

BASICS



**Provisional
Voting &
Closing**

**Challengers
Watchers
Electioneers**

**Judge Table,
PBC & ADA**

Judge Training

April 2, 2024

**General Municipal
Election**

**Types of
Polls**

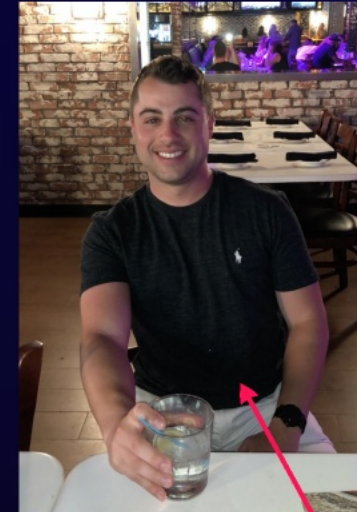
Setup

**Trainer: Carl Falco
cfalco@jcebmo.org**

I'M CARL!

A little about me...

- Born & raised in Lee's Summit
- Graduated from UMKC in 2017 with a Bachelor of Arts in Political Science & Communication Studies
- 30 years old
- Part time at JCEB since 2017
- Favorite thing to do is TRAVEL!



Carl





I pledge allegiance to the flag
Of the United States of America
And to the republic, for which it stands.
One nation, under God, indivisible,
With liberty and justice for all.



Absentee Voting



**Monday - Friday
8:30am to 5:00pm**

AND

**Saturday, March 30th
8:30am to 12:30pm**

*Absentee Office
110 N Liberty Street*

JCEB encourages everyone to absentee vote ahead so our full attention can be given to the voters on Election Day.

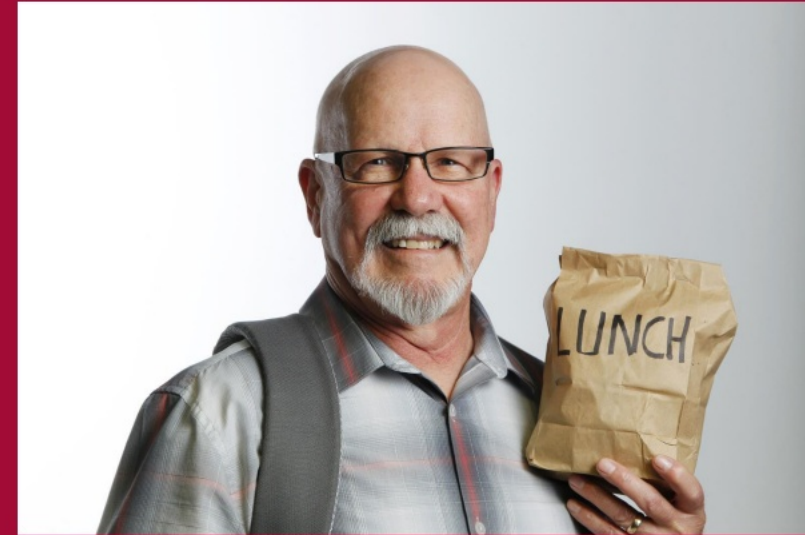
What is this election?

- **General Municipal Election**
- **County Wide**
- **County Question, Mayor, City Council, Alderman, School Board, School Bond, City Question, Fire District Question, Municipal Judge etc.**
- *All depends on where you live!*



What to bring:

- Food
- Drinks
- Snacks
- Medication
- Jacket or sweatshirt
- Entertainment (books, magazines, tablets, crosswords etc.)
- Someone can drop something off but they have to leave



What do I wear?

- Look professional
- Jeans are fine
- Nice shirt
- JCEB apparel



JCEB apparel is not required. For sale at main office.

No Electioneering Items!!

WARNING

Nothing representing any political parties, candidates, or questions

Judges cannot wear Chiefs or Royals apparel



Royals Clothing?



OK



Chiefs Clothing?



OK



**No electioneering
clothing inside of poll**

*Nothing that says
"Vote Yes" or "Vote No"*

Please be careful...



The Jackson County Stadium Question is very long and to some people, it may seem confusing. Election Judges are NOT to explain, interpret, elaborate, or sway any voter if asked. The only help you may give the voter is by reading the Question to them or directing them to the Sample Ballot.



Election Day Timeline



4:55 AM- Arrive to the polling place you are assigned to

5:00 AM- Walking in and setting up equipment

6:00 AM- Polls OPEN

7:00 PM- Polls CLOSE

Everyone in line by 7:00 PM has the right to vote

Election Day Team

Supervisory Judges- Judges in charge of the poll. Bring TM, ballots, and other supplies to drop off location after closing the poll.

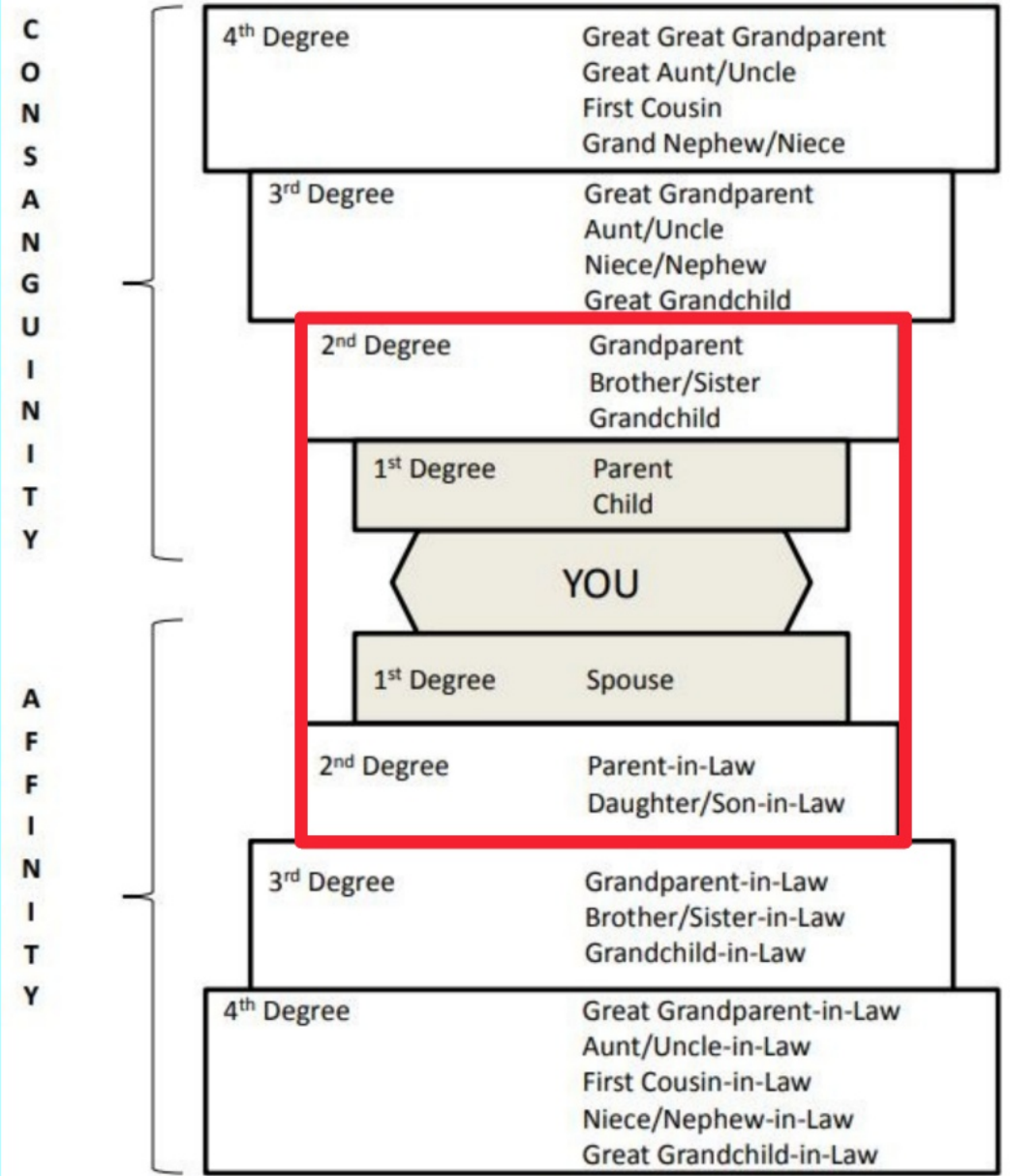
Judges- Hand out ballots and assist voters in the poll.

E-judges- Specifically trained on tablets to process voter check-in.

Deputies- Bipartisan team who make rounds during the day to check on the judges and their poll.

Bipartisan Team- When working on election day, the judges must accomplish several tasks as a bipartisan team. This means that the judges working together to assist the voters must have two judges- one from each of the major political parties when assisting.

IMMEDIATE FAMILY MEMBERS



Note: Step relationships (step-brother, step-father, etc.) are considered to be the same as blood relationships.

Equipment Security Cage



Equipment Security Cage



Step 1

Enter Code that was sent to Supervisor Judges

Take out key and slide silver rectangle left to unlatch top of lock box.

Step 2



Step 3

Use the key to unlock the padlock.

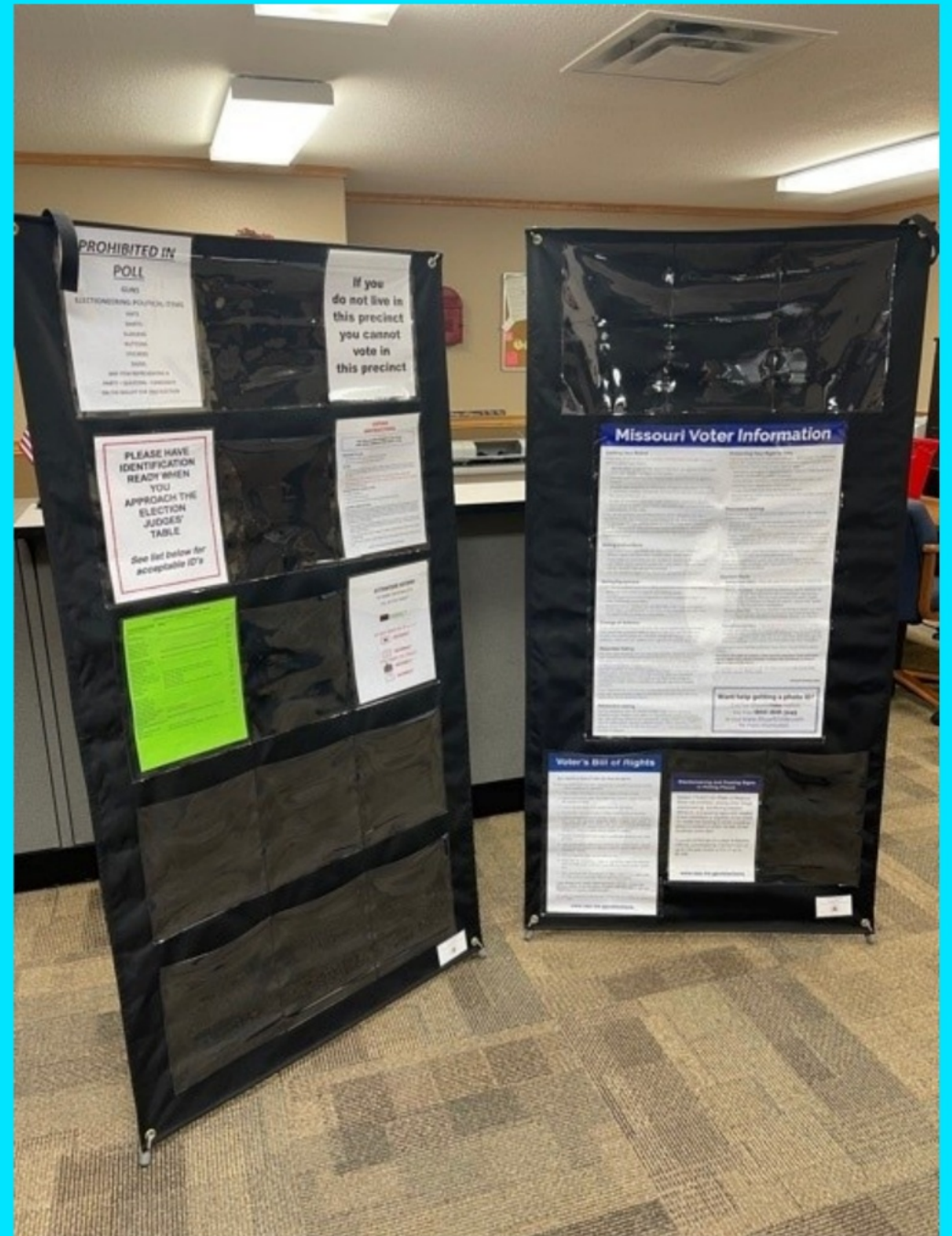
Lock key back inside lock box to use at the end of the day

Sign Display

You will need to post **SAMPLE BALLOTS** in empty sleeve.

Remove only the **SAMPLE BALLOTS** at the end of the day.

JCEB has added a 'Party Affiliation' sign to the sign board



- Found in **Red Folder**
- Some polls may have more than one Sample Ballot
- Place eye-level

OFFICIAL BALLOT
JACKSON COUNTY, MISSOURI
GENERAL MUNICIPAL ELECTION
APRIL 2, 2024

STYLE: 29

JUDGES INITIALS

0

INSTRUCTIONS TO VOTERS
Using blue or black ink, completely fill in the box next to the candidate or question response of your choice like this: . Fill in the box completely. **DO NOT MARK OUTSIDE OF THE BOX. VOTE BOTH SIDES OF BALLOT, IF APPLICABLE.**

To cast a vote for a write-in, use blue or black ink to fill in the box corresponding to that office. Write in the candidate's name on the write-in line provided. **MUST BE A CERTIFIED WRITE-IN CANDIDATE FOR THE VOTE TO COUNT.**

JACKSON COUNTY, MISSOURI

QUESTION #1

Shall the County of Jackson repeal its countywide capital improvements sales tax of three-eighths of one percent (3/8%) authorized by Section 67.700 of the Revised Statutes of Missouri and impose as a parks sales tax of three eighths of one percent (3/8%) authorized by Section 644.032 of the Revised Statutes of Missouri for a period of 40 years, to provide funding for park improvements, consisting of (1) site preparation and clearance, developing, constructing, furnishing, improving, equipping, repairing, maintaining, and operating both Arrowhead Stadium and its surrounds, and a new baseball stadium and its surrounds, to retain the Kansas City Chiefs in Jackson County, Missouri and the Kansas City Royals in Kansas City, Jackson County, Missouri pursuant to long term leases; and (2) refinancing debt obligations previously incurred to finance or refinance improvements to the Harry S. Truman Sports Complex?

