballot into the PBC
- ☐ Follow steps on the PBC screen
 - ☐ Do you want to close voting? “Yes”
 - ☐ Are you sure you want to close voting? “Yes”
- ☐ “Election Summary” prints. **Write PBC closing report total on Ballot Certification. (“Pages Cast” on Closing Report)**
- ☐ “Voting has been closed” Press “Continue”
- ☐ “Do you want to print Write-in Report?” Press “Yes” *(only when write-ins are available)*
- ☐ “Write-In Report” prints. Press “Continue” **Circle YES or NO on Ballot Certification indicating if there are write-ins.**
- ☐ Press “Shut Down”
- ☐ “Do you want to shut down the system” Press “Yes”
- ☐ ALL judges sign “Election Summary.” Place “Election Summary” & “Write-in Report” into Black Clear Zipper Pouch
- ☐ Flip switch to power off the PBC (Switch in back near power cord)
- ☐ Tilt PBC screen down so it lies flat, press red button underneath PBC screen to release & lower it
- ☐ Fold in black privacy PBC shields and let the PBC lid tilt back
- ☐ Break red TM hammer lock seal in front of PBC screen and open TM door using the barrel key in the TM pouch
- ☐ Take out TM and place in the TM pouch, then relock TM door with barrel key
- ☐ Unplug the PBC from power outlet and back of PBC, fold up cord and store next to PBC screen
- ☐ Latch lid and lock PBC case with silver key
- ☐ Unlock the PBC from the Black Ballot Box with gold key
- ☐ Seal PBC case with green Split Seal (Hole is next to handle)
- ☐ Lift PBC off of the Black Ballot Box and place in the Security Equipment Cage

Shutting down the ADA

- ☐ Press “Manual Entry” and enter Election Day password (Found on orange half-sheet in red folder)
- ☐ Press “Admin” (Upper right corner) Press “Close Voting” (Upper left) Press “Close Voting” (Upper right)
- ☐ “Confirm close voting” Press “Yes” “Reconfirm close voting?” Press “Yes”
- ☐ “Close Report” will print. “Do you want to reprint the report” Press “No”
- ☐ Place “Close Report” in Black Clear Zipper Pouch
- ☐ Flip switch to power off (Switch in back near power cord)
- ☐ Unplug power cord from power source and from back of ADA
- ☐ Place power cord back into the back cubby with headphones
- ☐ Place the ADA keypad and keypad cord in the back cubby (if unwrapped)
- ☐ Pull silver pin out from back of ADA screen and slide bracket out. ADA screen should now lay flat
- ☐ Retrieve ADA lid, line up hinges in the back, close and latch lid
- ☐ Lock ADA case with silver key
- ☐ Seal ADA case with green Split Seal (Next to handle) and place in Security Equipment Cage

Ballot Drop Off

BALLOT DELIVERY SCHEDULE
PRIMARY ELECTION
TUESDAY, AUGUST 4, 2026

(Where 2 Supervisory Judges take the ballots at the end of the day, in the same car)

TOWNSHIP	PRECINCTS	DELIVERY LOCATION
PRAIRIE	01	Midwest Genealogy Center 3440 S Lee's Summit Rd
PRAIRIE	02, (13,14), (15,16,17,21,22,62), 18, 19, 20	The Pavilion at John Knox Village 520 NW Murray Rd
PRAIRIE	03, (05,06,43), (07,08), 09, (33,34), 40, (41,42)	Gamber Center 4 SE Independence Ave
PRAIRIE	10, 11, 23, 24, 49, 50	Trailridge Elementary 3651 SW Windemere Dr
PRAIRIE	(26,27), 28, (29,32), (30,31), (37,38)	Delta Woods Middle School 4401 NE Lakewood Way
PRAIRIE	39, 44, (45,46), (47,48), (54,55,57,59,60)	Richardson Elementary 800 NE Blackwell Rd
PRAIRIE	51, 52, (53,63)	Franklin Smith Elementary 1609 SW Clark Rd
PRAIRIE	(56,64)	Mason Elementary 27600 E Colbern Rd
SNI-A-BAR	01, 02	Midwest Genealogy Center 3440 S Lee's Summit Rd
SNI-A-BAR		ementary
SNI-A-BAR		School Rd
SNI-A-BAR		entary
SNI-A-BAR		chool
SNI-A-BAR		entary



- The Supervisors will take all of the supplies to the drop off location for all the polls in their building.
- Blue Pouches** (Deputies delivered in 1st round)
 - Black E-Judge Equipment Case** (1 Case per 2 E-Judges)
 - ALL White Ballot Boxes** (Every Poll will have UNUSED BALLOTS)
 - ALL Grey Ballot Carriers** (All poll reports go in one Black Zipper Pouch)

THESE ITEMS COME TO BALLOT DELIVERY LOCATION



NOT ON THIS LIST
STAYS IN EQUIPMENT
SECURITY CAGE

RETURN THESE ITEMS TO THE BALLOT DELIVERY LOCATION:

- A. **BLUE POUCH CONTAINING:**
 - 1. SUPPLEMENT BOOK(S)
 - 2. CURBSIDE VOTING BOOK
 - 3. COMPLETED FORMS ENVELOPE
 - 4. POLL KEY IN RED POUCH (WHEN APPLICABLE)
- B. **BLACK E-JUDGE EQUIPMENT CASE**
 - 1. TABLETS – 2 PER CASE
 - 2. CHARGERS – 2 CHARGER BOXES AND 2 CHARGER CORDS
 - 3. STYLUS – 4 PER CASE
 - 4. MICROFIBER CLOTH & CLEAR SUPPLY POUCH
- C. **WHITE BALLOT BOXES CONTAINING:**
 - 1. UNUSED BALLOTS
 - 2. SPOILED BALLOT ENVELOPE
- D. **GREY BALLOT CARRIER(S) CONTAINING:**
 - 1. VOTED BALLOTS (ON BOTTOM OF GREY CARRIER)
 - 2. ORANGE PROVISIONAL BAG
 - 3. HEADER BALLOT ENVELOPE
 - HEADER BALLOT
 - 4. CLOSING BALLOT ENVELOPE
 - WITH CLOSING BALLOT ENCLOSED
 - 5. PLACE ITEMS BELOW IN BLACK CLEAR ZIPPER POUCH
 - PBC TM & KEYS IN CLEAR BROWN POUCH
 - BALLOT CERTIFICATION FORM
 - PAYROLL ENVELOPE
 - ALL REPORTS FROM MACHINES: MACHINE INFO, OPENING REPORTS, & CLOSING REPORTS
 - WRITE-IN REPORT (WHEN APPLICABLE)

Do not put white ballot boxes in grey bags!

DO NOT FORGET THE TM!!!



Your Closing Checklist will walk you through closing down your PBC unit and how to pull the TM out.

Know where you are going...

FALCO, CARL
R SUP
PR 03 Gamber Center

AUGUST 4, 2026 ELECTION DAY PHONE NUMBERS

PBC OR ADA **HELP** (*ONLY*)
(816-325-4632)

E-POLL BOOK **HELP**
(816-325-4690)

ALL OTHER PROBLEMS CALL
(816-325-4690)



Standbys

- You are on STANDBY
- Be up and ready by 5:00am (food packed, clothes picked out)
- 5am-7pm
- Be home or around the area in which you live
- You will be paid the full amount if sent out
- If you are NOT called out, you will receive \$125
- If we CANNOT get ahold of you, you will NOT be paid!!!!
- Phone call will come from 816-325-4600



Urgent Situations:



If the situation is urgent enough and you feel threatened, please call 911.

This includes:

- Fires**
- Suspicious People**
- Health Emergencies**

If you must evacuate, please grab important things like ballots, tablets, and equipment, stand outside together.

If you call 911, please let JCEB know immediately after.

If any type of injury occurs on Election Day, please let JCEB know, or report it to the Deputies.

Judge Clerks

Republicans

Jessica Johnson

jjohnson@jcebmo.org



Democrats

Chuck Harris

charris@jcebmo.org



BE:

- **POLITE**
- **COURTEOUS**
- **HELPFUL**



- **Get along with voters
AND your fellow
Judges**
- **Show new Judges the
ropes**

GETALONG

DO NOT TALK ABOUT ANYTHING POLITICAL ON ELECTION DAY



GROUP DISCUSSION



Scenario #1

You are working at your poll and the fire alarm suddenly starts going off. What should you do?



GROUP DISCUSSION



Scenario #2

You are working at your poll and a voter walks in with a shirt on pertaining to something on the ballot. What do you say? How do you handle it?

Reminders:

- **Cage Code will be texted to the SUPERVISORS Monday, Aug. 3rd, AFTERNOON (or a phone call if you do not get texts)**
- **List of who is assigned to the poll will be emailed to the SUPERVISORS Monday, Aug. 3rd, AFTERNOON**
- **EVERYONE gets paid for working! Please give us two weeks from Election Day to send paychecks out before calling**
- **Next election is November 3rd! Watch for assignment emails at the beginning of October!**

***THE JACKSON COUNTY ELECTION BOARD THANKS YOU
FOR WORKING!!***

Carl's email: cfalco@jcebmo.org

WHO HAS QUESTIONS?

JUDGE TRAINING

AUGUST 4, 2026
PRIMARY ELECTION

ELECTION
DAY INFO

TYPE OF
POLLS

SETUP

JUDGE TABLE,
PBC, & ADA

ELECTIONEERS,
CHALLENGERS, &
WATCHERS

PROVISIONAL,
STANDBYS,
PROTOCOL & CLOSING

Trainer: Carl Falco

Take this with you. Revisit anytime.

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