YES
 NO

CITY OF LEBES SUMMIT, MISSOURI

FOR COUNCILMEMBER - DISTRICT 3

(Vote for ONE)

CYNDA RADER
 Write-in

FOR MUNICIPAL JUDGE - DIVISION 243


(Vote for ONE)

VENESSA MAXWELL-LOPEZ
 SAM BUCCERO
 Write-in

Seal Check



- **Form will be in the Header Ballot Envelope**
- **Only the lead poll will have the Header Ballot Envelope**
- **Write down the seal numbers**
- **Place broken seals in your Blue Supply Box**



JCEB Security
Seal Check

Please write down the numbers on each of the following security seals.

Once completed please place in Completed Forms Envelope.

PBC Case (Split Seal)	# _____
ADA Case (Split Seal)	# _____
Equipment Cage (Tape Seals) 2 Seal Numbers	# _____ # _____

Republican Supervisor Signature

Democrat Supervisor Signature

Township-Precinct

BASICS



**Provisional
Voting &
Closing**

**Challengers
Watchers
Electioneers**

**Judge Table,
PBC & ADA**

Judge Training

April 2, 2024

**General Municipal
Election**

**Types of
Polls**

Setup

**Trainer: Carl Falco
cfalco@jcebmo.org**

Who are they?

- **People appointed by the chairpersons of each political party to sit inside and make sure you're following all of the rules/laws/regulations of the elections.**

**Challengers
Watchers**

Electioneers

Challengers/Watchers

- Sit next to E-Judge and listens for name of the voter. (They can know WHO is voting but not HOW they are voting)
- Do not give out any information besides name of the Voter
- Do not tell them how many voters you have checked in
- Do not show them your tablet screen
- If Challenger "Challenges" a voter, call JCEB

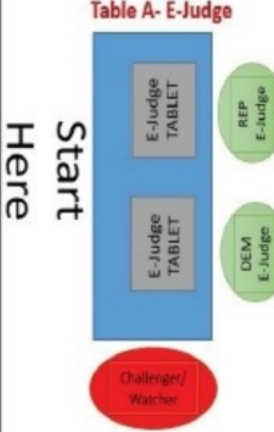
CHALLENGERS

A challenger is a person with credentials signed by the county chairman of the political party or ballot question committee as well as authorized signatures of the Jackson County Election Board Directors. The credentials will identify the town and precinct authorized for the challenger. The challenger and a Supervisory Judge must complete the oath found at the bottom of the credential. The bottom half of the signed oath must be filed in the "Completed Forms" envelope.

A challenger must be a qualified registered voter within the jurisdiction of the Jackson County Election Board. The judges will check the challenger's identification against their credentials to ensure it is the same person approved by JCEB.

Only one challenger from each political party is allowed in a poll. The challengers sit next to Table A and they keep a list of the names of those who have voted. However, the Election Judges are prohibited from sharing the voter's actual piece of identification with the challenger.

If a challenger challenges a voter's right to vote, the Election Judge should contact the Election Board Office immediately for further instructions. All challengers must leave when the last voter exits the poll. Watchers may remain inside the polling location until judges exit.

	CHALLENGERS- ONLY ALLOWED TO SIT NEXT TO E-JUDGE TABLE TO LISTEN FOR THE NAMES OF THE VOTERS WHEN THEY ARE BEING CHECKED IN.	WATCHERS- ONLY ALLOWED TO SIT NEXT TO E-JUDGE TABLE TO OBSERVE THE POLLING LOCATION.
 <p>Table A- E-Judge</p> <p>Start Here</p>	<ul style="list-style-type: none">• Must have credentials signed by both directors of JCEB.• May be substituted throughout the day.• Challenges may only be made when the challenger believes the election laws of this state have been or will be violated and must report the violation to the judges or election authority.• Prior to the close of the polls, challengers may list and give out the names of those who have voted.• May remain in poll until last voter has voted.• Must leave when the last voter leaves the poll.	<ul style="list-style-type: none">• Must have credentials signed by both directors of JCEB.• Watchers are to watch the counting of the votes and present any complaint of irregularity or law violation to the election judges or election authority.• Watchers may NOT be substituted with another watcher on Election Day.• Watchers may not report the name of any person who has or has not voted.• Watchers are allowed to remain present until all ballots are packed and sealed, equipment taken down, and election materials are packed and returned to the designated collection place for a polling location.

Electioneers

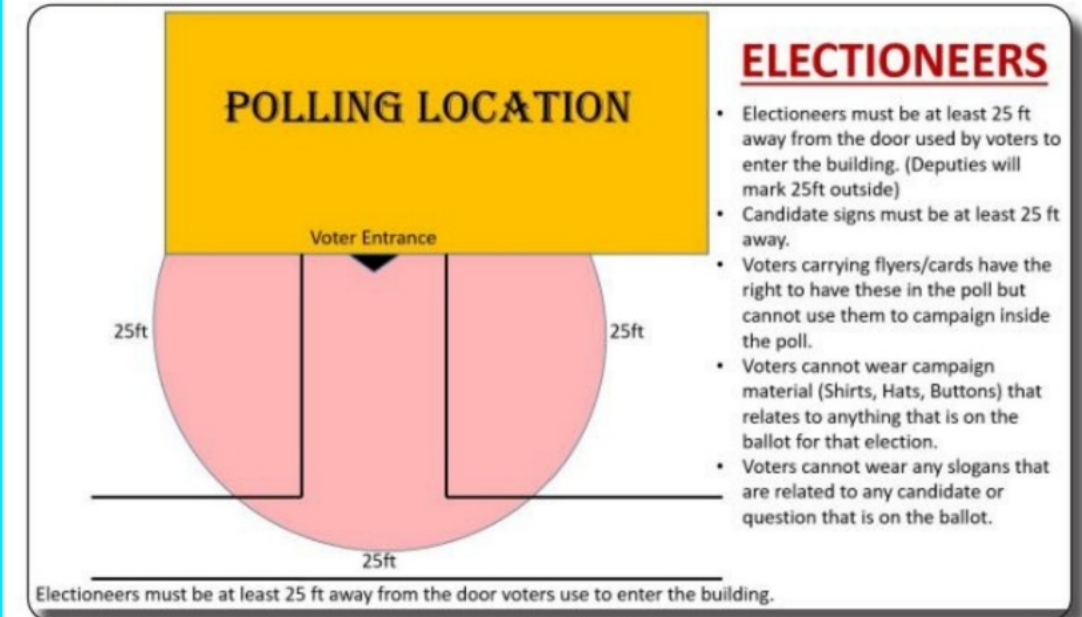
- 25 ft outside from the door voters enter
- Flyers are allowed inside polling location as long as voter does not use it to Electioneer inside

ELECTIONEERING

Missouri State Law states that anyone passing out literature, talking to voters, or otherwise trying to influence voters must be at least 25 feet from the outside entrance to the poll. Election Judges should report any infractions to the Deputies or the Election Board staff.

ELECTIONEERING BY VOTERS

- Voters carrying flyer's/cards have the right to have these in the poll but cannot use them to campaign inside the poll.
- Voters cannot wear campaign material (Shirts, Hats, Buttons) that relates to anything that is on the ballot for that election.
- Voters cannot wear any slogans that are related to any candidate or question that is on the ballot.



ELECTIONEERING BY JUDGES

Judges who are working inside the polling locations may not be wearing any electioneering items that represents any political party, candidate, or issues on the ballot for any election. This includes Hats, shirts, buttons, etc. This includes TALKING ABOUT ANYTHING POLITICAL on Election Day. If you notice any political conversations between judges on Election Day, please call and report the problem to JCEB.

It is the Election Judges responsibility to allow each and every voter to come into the polling location, vote however they want and leave the location knowing that their vote was counted.

BASICS



**Provisional
Voting &
Closing**

**Challengers
Watchers
Electioneers**

**Judge Table,
PBC & ADA**

Judge Training

April 2, 2024

**General Municipal
Election**

**Types of
Polls**

Setup

**Trainer: Carl Falco
cfalco@jcebmo.org**

Different Types of Polls

ALWAYS CALL IF YOU ARE CONFUSED WHEN SETTING UP.

Regular Poll

- One set of judges
- One set of ballots

Split Poll

- One set of judges
- Different ballots
- Different 5 digit ballot ID #s

Multiple Poll

- Multiple sets of judges
- Different ballots
- Different 5 digit ballot ID #s

Different Types of Polls

ALWAYS CALL IF YOU ARE CONFUSED WHEN SETTING UP.

Regular Poll

- One set of judges
- One set of ballots

Split Poll

- One set of judges
- Different ballots
- Different 5 digit ballot ID #s

Multiple Poll

- Multiple sets of judges
- Different ballots
- Different 5 digit ballot ID #s

0 this election

Ballot Check-In

CHECKING IN

- Unpack ALL ballots
- Check in your ballots by counting and placing a check mark in the box next to the number of ballots issued
- Add number of ballots together and place number in "Total Ballots Received"
- Initial on correct party after ballots have been checked in

BOTTOM HALF FILLED OUT AFTER POLLS CLOSE

- Lines A-G need to be filled out before signing the bottom portion of Certification
- Write down Grey Ballot Carrier seal number on left side

Ballot Certification			
Jackson County Board of Election Commissioners Independence, Missouri			
We hereby certify at the _____ General Municipal _____ held in Jackson County, Missouri on _ April 2, 2024 _ in _____ B1 05, 06 _____ Township and Precinct(s) that the information on this sheet is correct. We further certify that all election judges were properly sworn-in. The ballots and the sample ballots received at this poll contain the same information.			
BALLOT COLOR	BALLOT ID #	CHECK IF CORRECT	
21 Color WHITE	00030	<input type="checkbox"/>	1430 Total
Color		<input type="checkbox"/>	Total
Color		<input type="checkbox"/>	Total
Color		<input type="checkbox"/>	Total
Color		<input type="checkbox"/>	Total
INITIALS OF JUDGES			
Rep. _____	Rep. _____	Dem. _____	Dem. _____
Rep. _____	Rep. _____	Dem. _____	Dem. _____
Election Evening		TOTAL BALLOTS RECEIVED _____	
Grey Ballot Carrier Seal Number _____	(A) PBC Closing Report (Pages Cast)	(A)	
	(B) Total number of Voters Checked In (Ask E-Judge)	(B)	
	(C) Number of Spoiled Ballots	(C)	
	(D) ADA Ballots - YES or NO	(D)	
	(E) Number of Unused Ballots	(E)	
	(F) Write-In Ballots - YES or NO	(F)	
	(G) Number of Provisional Envelopes (If applicable)	(G)	
SIGNATURES OF JUDGES			
Rep. _____		Dem. _____	
Rep. _____		Dem. _____	
Rep. _____		Dem. _____	
Rep. _____		Dem. _____	
Sworn Statement of judges (use only if you have a problem with this certification)			

Ballot Certification

Jackson County Board of Election Commissioners Independence, Missouri

We hereby certify at the _____ **General Municipal** _____ held in Jackson County, Missouri on
_ **April 2, 2024** _ in _____ **B1 05, 06** _____ Township and Precinct(s) that the information on
this sheet is correct. We further certify that all election judges were properly sworn-in. The ballots and the sample ballots
received at this poll contain the same information.

BALLOT COLOR	BALLOT ID #	CHECK IF CORRECT
²¹ Color WHITE	00030	<input type="checkbox"/> 1430 Total
Color		<input type="checkbox"/> Total
Color		<input type="checkbox"/> Total
Color		<input type="checkbox"/> Total
Color		<input type="checkbox"/> Total

INITIALS OF JUDGES

Rep. _____ Rep. _____ Dem. _____ Dem. _____
Rep. _____ Rep. _____ Dem. _____ Dem. _____

**TOTAL
BALLOTS
RECEIVED** _____

Ballot Certification

Jackson County Board of Election Commissioners Independence, Missouri

We hereby certify at the _____ **General Municipal** _____ held in Jackson County, Missouri on
_ **April 2, 2024** _ in _____ **B1 05, 06** _____ Township and Precinct(s) that the information on
this sheet is correct. We further certify that all election judges were properly sworn-in. The ballots and the sample ballots
received at this poll contain the same information.

BALLOT COLOR	BALLOT ID #	CHECK IF CORRECT	
²¹ Color WHITE	00030	<input type="checkbox"/>	1430 Total
Color		<input type="checkbox"/>	Total
Color		<input type="checkbox"/>	Total
Color		<input type="checkbox"/>	Total
Color		<input type="checkbox"/>	Total

INITIALS OF JUDGES

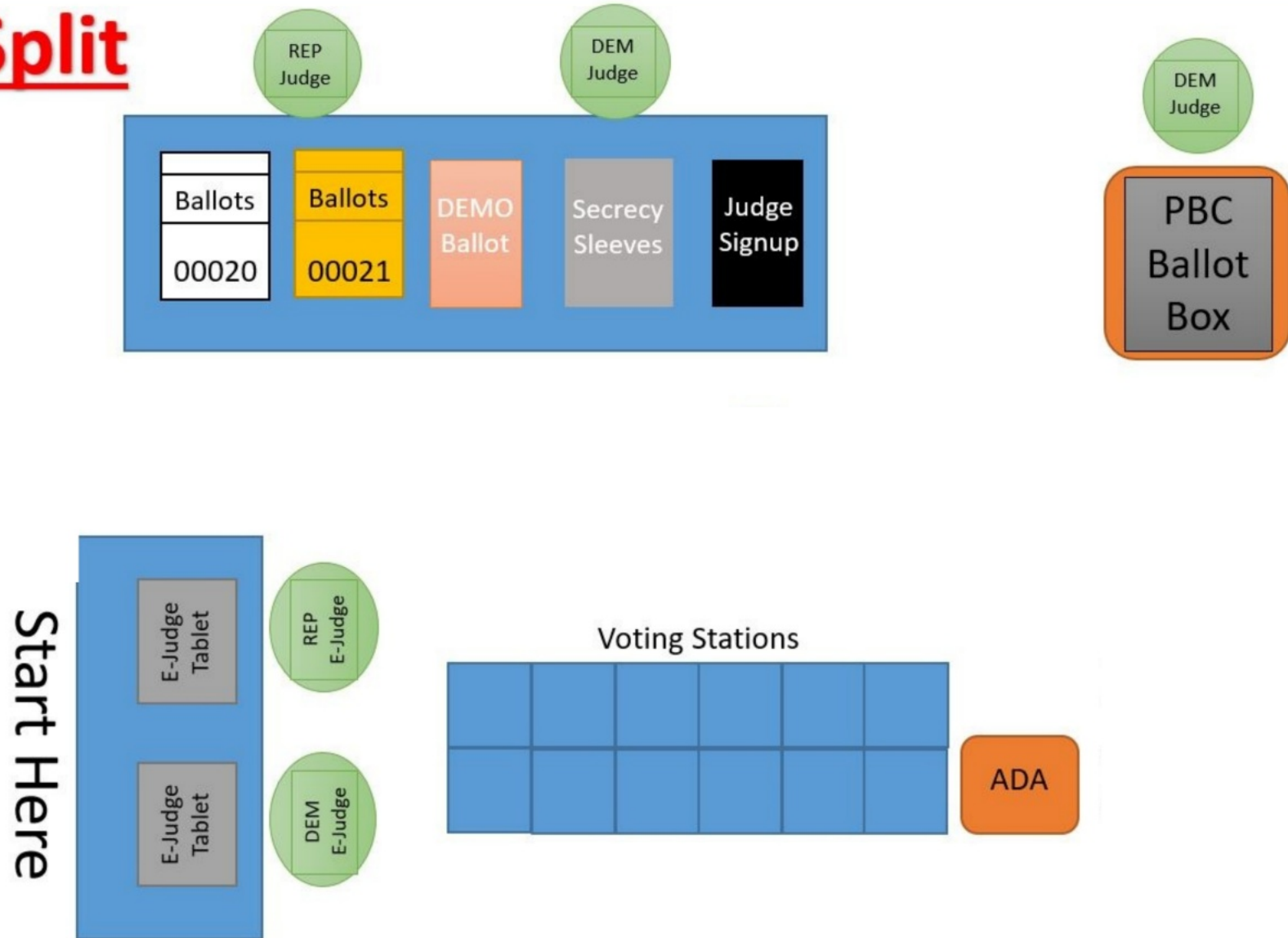
Rep. _____ Rep. _____ Dem. _____ Dem. _____
Rep. _____ Rep. _____ Dem. _____ Dem. _____

**TOTAL
BALLOTS
RECEIVED**

1,430

Split Poll

2-Way Split



Ballot Certification

Jackson County Board of Election Commissioners Independence, Missouri

We hereby certify at the _____ General Municipal _____ held in Jackson County, Missouri on
 ___ **April 2, 2024** ___ in _____ **B1 01, 02, 03** _____ Township and Precinct(s) that the
 information on this sheet is correct. We further certify that all election judges were properly sworn-in. The ballots and the
 sample ballots received at this poll contain the same information.

	BALLOT COLOR	BALLOT ID #	CHECK IF CORRECT
11	Color WHITE	00010	<input type="checkbox"/> 3410 Total
	Color YELLOW	00011	<input type="checkbox"/> 10 Total
	Color		<input type="checkbox"/> Total
	Color		<input type="checkbox"/> Total
	Color		<input type="checkbox"/> Total

INITIALS OF JUDGES				TOTAL BALLOTS RECEIVED _____
Rep. _____	Rep. _____	Dem. _____	Dem. _____	
Rep. _____	Rep. _____	Dem. _____	Dem. _____	

Election Evening Grey Ballot Carrier Seal Number _____	(A) PBC Closing Report (Pages Cast)	(A)
	(B) Total number of Voters Checked In (Ask E-Judge)	(B)
	(C) Number of Spoiled Ballots	(C)
	(D) ADA Ballots - YES or NO	(D)
	(E) Number of Unused Ballots	(E)
	(F) Write-In Ballots - YES or NO	(F)
	(G) Number of Provisional Envelopes (If applicable)	(G)

SIGNATURES OF JUDGES			
Rep. _____	Dem. _____	Rep. _____	Dem. _____
Rep. _____	Dem. _____	Rep. _____	Dem. _____
Rep. _____	Dem. _____	Rep. _____	Dem. _____
Rep. _____	Dem. _____	Rep. _____	Dem. _____

Sworn Statement of judges (use only if you have a problem with this certification)

Jackson County Board of Election Commissioners

Independence, Missouri

We hereby certify at the _____ **General Municipal** _____ held in Jackson County, Missouri on
April 2, 2024 in **B1 01, 02, 03** Township and Precinct(s) that the
 information on this sheet is correct. We further certify that all election judges were properly sworn-in. The ballots and the
 sample ballots received at this poll contain the same information.

	BALLOT COLOR	BALLOT ID #		CHECK IF CORRECT	
1.1	Color WHITE	00010	<input type="checkbox"/>	3410	Total
	Color YELLOW	00011	<input type="checkbox"/>	10	Total
	Color		<input type="checkbox"/>		Total
	Color		<input type="checkbox"/>		Total
	Color		<input type="checkbox"/>		Total

INITIALS OF JUDGES			
Rep. _____	Rep. _____	Dem. _____	Dem. _____
Rep. _____	Rep. _____	Dem. _____	Dem. _____

TOTAL BALLOTS RECEIVED _____

Jackson County Board of Election Commissioners

Independence, Missouri

We hereby certify at the _____ **General Municipal** _____ held in Jackson County, Missouri on
April 2, 2024 in **B1 01, 02, 03** Township and Precinct(s) that the
 information on this sheet is correct. We further certify that all election judges were properly sworn-in. The ballots and the
 sample ballots received at this poll contain the same information.

	BALLOT COLOR	BALLOT ID #		CHECK IF CORRECT	
1.1	Color WHITE	00010	<input type="checkbox"/>	3410	Total
	Color YELLOW	00011	<input type="checkbox"/>	10	Total
	Color		<input type="checkbox"/>		Total
	Color		<input type="checkbox"/>		Total
	Color		<input type="checkbox"/>		Total

INITIALS OF JUDGES

Rep. _____	Rep. _____	Dem. _____	Dem. _____
Rep. _____	Rep. _____	Dem. _____	Dem. _____

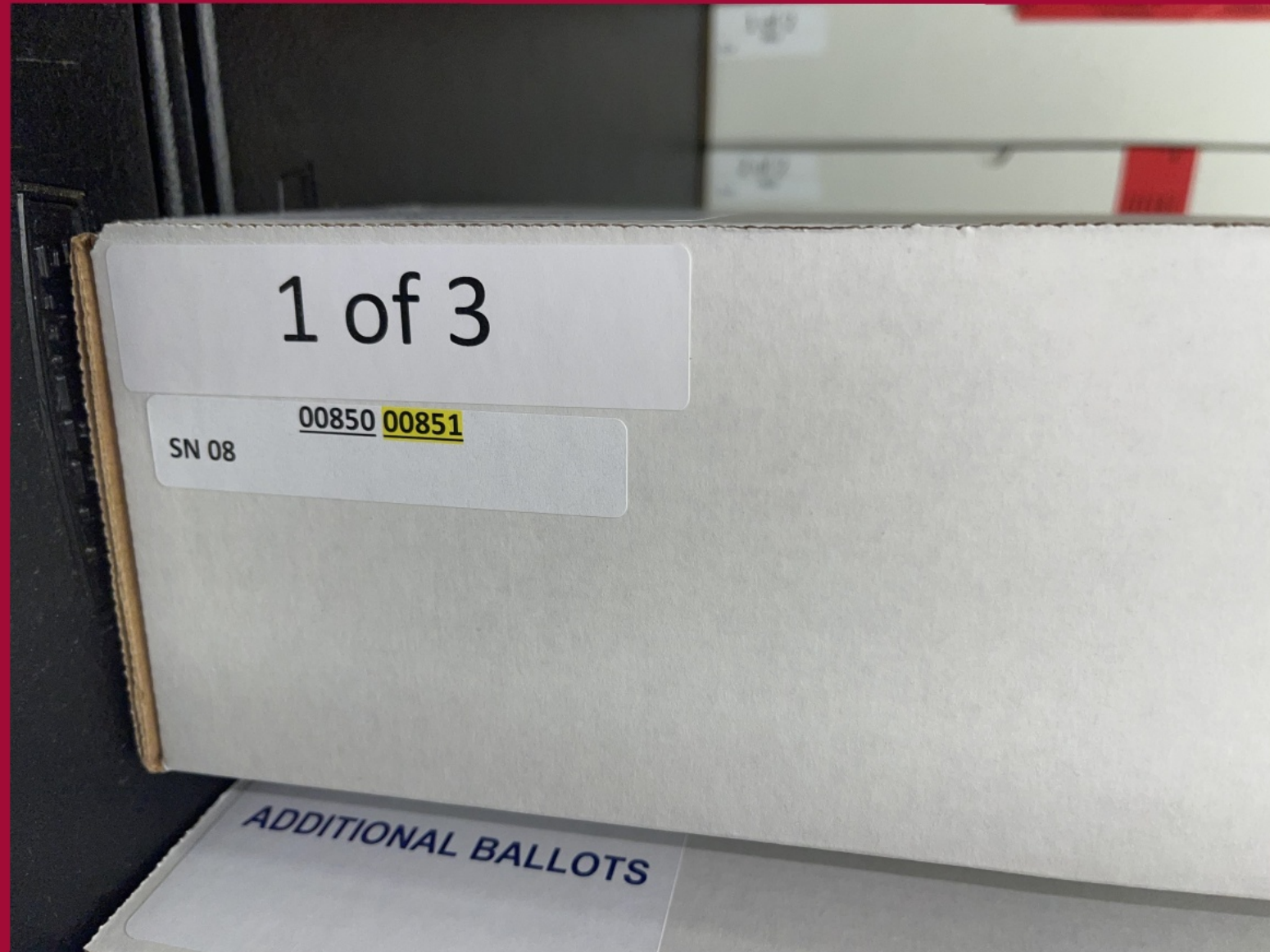
**TOTAL
BALLOTS
RECEIVED** 3,420

Election

(A) PBC Closing Report (Pages Cast)

(A)

SPLIT POLL BALLOT BOXES



SPLIT POLL BALLOT HEADERS

OFFICIAL BALLOT

JACKSON COUNTY, MISSOURI
GENERAL MUNICIPAL ELECTION

STYLE: 2

APRIL 2, 2024

JUDGES INITIALS

B1 01, 02, 03, 09 - 1
(00041)

OFFICIAL BALLOT

JACKSON COUNTY, MISSOURI
GENERAL MUNICIPAL ELECTION

STYLE: 4

APRIL 2, 2024

JUDGES INITIALS

B1 05, 06, 07, 08, 13, B4 01 - 2

OFFICIAL BALLOT

JACKSON COUNTY, MISSOURI
GENERAL MUNICIPAL ELECTION

STYLE: 5

APRIL 2, 2024

JUDGES INITIALS

B1 05, 06, 07, 08, 13, B4 01 - 3
(00033)

OFFICIAL BALLOT

JACKSON COUNTY, MISSOURI
GENERAL MUNICIPAL ELECTION

STYLE: 6

APRIL 2, 2024

JUDGES INITIALS

B1 05, 06, 07, 08, 13, B4 01 - 4
(00034)

INSTRUCTIONS TO VOTERS

Using blue or black ink, completely fill in the box next to the candidate or question response of your choice like this: ●
Fill in the box completely. **DO NOT MARK OUTSIDE OF THE BOX. VOTE BOTH SIDES OF BALLOT, IF APPLICABLE.**

To cast a vote for a write-in, use blue or black ink to fill in the box corresponding to that office. Write in the candidate's

BASICS



**Provisional
Voting &
Closing**

**Challengers
Watchers
Electioneers**

**Judge Table,
PBC & ADA**

Judge Training

April 2, 2024

**General Municipal
Election**

**Types of
Polls**

Setup

**Trainer: Carl Falco
cfalco@jcebmo.org**

Opening Checklist

USE IT!!!!

**Found in Judge's
Red Folder and
given in training**

*PBC & ADA Setup Video can be
found on YOUTUBE*

OPENING CHECKLIST 5:00AM-6:00AM

Open Equipment Security Cage- Supervisory Judges

- Remove all white ballot boxes
- Ballot boxes will be numbered in order to open. (1 of 3, 2 of 3, 3 of 3, etc.)
- Open white ballot box 1 of 3 FIRST
- Remove and open "HEADER BALLOT" ENVELOPE
Check Header Ballot Envelope for the following items: Check each one to make sure you have each item
 - Header Ballot(s)
 - Ballot Certification
 - JCEB Seal Check Form
- Remove Black Clear Zipper Pouch, take out Seal Bag
 - TM key pouch- **PLACE THE TM KEY POUCH WHERE YOU CAN FIND IT AT THE END OF THE DAY!**
- Remove Closing Ballot Envelope, **place in secure location for later use**

Black Ballot Box and PBC- Supervisory Judges

- Arrange room and tables. **PLACE BLACK BALLOT BOX IN THE APPROPRIATE LOCATION**
- Open Black Ballot box to make sure it is empty
- Seal Black Ballot Box lid with Zip Tie seal (small hole between handles of the Black Ballot Box)
- Break green split seal on PBC case
- Place the PBC on top of the Black Ballot Box. (Make sure handle is down) (Slide front end in first, then drop back end)
DO NOT MOVE BALLOT BOX AFTER PBC HAS BEEN PLACED ON TOP (BALLOT BOX WILL TIP OVER EASILY)
- USE GOLD KEY TO LOCK PBC IN PLACE IN THE BACK BEHIND PBC.** Keys are in the TM key pouch
- Unlock PBC case with silver key, open the PBC lid and fold open the black privacy shields (There will be a notch on each side of the PBC for them to rest on)
- Lift PBC screen up and tilt it forward towards you
- Check paper in PBC printer (Open printer, pull piece of paper out and then close printer)
- Check that printer lid is closed (Press down on both sides of printer)
- Plug power cord into the back of PBC
- Plug power cord into power outlet
- Turn on the PBC (Switch on back near power cord)
- "Machine Info" report will print. Place in Black Clear Zipper Pouch

Opening the Election on the PBC- Supervisory Judges

- Open header ballot envelope
- Remove ALL the header ballot(s). (There will be only one header ballot unless you are a split or multiple poll)
- Check to see if screen on PBC says "Insert the header ballot into the Ballot Reader Slot"
- Insert first header ballot (When light is green) into the PBC and wait for the Zero Report to print
- Compare Zero Report to Sample Ballots (in the red folder) to ensure all races are listed on the Zero Report.
- ALL judges sign the Zero Report and place inside of Black Clear Zipper Pouch
- Place header ballot back in "Header Ballot" envelope
- When ALL header ballots have been run, press "Done" (Bottom left of PBC screen)

ONLY if you have more than one header ballot

- Place 2nd header ballot into the PBC
- Wait for Zero Report to print and place in Black Clear Zipper Pouch. Place header ballot back in envelope
- Repeat if you have a 3rd or 4th header ballot





Make sure PBC is on ballot box correctly!



Ballot boxes are the same, ballot lids have changed.



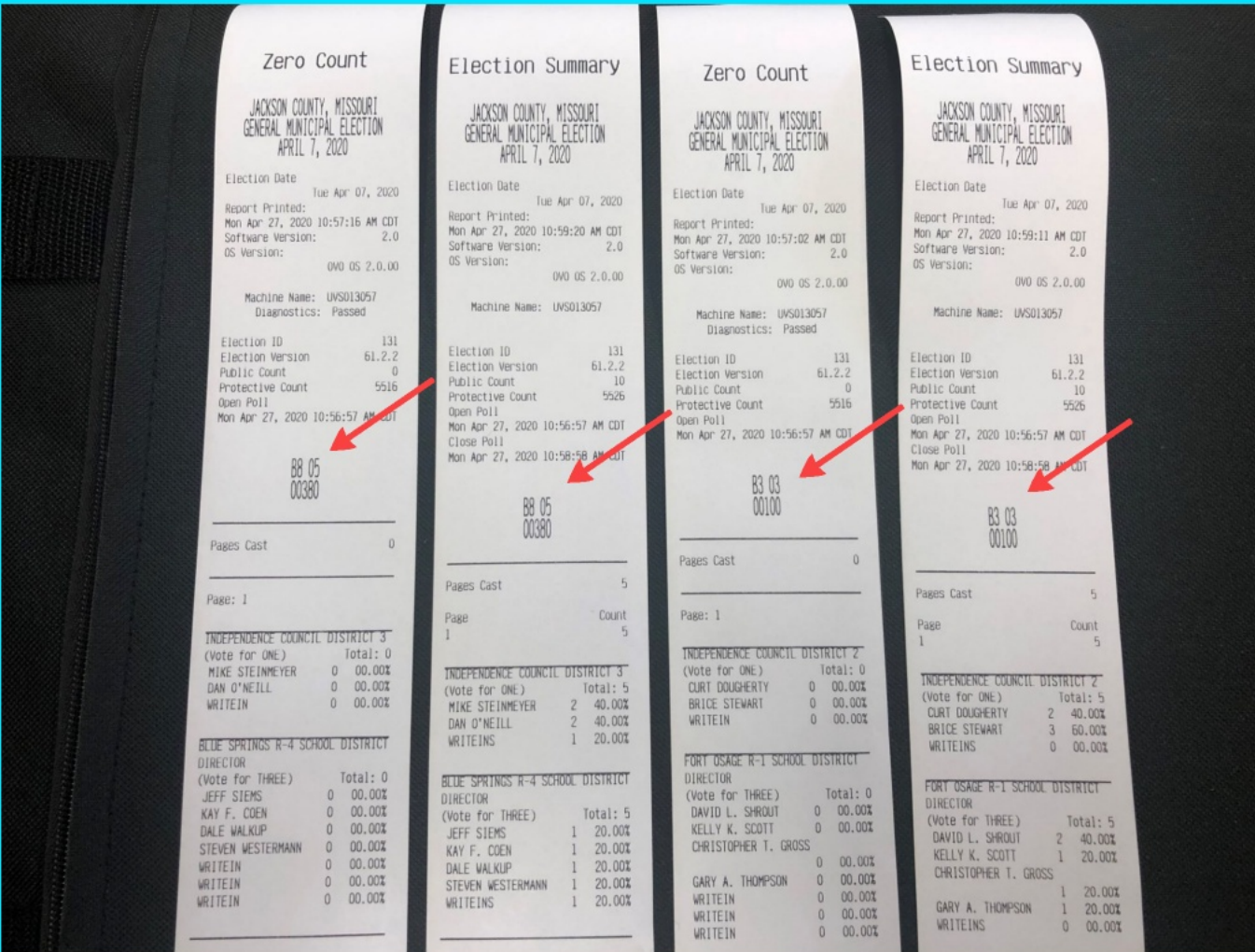
If Header Ballot jams when opening, PBC is not on ballot box correctly.

Header Ballots & Reports

ALL Header Ballots will be in the Header Ballot Envelope. The 2 Supervisor Judges will run ALL Header Ballots for entire polling location.

When opening PBC with Header Ballots there will be a Zero Report for every Header Ballot.

When closing, only 1 Closing Ballot will need to be run through PBC to get reports. Pay attention to the Township/Precinct when the Election Summary prints to make sure you have the correct summary to fill out your certification.



BASICS



**Provisional
Voting &
Closing**

**Challengers
Watchers
Electioneers**

**Judge Table,
PBC & ADA**

Judge Training

April 2, 2024

**General Municipal
Election**

**Types of
Polls**

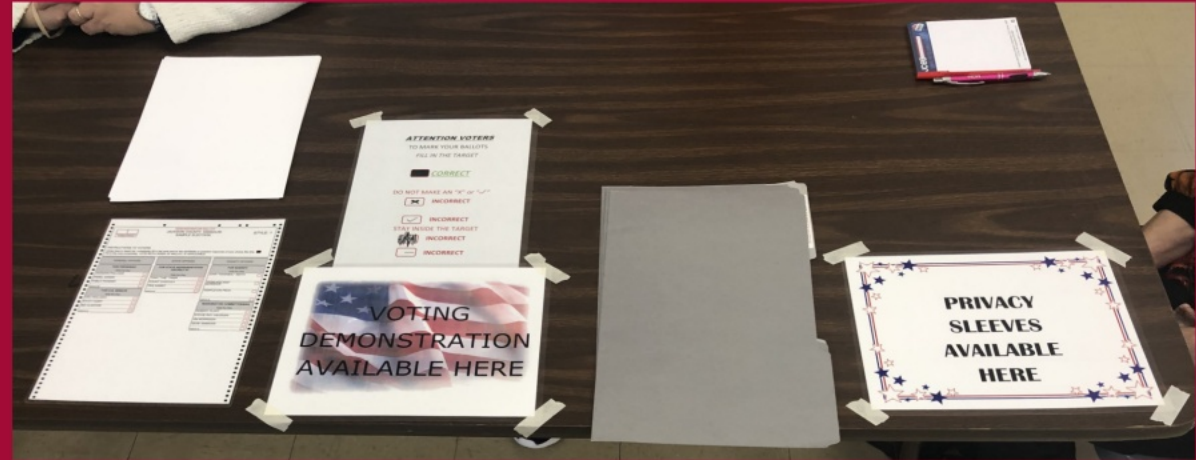
Setup

**Trainer: Carl Falco
cfalco@jcebmo.org**

What YOU will be doing

1. Voter checks in with E-judge table and is given Laminated Card
2. Voter brings Laminated Card to Judge table (you)
3. Take Laminated Card from the voter
4. Get correct ballot that matches the 5 Digit Ballot ID # on Laminated Card
5. Give voter correct Ballot
6. Bi-Partisan team initials top left corner of Ballot
7. Give voter their Ballot
8. Give voter demonstration on how to vote (*if needed*)
9. Direct voter to voting booth

Judge Table



OFFICIAL BALLOT			
JACKSON COUNTY, MISSOURI			
GENERAL MUNICIPAL ELECTION			
APRIL 7, 2020			
STYLE: 65			
<table border="1" style="width: 100%;"><tr><td style="width: 50%; text-align: center;">JUDGES INITIALS</td><td style="width: 50%;"></td></tr></table>		JUDGES INITIALS	
JUDGES INITIALS			
VB 10, 11, 19 - 0 (01200)			
INSTRUCTIONS TO VOTERS			
Using blue or black ink, completely fill in the box next to the candidate or question response of your choice like this: <input type="checkbox"/> . Fill in the box completely. DO NOT MARK OUTSIDE OF THE BOX. VOTE BOTH SIDES OF BALLOT, IF APPLICABLE.			
To cast a vote for a write-in, use blue or black ink to fill in the box corresponding to that office. Write in the candidate's name on the write-in line provided. MUST BE A CERTIFIED WRITE-IN CANDIDATE FOR THE VOTE TO COUNT.			
CITY OF LONE JACK, MISSOURI	QUESTION		
FOR MAYOR (UNEXPIRED TERM)	Shall the Board of Education of the Lone Jack C-6 School District, Missouri, without an estimated increase in the current debt service property tax levy, borrow money in the amount of Four Million Five Hundred Thousand Dollars (\$4,500,000) for		

OFFICIAL BALLOT

JACKSON COUNTY, MISSOURI
GENERAL MUNICIPAL ELECTION

APRIL 7, 2020

STYLE: 65

--	--

JUDGES INITIALS

VB 10, 11, 19 - 0
(01200)

INSTRUCTIONS TO VOTERS

Using blue or black ink, completely fill in the box next to the candidate or question response of your choice like this: .
Fill in the box completely. **DO NOT MARK OUTSIDE OF THE BOX. VOTE BOTH SIDES OF BALLOT, IF APPLICABLE.**

To cast a vote for a write-in, use blue or black ink to fill in the box corresponding to that office. Write in the candidate's name on the write-in line provided. **MUST BE A CERTIFIED WRITE-IN CANDIDATE FOR THE VOTE TO COUNT.**

CITY OF LONE JACK,
MISSOURI

**FOR MAYOR
(UNEXPIRED TERM)**

QUESTION

Shall the Board of Education of the Lone Jack C-6 School District, Missouri, without an estimated increase in the current debt service property tax levy, borrow money in the amount of Four Million Five Hundred Thousand Dollars (\$4,500,000) for

OFFICIAL BALLOT

JACKSON COUNTY, MISSOURI
GENERAL MUNICIPAL ELECTION
APRIL 7, 2020

STYLE: 65

JUDGES INITIALS	



VB 10, 11, 19 - 0
(01200)

INSTRUCTIONS TO VOTERS

Using blue or black ink, completely fill in the box next to the candidate or question response of your choice like this: .
Fill in the box completely. **DO NOT MARK OUTSIDE OF THE BOX. VOTE BOTH SIDES OF BALLOT, IF APPLICABLE.**

To cast a vote for a write-in, use blue or black ink to fill in the box corresponding to that office. Write in the candidate's name on the write-in line provided. **MUST BE A CERTIFIED WRITE-IN CANDIDATE FOR THE VOTE TO COUNT.**

CITY OF LONE JACK,
MISSOURI

**FOR MAYOR
(UNEXPIRED TERM)**

QUESTION

Shall the Board of Education of the Lone Jack C-6 School District, Missouri, without an estimated increase in the current debt service property tax levy, borrow money in the amount of Four Million Five Hundred Thousand Dollars (\$4,500,000) for

IT ALL STARTS WITH THE LAMINATED CARD!

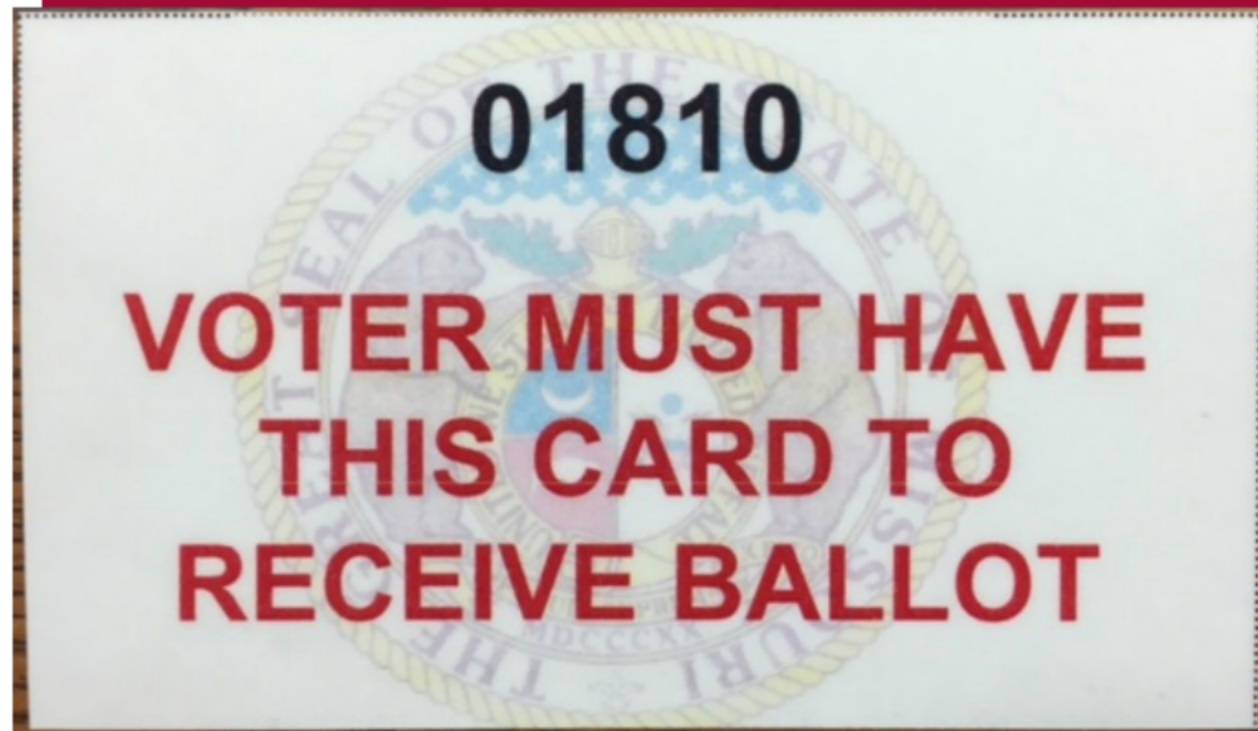
That is the voter's ticket to vote!

Take laminated card from voter
and issue the voter a ballot

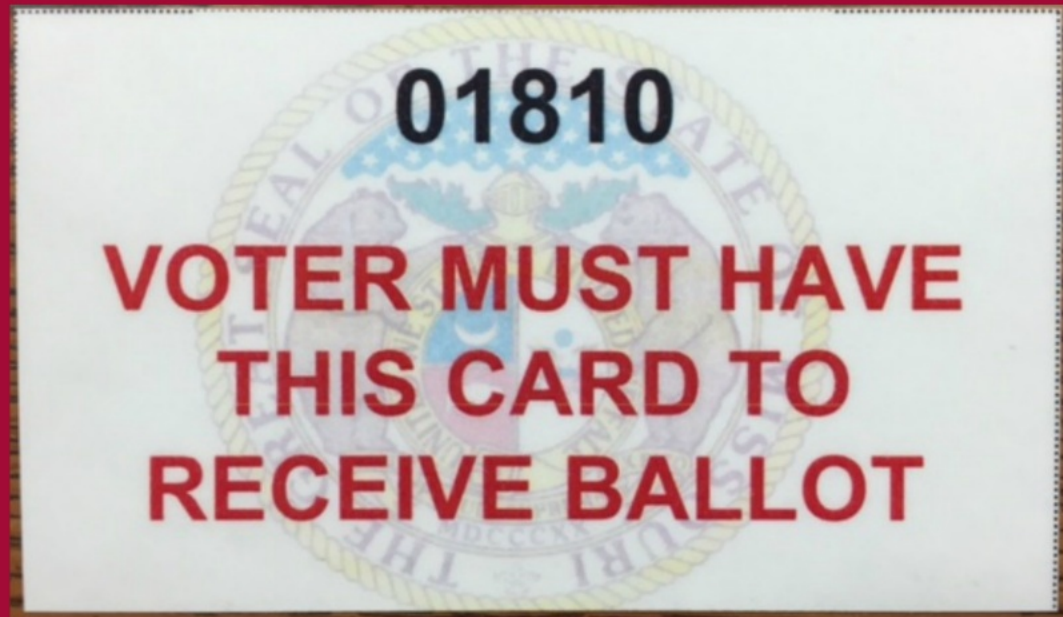
Return Laminated Cards back
to E-Judge Table

1 ballot per voter!

Check to make sure ballots are
not sticking together



MATCH THE NUMBERS



OFFICIAL BALLOT	
JACKSON COUNTY, MISSOURI	
GENERAL MUNICIPAL ELECTION	
APRIL 7, 2020	
JUDGES INITIALS	STYLE: 65
VB 10, 11, 19 - 0 (01810) ←	
INSTRUCTIONS TO VOTERS	
Using blue or black ink, completely fill in the box next to the candidate or question response of your choice like this: <input type="checkbox"/> Fill in the box completely. DO NOT MARK OUTSIDE OF THE BOX. VOTE BOTH SIDES OF BALLOT, IF APPLICABLE.	
To cast a vote for a write-in, use blue or black ink to fill in the box corresponding to that office. Write in the candidate's name on the write-in line provided. MUST BE A CERTIFIED WRITE-IN CANDIDATE FOR THE VOTE TO COUNT.	
CITY OF LONE JACK, MISSOURI	QUESTION
FOR MAYOR (UNEXPIRED TERM)	Shall the Board of Education of the Lone Jack C-6 School District, Missouri, without an estimated increase in the current debt service property tax levy, borrow money in the amount of Four Million Five Hundred Thousand Dollars (\$4,500,000) for

OFFICIAL BALLOT

JACKSON COUNTY, MISSOURI
GENERAL MUNICIPAL ELECTION
APRIL 7, 2020

STYLE: 65

--	--

JUDGES INITIALS

VB 10, 11, 19 - 0
(01810)



INSTRUCTIONS TO VOTERS

Using blue or black ink, completely fill in the box next to the candidate or question response of your choice like this: Fill in the box completely. **DO NOT MARK OUTSIDE OF THE BOX. VOTE BOTH SIDES OF BALLOT, IF APPLICABLE.**

To cast a vote for a write-in, use blue or black ink to fill in the box corresponding to that office. Write in the candidate's name on the write-in line provided. **MUST BE A CERTIFIED WRITE-IN CANDIDATE FOR THE VOTE TO COUNT.**

CITY OF LONE JACK,
MISSOURI

**FOR MAYOR
(UNEXPIRED TERM)**

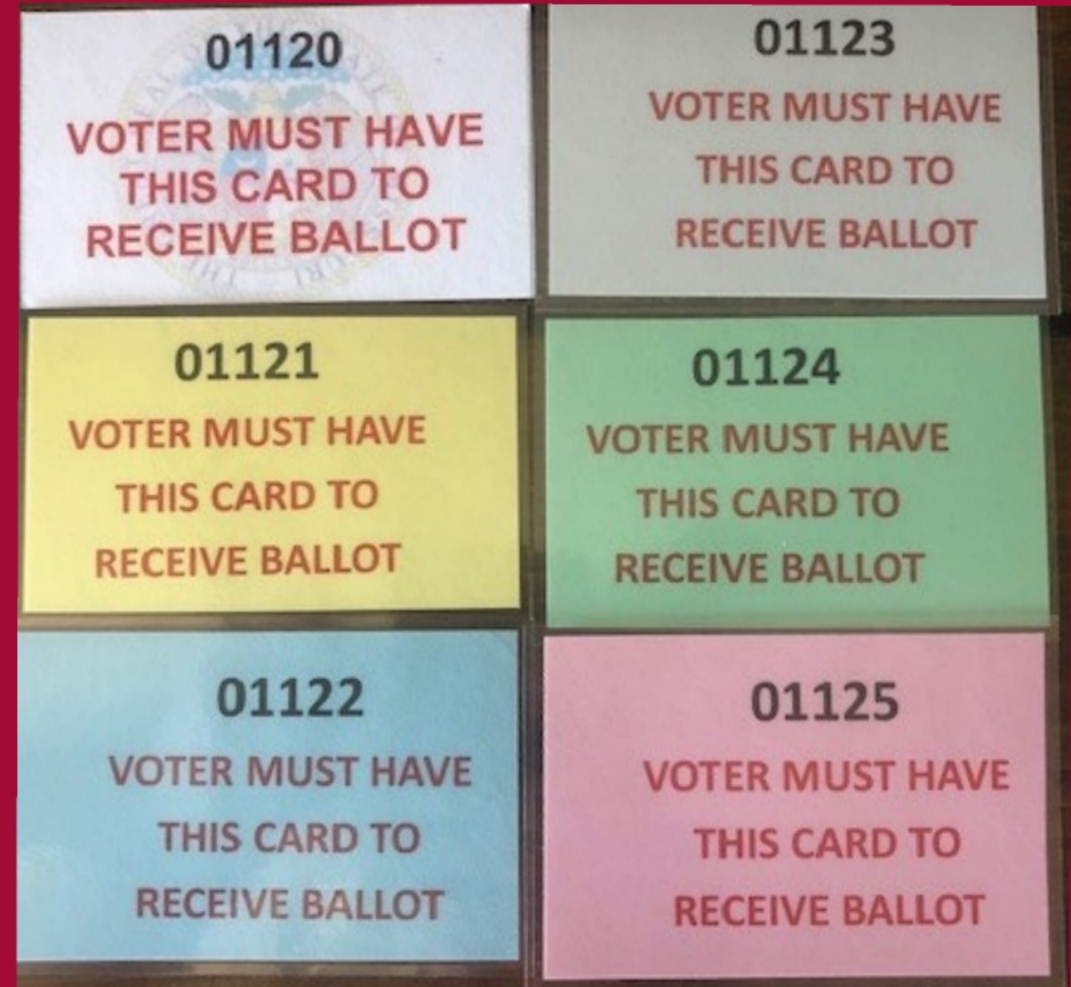
QUESTION

Shall the Board of Education of the Lone Jack C-6 School District, Missouri, without an estimated increase in the current debt service property tax levy, borrow money in the amount of Four Million Five Hundred Thousand Dollars (\$4,500,000) for

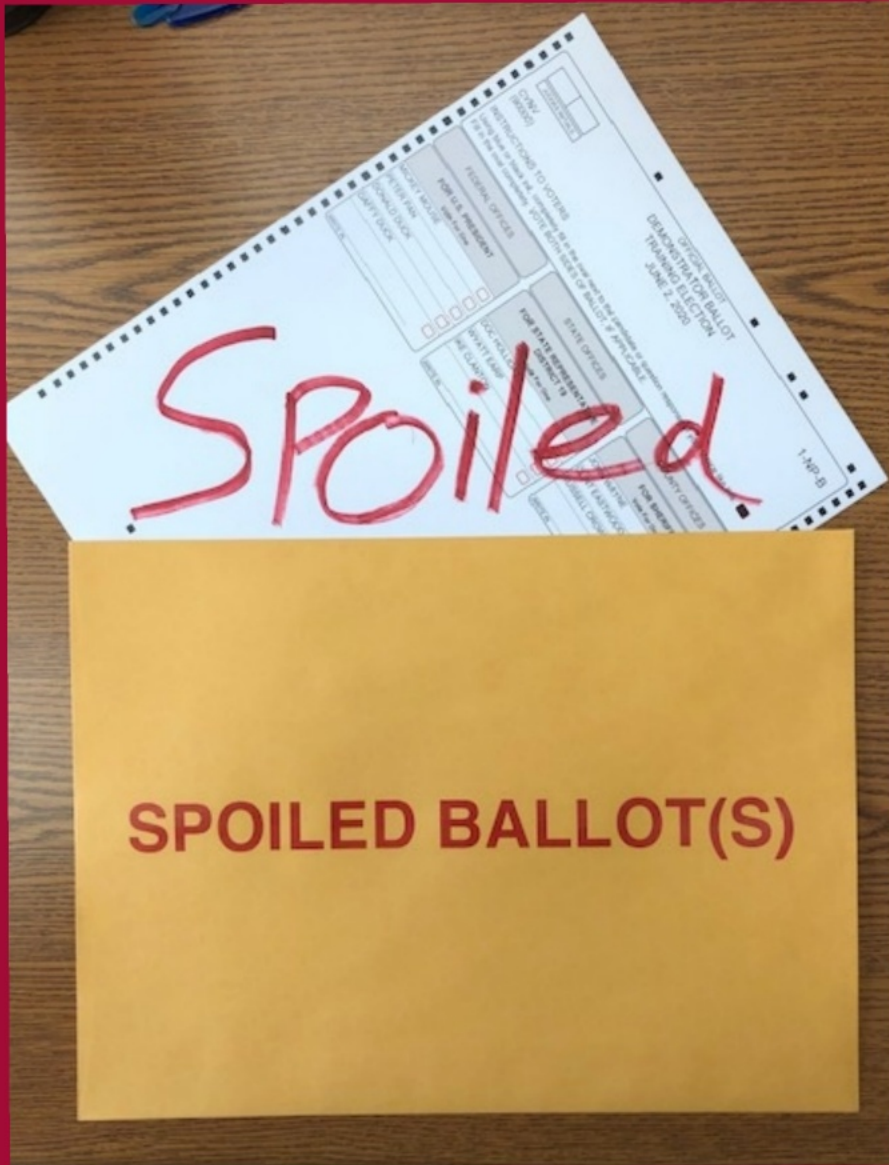
Double Check Every Number!

SPLIT POLLS

- *All ballots will be on the same table (separated in stacks)*
- *All laminated cards will go to the same table.*
- *Check the 5 digit ballot ID #*
- *Issue the correct ballot with the same 5 digit ballot ID number that is on the laminated card*



Spoiled Ballots



When a voter makes a mistake on a ballot

- **Write SPOILED on the ballot and place in SPOILED BALLOT envelope.**
- **Retrieve ballot with correct 5-Digit Ballot ID # from Judge table.**
- **Give demonstration to the voter. (Explain their error)**
- **Give voter NEW ballot to try again.**
- **ALWAYS retrieve and “spoil” first ballot before giving the voter a new ballot.**

Voter's Oath of Assistance

ONLY filled out if a voter needs help *reading or marking* the ballot

Voters can only help 1 person

Judges as a bi-partisan team can assist however many voters need assistance

VOTER'S OATH OF ASSISTANCE In Voting Ballot According to MISSOURI STATE STATUTE 115.445

(Violation of this statute is a class one election offense and is deemed a felony connected with the exercise of the right of suffrage. Conviction for any of these offenses shall be punished by imprisonment of not more than five years or by fines of not less than two thousand five hundred dollars but not more than ten thousand dollars or both such imprisonment and fine.)
If any voter declares under oath to the election judges that he or she cannot read or write, is blind or has any other physical disability and cannot vote his or her ballot, they may be assisted by the election judges or by any person of their own choice other than a judge. If the voter asks for the assistance of election judges, two judges of different political parties shall go to the voting booth and cast his or her vote as the voter directs. If the voter asks for the assistance of someone other than election judges, the assistant shall go to the voting booth with the voter and cast his or her vote as the voter directs. No person, other than election judges and members of such voter's immediate families, shall assist more than one voter at one election.

I, _____ do solemnly swear (or affirm) that I need assistance to mark my ballot for the following checked reason.

- I cannot read or/and write
- I am blind
- I have a physical disability that prevents me from marking my ballot.

Signature of Voter (or mark) _____

Address of Voter _____

Number Street City Zip

ASSISTANCE BY ELECTION JUDGES

Election Judges complete this section only if they personally assist the voter.

Democratic Judge Signature

Republican Judge Signature

ASSISTANCE BY PERSON DESIGNATED BY VOTER

I, _____, declare under penalty of perjury that (1) I am related to the person(s) I am assisting and the relationship is thus _____; or (2) I am not related to this person and I am assisting only this one unrelated person in voting in this election.

Witness:

(Signature)

(Address)

Democratic Judge Signature

Republican Judge Signature

COMPLETE ONE SECTION

COMPLETE ONE SECTION

VOTER'S OATH OF ASSISTANCE
In Voting Ballot
According to MISSOURI STATE STATUTE 115.445

(Violation of this statute is a class one election offense and is deemed a felony connected with the exercise of the right of suffrage. Conviction for any of these offenses shall be punished by imprisonment of not more than five years or by fines of not less than two thousand five hundred dollars but not more than ten thousand dollars or both such imprisonment and fine.)

If any voter declares under oath to the election judges that he or she cannot read or write, is blind or has any other physical disability and cannot vote his or her ballot, they may be assisted by the election judges or by any person of their own choice other than a judge. If the voter asks for the assistance of election judges, two judges of different political parties shall go to the voting booth and cast his or her vote as the voter directs. If the voter asks for the assistance of someone other than election judges, the assistant shall go to the voting booth with the voter and cast his or her vote as the voter directs. No person, other than election judges and members of such voter's immediate families, shall assist more than one voter at one election.

I, _____ do solemnly swear (or affirm) that I need assistance to mark my ballot for the following checked reason.

- I cannot read or/and write
- I am blind
- I have a physical disability that prevents me from marking my ballot.

Signature of Voter (or mark) _____

Address of Voter _____

Number

Street

City

Zip

ASSISTANCE BY ELECTION JUDGES

Address of Voter _____

Number

Street

City

Zip

ASSISTANCE BY ELECTION JUDGES

Election Judges complete this section only if they personally assist the voter.

Democratic Judge Signature

Republican Judge Signature

ASSISTANCE BY PERSON DESIGNATED BY VOTER

I, _____, declare under penalty of perjury that (1) I am related to the person(s) I am assisting and the relationship is thus _____; or (2) I am not related to this person and I am assisting only this one unrelated person in voting in this election.

Witness:

(Signature)

(Address)

Democratic Judge Signature

Republican Judge Signature

COMPLETE ONE SECTION

COMPLETE ONE SECTION

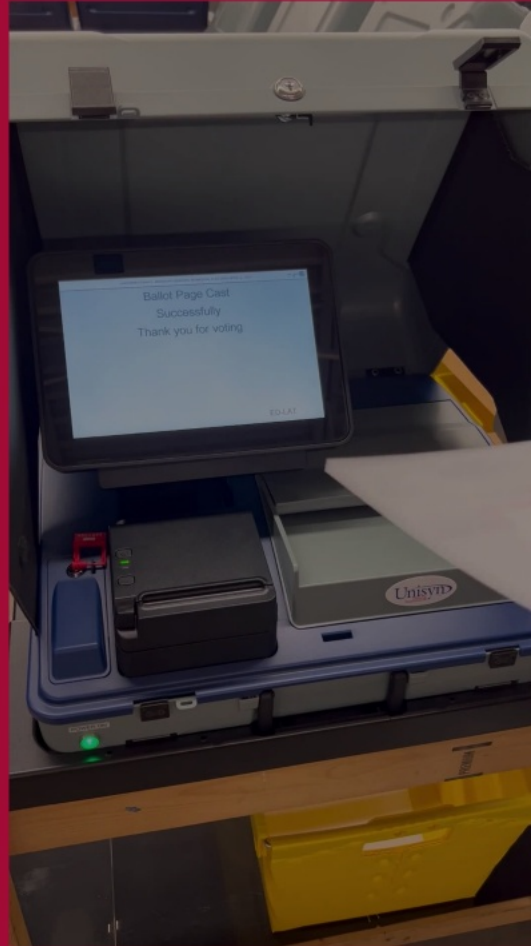


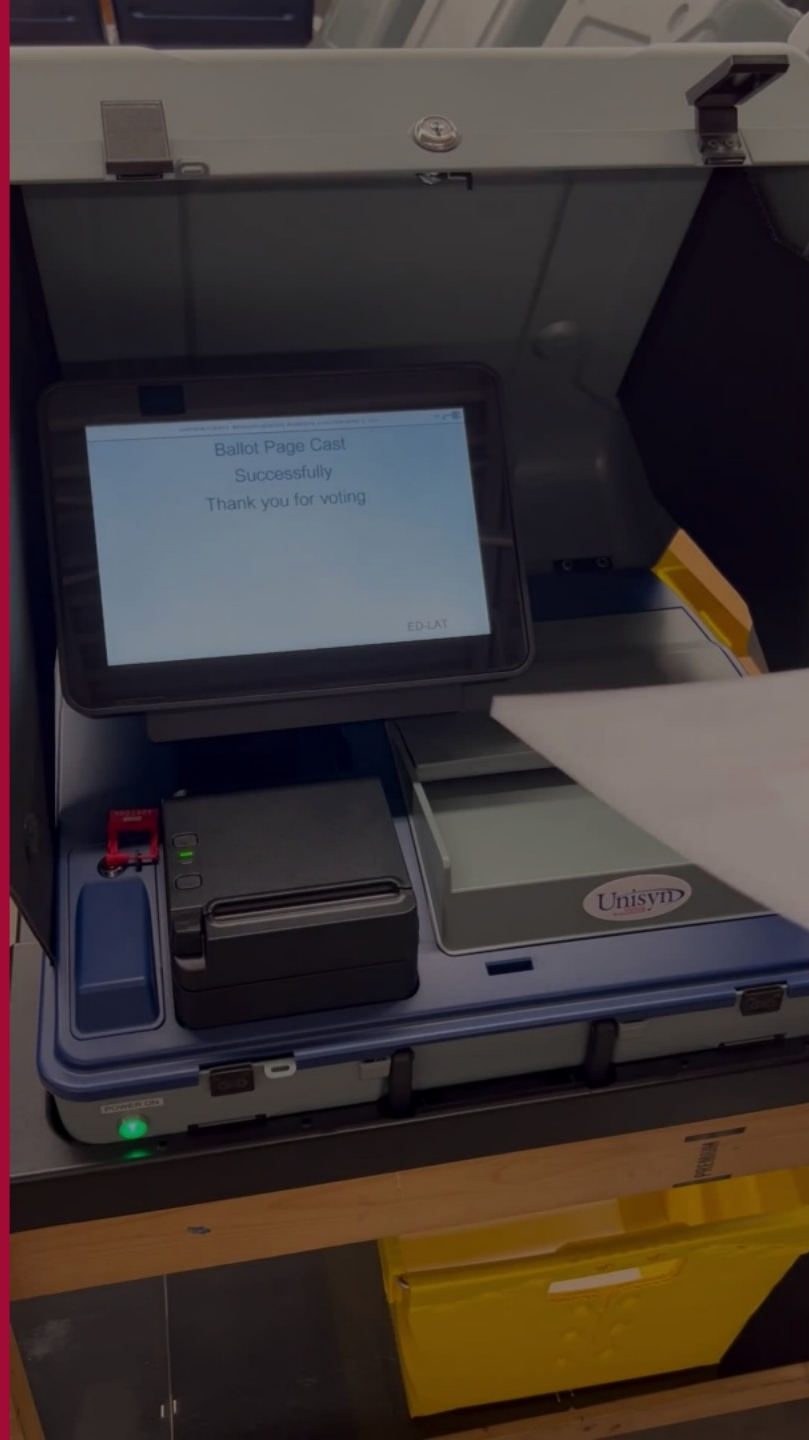
PBC

**PBC (Precinct Ballot Counter)-
Counts all of the ballots for the
polling location and tabulates the
results for each contest.**

One Judge should stay by PBC at all times

RUNNING BALLOTS





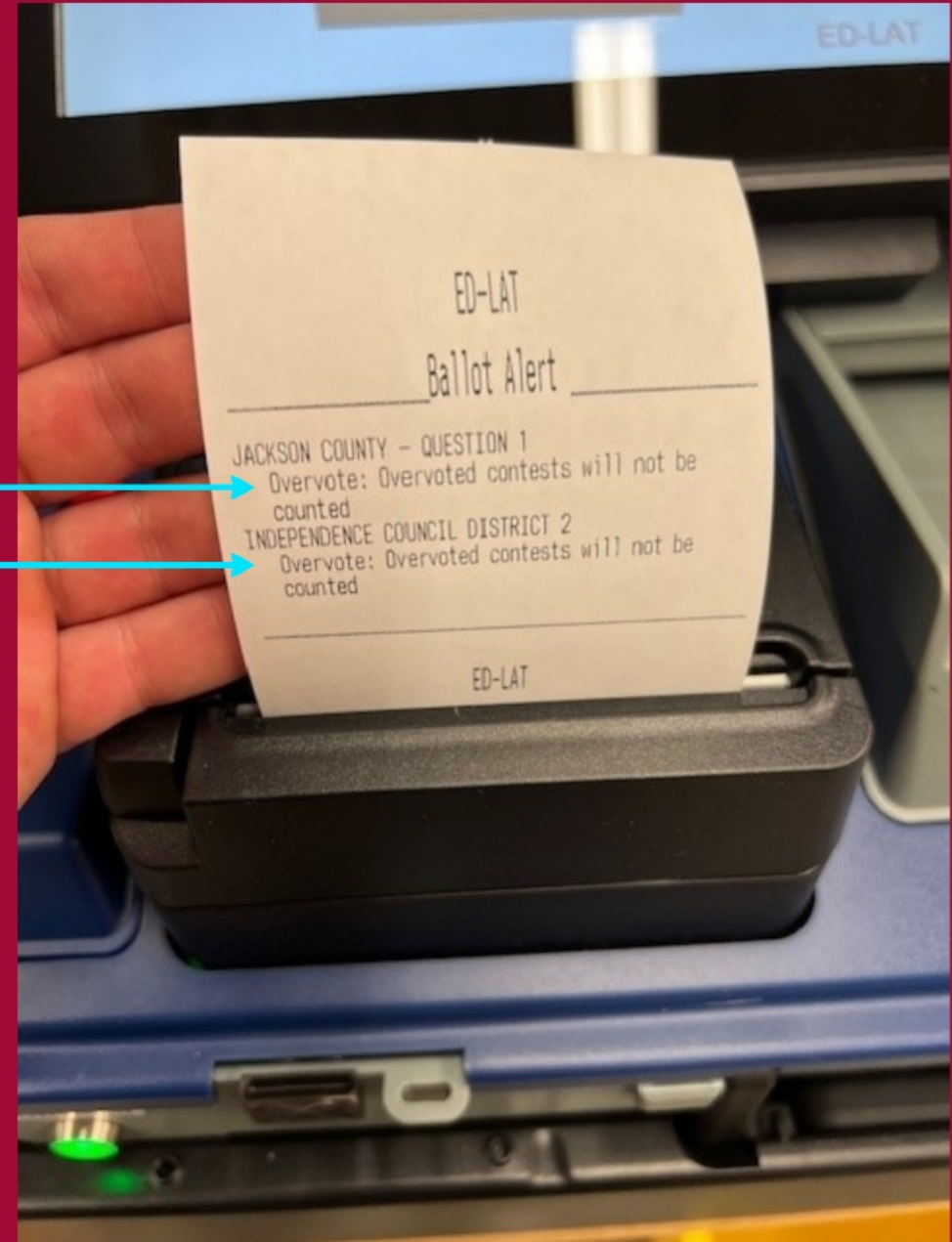


BALLOT ALERT **"OVERVOTE"**

PROBLEM- Voter voted for more than what was allowed in that contest

SOLUTION- Voter may spoil ballot and try again or cast that ballot as is. Contests that have an overvote will not count.

OVERVOTE



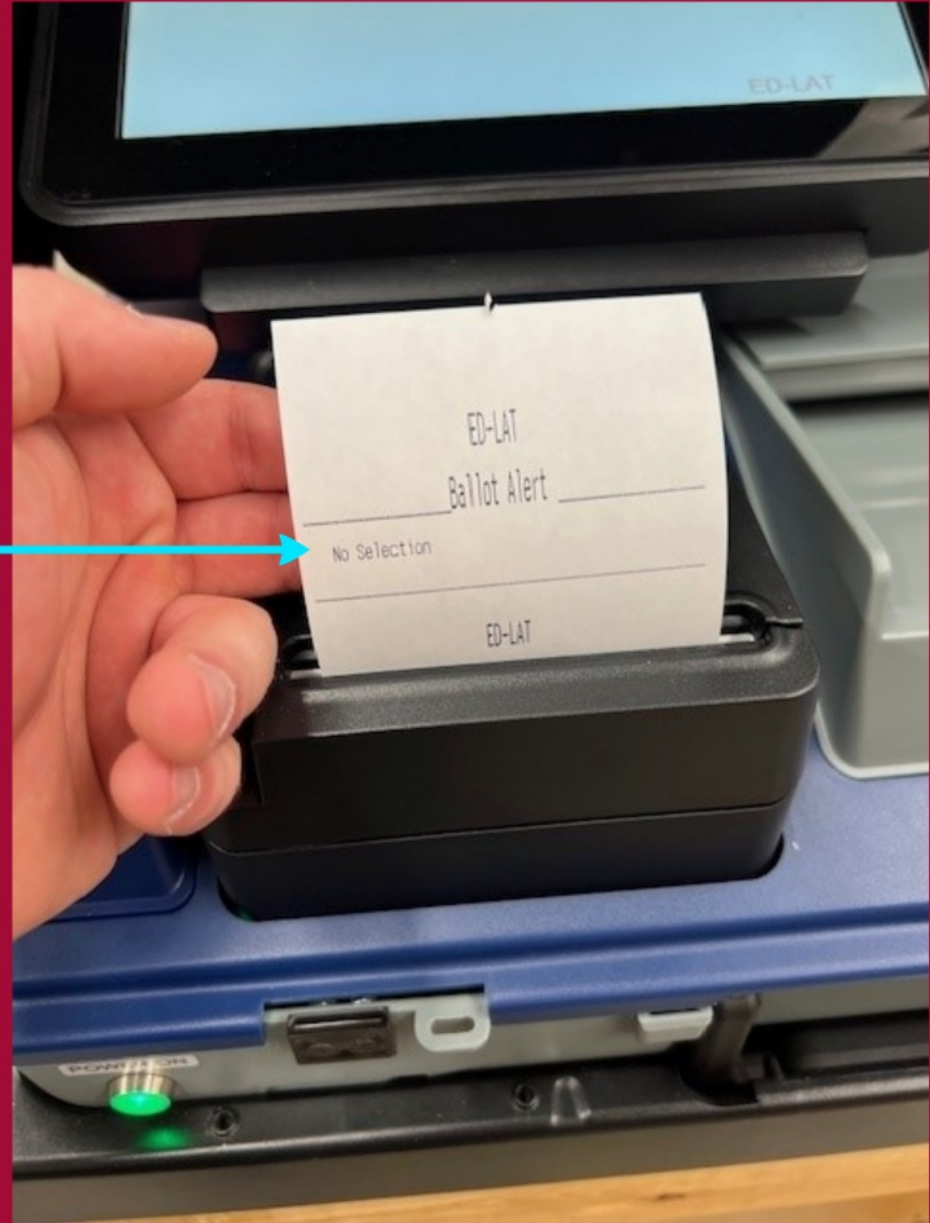


BALLOT ALERTS ***"NO SELECTION"***

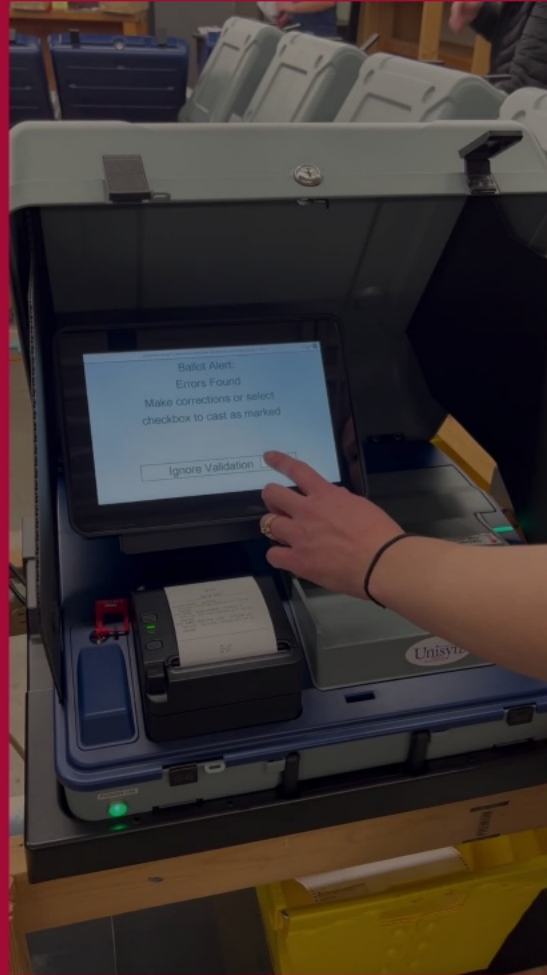
PROBLEM- Voter is casting a blank ballot

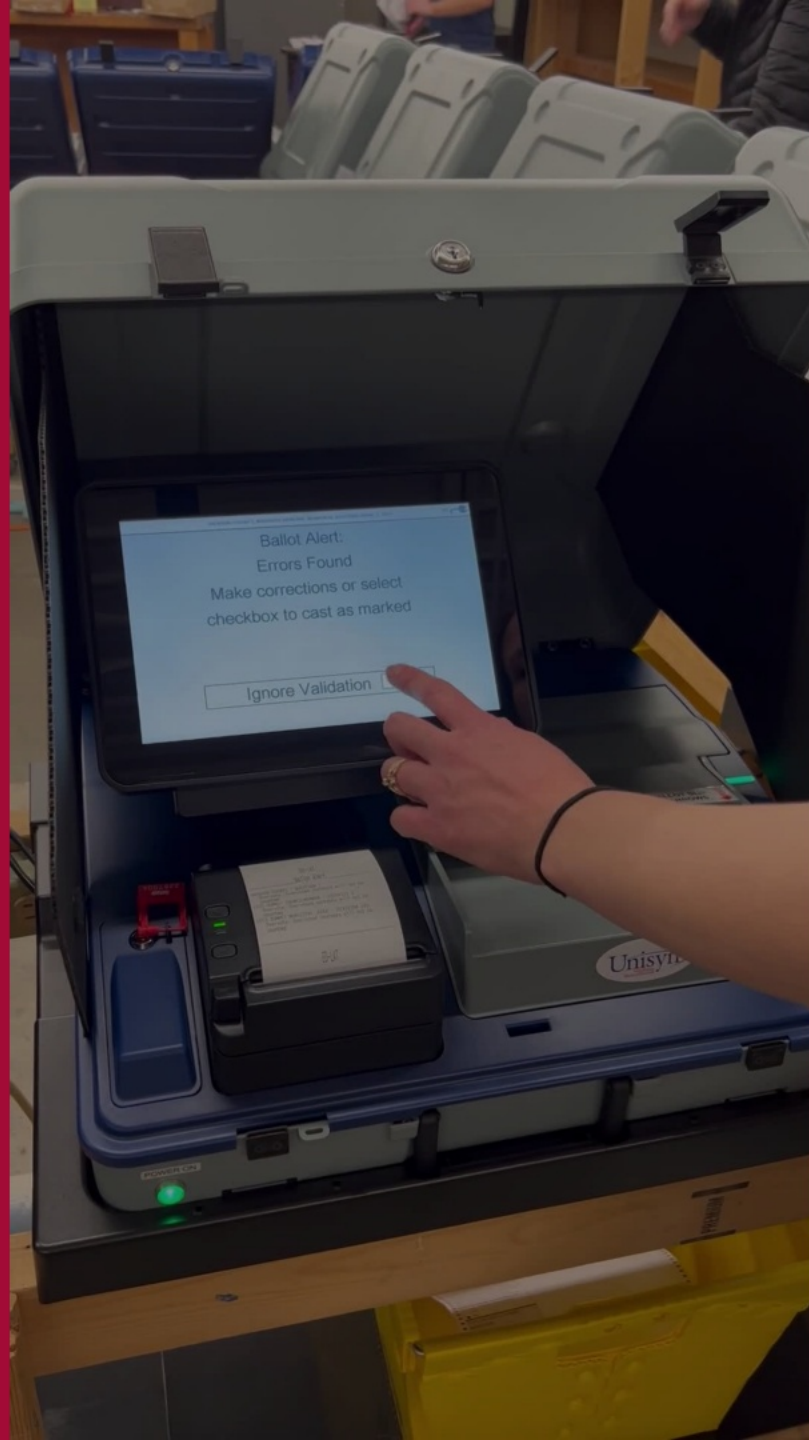
SOLUTION- Voter may spoil ballot and try again or cast that ballot as is

NO SELECTION



OVERRIDE BALLOT (Press "Ignore Validation")

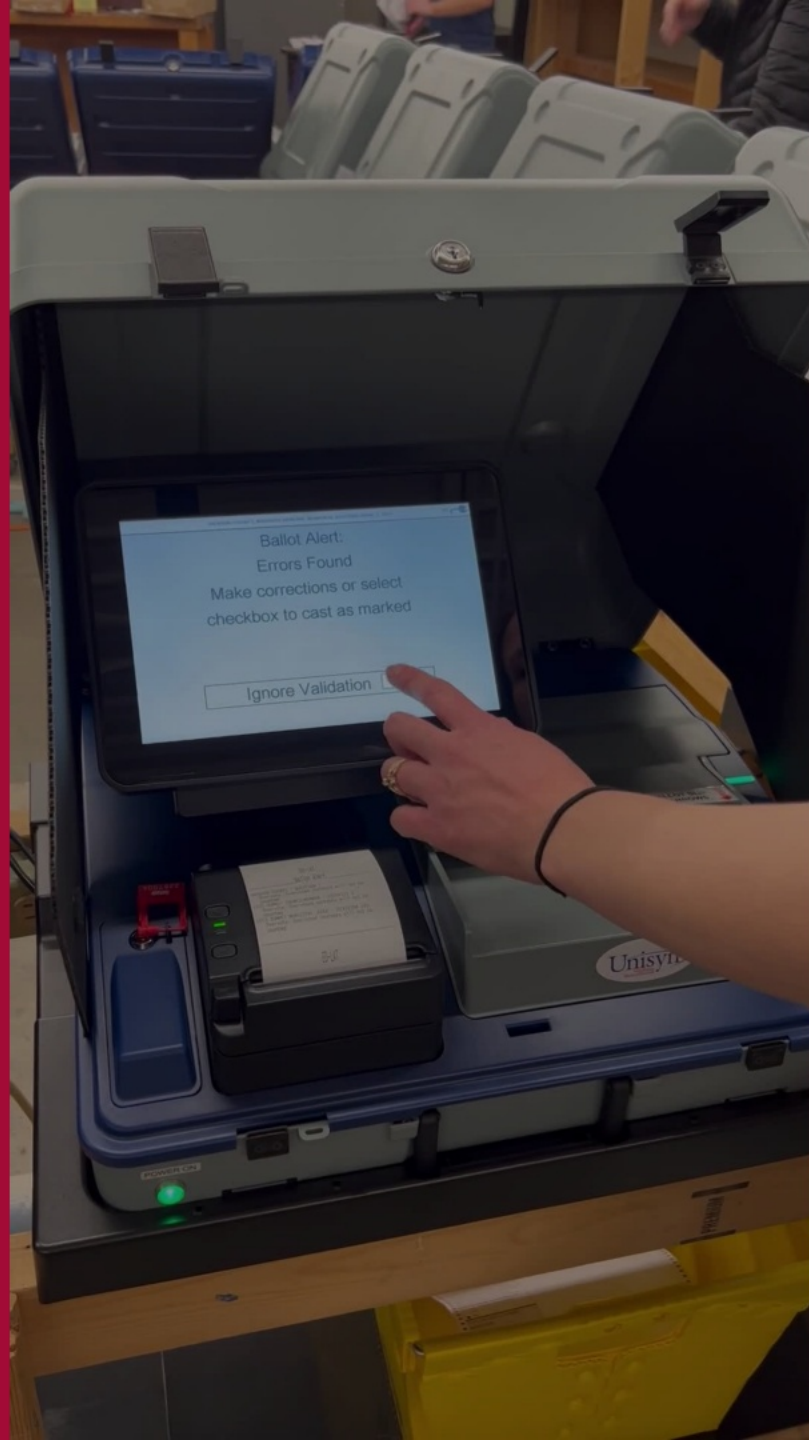




Ballot Alert:
Errors Found
Make corrections or select
checkbox to cast as marked

Ignore Validation

Unisys



Ballot Alert:
Errors Found
Make corrections or select
checkbox to cast as marked

Ignore Validation

Unisys

By-Pass Ballots

These instructions are in the Judge Manual that you can find in your Supply Box

Also found in your Judge Packet

BY-PASS BALLOT(S)

Should a PBC (Precinct Ballot Counter) fail to work, whether it be mechanical or electrical, the Election Judges should utilize the By-Pass Ballot Envelopes included in the Blue Supply Box.

STEPS TO FOLLOW – SHOULD THE PBC FAIL

1. First, check the monitor for an error message.
2. Check to see if the printer printed an error message.
3. Call the HELP DESK for assistance.
4. Give the voters waiting in line the option of waiting to place their ballot in the PBC when the problem is fixed or provide them with the By-Pass Envelope.
5. Once the voter has placed their ballot in the By-Pass Envelope, the voter should place the By-Pass Envelope into the By-Pass ballot slot of the PBC located on the back of the ballot box.
6. Under no circumstances should the Ballot Box Judge allow the By-Pass Envelope near the PBC.
7. If your PBC is operational after the polls close, the two Supervisory Judges will open the By-Pass ballot door and remove the By-Pass envelopes. One at a time, the Supervisory Judges should remove each ballot from the By-Pass Envelope and place them through the reader on the PBC, counting each By-Pass ballot.
8. If you have questions – contact the Jackson County Election Board.

If you have By-Pass Ballots at the end of the day, please start at the **VERY TOP** of your **CLOSING CHECKLIST**. By-Pass Ballots will be run by the Supervisory Judges at the end of the day as long as your PBC is properly working.

By-Pass Ballot Slot

*Break blue tape seal and place
By-Pass envelopes WITH
ballot through the slot*



By-Pass Ballot Slot

*Break blue tape seal and place
By-Pass envelopes WITH
ballot through the slot*



ADA



ADA (Americans with Disabilities Act)-

The ADA is a ballot marking device that can be used to help any voter mark their ballot. Ballots can be marked on the ADA by using the touch screen or with a controller that has headphones attached. When voting is completed the ADA will produce (print) a paper ballot which will then be run through the PBC for tabulation.

ADA



You may also use the ADA for any ballot style that you may run out of on Election Day.

- 1. Retrieve orange half sheet and enter Election Day password (found in Red & Blue Folders)**
- 2. Type in the 5-digit ballot ID # that corresponds with the voter's Laminated Card.**
- 3. Leave voter to vote their ballot.**
(Directions on orange half sheet)

ADA Orange Half-Sheet

- 1. Press "Manual Entry"**
- 2. Enter Election Day password: A B C 1 2 3**
- 3. Enter 5-Digit Ballot ID # (Enter)**

BASICS



**Provisional
Voting &
Closing**

**Challengers
Watchers
Electioneers**

**Judge Table,
PBC & ADA**

Judge Training

April 2, 2024

**General Municipal
Election**

**Types of
Polls**

Setup

**Trainer: Carl Falco
cfalco@jcebmo.org**

ID REQUIREMENTS

House Bill 1878

Effective Date: August 28, 2022

Lime Green ID Chart will be in the E-Judge Blue Folder on Election Day

Blue Folder can be found in the LEAD POLL Blue Pouch the Deputies deliver on their 1st Round

ACCEPTABLE FORMS OF PHOTO IDENTIFICATION FOR VOTING

TYPES OF IDENTIFICATION	NOTES	
NON-EXPIRED MISSOURI DRIVER'S LICENSE	CURRENT. OKAY TO USE IF ADDRESS IS INCORRECT.	VALID
NON-EXPIRED OR NON-EXPIRING MISSOURI NON-DRIVER'S LICENSE	CURRENT. OKAY TO USE IF ADDRESS IS INCORRECT.	VALID
NON-EXPIRED PHOTO ID ISSUED BY THE UNITED STATES OR THE STATE OF MISSOURI	EXAMPLE: PASSPORT, MISSOURI NATIONAL GUARD, UNITED STATES ARMED FORCES, INCLUDING THE SPACE FORCE OR THE UNITED STATES DEPARTMENT OF VETERAN AFFAIRS.	VALID
	IF ANY OF THE ABOVE IDS ISSUED BY THE UNITED STATES GOVERNMENT OR THE STATE OF MISSOURI ARE EXPIRED, THE DOCUMENT EXPIRES AFTER THE DAY OF THE MOST RECENT GENERAL ELECTION.	VALID

CALL ICEB WITH ANY QUESTIONS OR ISSUES 816-325-4600

Updated 10-20-22

NO PHOTO ID?

BLUE Provisional Voting-
Offered every election for voters who are registered but do not have a valid ID.

Look up the voter in the tablet to see if they are registered.

NO I.D. PROVISIONAL BALLOT INSTRUCTIONS (DO NOT OPEN PROVISIONAL BAG UNTIL YOU CONTACT THE JCEB OFFICE)

A provisional ballot is provided for the voter who does not possess any I.D. or does not meet the acceptable I.D.'s on your I.D. chart. The provisional voter is entitled to vote on the full ballot. The ballot must be enclosed in the BLUE provisional envelope and then given to the supervisory judges and sealed in orange provisional bag. A provisional ballot is only counted contingent upon verification of that voter's eligibility.

Please encourage the voter to retrieve a proper I.D. and return with it, but if the voter wants to vote, please follow instructions as outlined below *AFTER* contacting JCEB's provisional hotline. The BLUE PROVISIONAL envelope is only used if the voter has NO I.D. and IS registered to vote at your polling location.

The e-judge will be able to determine if the voter is eligible and at the correct polling location. If the voter is not in the correct polling location, please send the voter to their correct poll.

PREPARE THE PROVISIONAL BALLOT ENVELOPE - SUPERVISORY JUDGES' DUTIES

- 1) Retrieve the orange provisional bag from the blue supply box
- 2) Read blue I.D. provisional ballot statement to voter and give it and the 14 days after card to voter;
- 3) Complete all information on the BLUE provisional ballot envelope (print legibly) and have the voter sign the BLUE provisional ballot envelope;
- 4) Supervisory Judges' complete and sign the BLUE provisional envelope;
- 5) Add the voter's name and address to the supplemental book and check the provisional box;
- 6) Have the voter sign next to their name in the supplemental book;

ISSUE BALLOT, ALERT BALLOT BOX JUDGE THAT THE VOTER IS A PROVISIONAL VOTER AND THE VOTER MUST GIVE HIS/HER BALLOT TO THE SUPERVISORY JUDGES

VOTE THE BALLOT

- 1) Issue appropriate ballot, initial in "Judge Initials" boxes and mark a "P" WITH RED INK under the judge's initials on the front of the ballot;
- 2) Hand voter the ballot & the BLUE provisional ballot envelope and direct them to the voting booth;
- 3) When the voter has finished voting, have the voter place the ballot in the BLUE provisional ballot envelope;
- 4) Remove the BLUE provisional ballot envelope stub and give to the voter;
- 5) Secure BLUE provisional ballot envelope in the orange provisional bag and reseal with RED seal contained in orange provisional bag.

EVENING COUNT

- 1) IF orange provisional bag has a red seal, open and count the completed sealed provisional envelopes, return envelopes to provisional bag and then reseal bag - DO NOT OPEN Provisional Ballot envelopes;
- 2) Enter information regarding provisional ballots on separate line of Ballot Certification Form. If you have no provisional voters, enter "0" and return the Ballot Certification in the black clear zipper pouch.

If you cannot connect with the Election Board by phone, advise the voter that their best opportunity to have their ballot counted is to go to the Election Board. However, if they wish to cast a provisional ballot at the poll they have the right to do so. If they wish to vote at the poll follow the above outlined procedures.

If Voter Comes Back with ID

- **Supervisors need to pull the Blue Provisional Envelope out of Provisional Bag**
- **Match the information on the ID with the information on the envelope**
- **E-Judge looks up voter and checks-in voter**
- **Have voter take ballot out of envelope and cast through PBC**
- **SPOIL Blue Provisional Envelope and place in White Ballot Box**

Not Registered?

YELLOW Provisional Voting- Offered in Federal/State Elections for Voters and

ONLY FEDERAL OR STATE WIDE ELECTIONS

PROVISIONAL BALLOT (DO NOT OPEN PROVISIONAL BALLOT ENVELOPE)

A provisional ballot is provided for the voter who does not have a valid I.D. The provisional voter must be provided a **YELLOW** provisional envelope. A provisional ballot is provided to the voter.

If the voter does not have a valid I.D. at the poll, the voter must provide a valid I.D. to the Election Board.

- 2) Enter information regarding provisional ballots on separate line of Ballot Certification Form. If you have no provisional voters, enter "0" and return the Ballot Certification in the black clear zipper pouch.

If you cannot connect with the Election Board by phone, advise the voter that their best opportunity to have their ballot counted is to go to the Election Board. However, if they wish to cast a provisional ballot at the poll they have the right to do so. If they wish to vote at the poll follow the above outlined procedures.

Supplemental Book
Jackson County Board of Election Commissioners
August 4, 2020 Primary Election

**WARNING: It is against the law for anyone to vote,
or attempt to vote without having a lawful right to vote.**

I hereby certify that I am qualified to vote at this election by signing my name and verifying my address
by signing my initials next to my address

**CHECK
APPROPRIATE BOX**

**IMPORTANT: THIS INFO IS FOUND ON YOUR TABLET
COMPLETELY AND LEGIBLY PRINT VOTER INFORMATION BELOW**

ADDRESS CHANGE	<input type="checkbox"/>
PROVISIONAL	<input type="checkbox"/>
OTHER	<input type="checkbox"/>

VOTER ID NUMBER: _____
NAME: _____
ADDRESS: _____
MAILING ADDRESS: _____ (IF DIFFERENT)
SIGNATURE: _____

<u>Voter Initials</u>	<u>Judges Initials</u>	

DOB: _____
PHONE # _____

ADDRESS CHANGE	<input type="checkbox"/>
PROVISIONAL	<input type="checkbox"/>
OTHER	<input type="checkbox"/>

VOTER ID NUMBER: _____
NAME: _____
ADDRESS: _____
MAILING ADDRESS: _____ (IF DIFFERENT)
SIGNATURE: _____

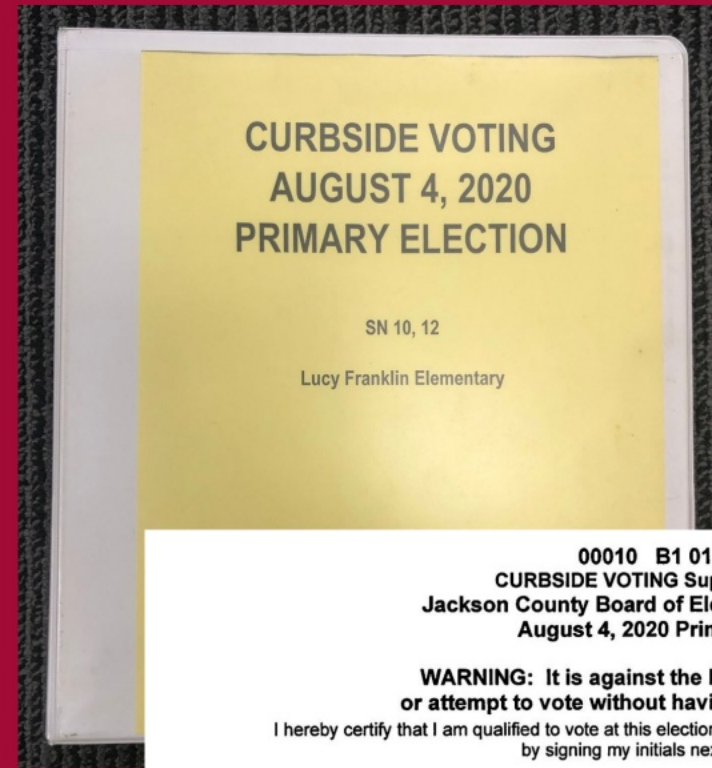
<u>Voter Initials</u>	<u>Judges Initials</u>	

DOB: _____
PHONE # _____

Curbside Voting

BI-PARTISAN TEAM

- Curbside Voting Judges will go outside to retrieve voter's ID
- Look-up Voter on Tablet
- Change address if needed
- On tablets signature line write "Curbside or C-V"
- Curbside Voting Judges will have a Curbside ONLY Supplemental Book to get voter's signature
- Give Judge correct Laminated Card to retrieve ballot from Correct Judge Table to take outside



00010 B1 01, 02, 04
CURBSIDE VOTING Supplemental Book
Jackson County Board of Election Commissioners
August 4, 2020 Primary Election

WARNING: It is against the law for anyone to vote, or attempt to vote without having a lawful right to vote.
I hereby certify that I am qualified to vote at this election by signing my name and verifying my address by signing my initials next to my address

CHECK APPROPRIATE BOX

CURBSIDE <input type="checkbox"/>	LEGIBLY PRINT VOTER INFORMATION BELOW	<u>Voter Initials</u>	<u>Judges Initials</u>
	VOTER ID: _____		
	NAME: _____		
	ADDRESS: _____		
	MAILING ADDRESS: _____ (IF DIFFERENT)	DOB: _____	
	SIGNATURE: _____	PHONE # _____	
CURBSIDE <input type="checkbox"/>	VOTER ID: _____	<u>Voter Initials</u>	<u>Judges Initials</u>
	NAME: _____		
	ADDRESS: _____		
	MAILING ADDRESS: _____ (IF DIFFERENT)	DOB: _____	
	SIGNATURE: _____	PHONE # _____	

Polls Close at 7:00 PM

Or after the last voter has voted

You cannot leave until the entire team leaves
the polling location together

Ballot Drop Off

The Supervisors will take all of the supplies to the drop off location for all the polls in their building.

-Blue Pouches (Deputies delivered in 1st round)

-Black E-Judge Equipment Case
(1 Case per 2 E-Judges)

-ALL White Ballot Boxes (Every Poll will have their own white boxes with UNUSED BALLOTS)

-ALL Grey Ballot Carriers
(All poll reports go in one Black Zipper Pouch)

BALLOT DELIVERY SCHEDULE GENERAL MUNICIPAL ELECTION TUESDAY, APRIL 2, 2024

(Where 2 Supervisory Judges take the ballots at the end of the day, in the same car)

TOWNSHIP	PRECINCTS	DELIVERY LOCATION
BLUE SUB-DISTRICT 1	(01,02,03,09), (04), (05,06,07,08,13,B4-01), (10,11,B4-02,03,04)	William Chrisman High School 1223 N Noland Rd
BLUE SUB-DISTRICT 2	(01), (05,B6-03,04,05), (06,07)	William Chrisman High School 1223 N Noland Rd
BLUE SUB-DISTRICT 2	(02,03,04)	Village Heights Community of Christ 1009 N Farview Dr
BLUE SUB-DISTRICT 3	(01), (02), (03,04,05,06)	Village Heights Community of Christ 1009 N Farview Dr
BLUE SUB-DISTRICT 4	(05,08,10)	William Chrisman High School 1223 N Noland Rd
BLUE SUB-DISTRICT 4	(06,07,09)	Nowlin Middle School 2800 S Hardy Ave
BLUE SUB-DISTRICT 4	(11,B5-05)	Truman High School 3301 S Noland Rd
BLUE SUB-DISTRICT 5	(01,02), (03)	Nowlin Middle School 2800 S Hardy Ave

THESE ITEMS COME TO BALLOT DELIVERY LOCATION

- **ALL** white ballot boxes
- **ALL** grey ballot carriers

**NOT ON THIS LIST
STAYS IN
EQUIPMENT
SECURITY CAGE**

RETURN THESE ITEMS TO THE BALLOT DELIVERY LOCATION:

- A. **BLUE POUCH CONTAINING:**
 1. SUPPLEMENT BOOK(S)
 2. CURBSIDE VOTING BOOK
 3. COMPLETED FORMS ENVELOPE
 4. POLL KEY IN RED BAG (WHEN APPLICABLE)
- B. **BLACK E-JUDGE EQUIPMENT CASE**
 1. TABLETS – 2 PER CASE
 2. CHARGERS – 2 CHARGER BOXES AND 2 CHARGER CORDS
 3. STYLUS – 4 PER CASE
 4. MICROFIBER TOWEL
- C. **WHITE BOX CONTAINING:**
 1. UNUSED BALLOTS
 2. SPOILED BALLOT ENVELOPE
- D. **GREY BALLOT CARRIER CONTAINING:**
 1. VOTED BALLOTS (ON BOTTOM OF GREY CARRIER)
 2. ORANGE PROVISIONAL BAG
 3. HEADER BALLOT ENVELOPE
 - HEADER BALLOT
 4. CLOSING BALLOT ENVELOPE
 - WITH CLOSING BALLOT ENCLOSED
 5. PLACE ITEMS BELOW IN BLACK CLEAR ZIPPER POUCH
 - PBC TM & PBC KEY IN CLEAR PLASTIC BAG
 - BALLOT CERTIFICATION FORM
 - PAYROLL SHEET
 - ALL REPORTS FROM MACHINES: MACHINE INFO, OPENING REPORTS, & CLOSING REPORTS
 - WRITE-IN REPORT (WHEN PROMPTED)

DO NOT FORGET THE TM!!!



Your Closing Checklist will walk you through closing down your PBC unit and how to pull the TM out.

I VOTED stickers



No more pens... 

Know where you are going...



FALCO, CARL

R SUP

PR-27 VOY SPEARS ELEMENTARY

APRIL 2, 2024

ELECTION DAY PHONE NUMBERS

PBC OR ADA *EQUIPMENT HELP (ONLY)*
(816-325-4632)

ALL OTHER PROBLEMS CALL
(816-325-4690)

Standbys

- **You are on STANDBY**
- **Be up and ready by 5:00am (food packed, clothes picked out)**
- **5am-7pm**
- **Be home or around the area in which you live**
- **You will be paid the full amount if sent out**
- **If you are NOT called out, you will receive \$125**
- **If we CANNOT get ahold of you, you will NOT be paid!!!!**



Thank you, Standbys





GET ALONG



- **We need to put our best foot forward when it comes to interacting with voters AND our fellow Judges.**
- **Be kind, respectful and lend a hand when needed.**
- **It is a long day- get along.**
- **Absolutely NO POLITICAL TALK!!!**
- **If there are any issues, please call JCEB**

Failure to abide by this will result in Judge(s) being sent home & not asked to work again

Meet Jessica Johnson!

New Republican Judge Clerk



Welcome



Chuck Harris

Democratic Judge Clerk





JESSICA & CHUCK REMINDERS



- **Cage Code will be texted to the SUPERVISORS Monday, April 1st, AFTERNOON (or a phone call if you do not get texts)**
- **List of who is assigned to the poll will be emailed to the SUPERVISORS Monday, April 1st, AFTERNOON**



JESSICA & CHUCK REMINDERS



- **Do not try calling or emailing myself or Tyler with cancelations. Those need to go to your Judge Clerk**
- **Please give us two weeks to send checks out.**
- **Watch for assignment emails at the beginning of July!**

QUESTIONS?

Email: cfalco@jcebmo.org



JCEB SOCIALS

BASICS



**Provisional
Voting &
Closing**

**Challengers
Watchers
Electioneers**

**Judge Table,
PBC & ADA**

Judge Training

April 2, 2024

**General Municipal
Election**

**Types of
Polls**

Setup

**Trainer: Carl Falco
cfalco@jcebmo.org**