Judge Training
April 2, 2024
General Municipal Election
Trainer: Carl Falco
cfalco@jeebmo.org
A little about me...

- Born & raised in Lee's Summit
- Graduated from UMKC in 2017 with a Bachelor of Arts in Political Science & Communication Studies
- 30 years old
- Part time at JCEB since 2017
- Favorite thing to do is TRAVEL!

I'M CARL!
I pledge allegiance to the flag
Of the United States of America
And to the republic, for which it stands.
One nation, under God, indivisible,
With liberty and justice for all.
Absentee Voting

Monday - Friday
8:30am to 5:00pm
AND
Saturday, March 30th
8:30am to 12:30pm

Absentee Office
110 N Liberty Street

JCEB encourages everyone to absentee vote ahead so our full attention can be given to the voters on Election Day.
What is this election?

- General Municipal Election
- County Wide
- County Question, Mayor, City Council, Alderman, School Board, School Bond, City Question, Fire District Question, Municipal Judge etc.

- All depends on where you live!
What to bring:

- Food
- Drinks
- Snacks
- Medication
- Jacket or sweatshirt
- Entertainment (books, magazines, tablets, crosswords etc.)
- Someone can drop something off but they have to leave
What do I wear?

- Look professional
- Jeans are fine
- Nice shirt
- JCEB apparel

JCEB apparel is not required. For sale at main office.

No Electioneering Items!!

Nothing representing any political parties, candidates, or questions
Judges cannot wear Chiefs or Royals apparel
Royals Clothing?  OK

Chiefs Clothing?  OK

Nothing that says "Vote Yes" or "Vote No"

No electioneering clothing inside of poll
The Jackson County Stadium Question is very long and to some people, it may seem confusing. Election Judges are NOT to explain, interpret, elaborate, or sway any voter if asked. The only help you may give the voter is by reading the Question to them or directing them to the Sample Ballot.
Election Day Timeline

4:55 AM- Arrive to the polling place you are assigned to

5:00 AM- Walking in and setting up equipment

6:00 AM- Polls OPEN

7:00 PM- Polls CLOSE

Everyone in line by 7:00 PM has the right to vote
Supervisory Judges- Judges in charge of the poll. Bring TM, ballots, and other supplies to drop off location after closing the poll.

Judges- Hand out ballots and assist voters in the poll.

E-judges- Specifically trained on tablets to process voter check-in.

Deputies- Bipartisan team who make rounds during the day to check on the judges and their poll.

Bipartisan Team- When working on election day, the judges must accomplish several tasks as a bipartisan team. This means that the judges working together to assist the voters must have two judges- one from each of the major political parties when assisting.
Judge Oath & Payroll

- Judge Oath will be at the top of the payroll form at the polling location
- Please read the oath before signing the payroll form
- Found in the Red Folder on Election Day
- Fill out your Township and Precinct in the top left corner
IMMEDIATE FAMILY MEMBERS

4th Degree
Great Great Grandparent
Great Aunt/Uncle
First Cousin
Grand Nephew/Niece

3rd Degree
Great Grandparent
Aunt/Uncle
Niece/Nephew
Great Grandchild

2nd Degree
Grandparent
Brother/Sister
Grandchild

1st Degree
Parent
Child

YOU

1st Degree
Spouse

2nd Degree
Parent-in-Law
Daughter/Son-in-Law

3rd Degree
Grandparent-in-Law
Brother/Sister-in-Law
Grandchild-in-Law

4th Degree
Great Grandparent-in-Law
Aunt/Uncle-in-Law
First Cousin-in-Law
Niece/Nephew-in-Law
Great Grandchild-in-Law

Note: Step relationships (step-brother, step-father, etc.) are considered to be the same as blood relationships.
Equipment Security Cage

Step 1: Enter code that was sent to supervisor judges.

Step 2: Take out key and slide silver rectangle left to unlatch top of lock box.

Step 3: Use the key to unlock the padlock. Lock key back inside lock box to use at the end of the day.
Sign Display

You will need to post **SAMPLE BALLOTS** in empty sleeve.

Remove only the **SAMPLE BALLOTS** at the end of the day.

JCEB has added a 'Party Affiliation' sign to the sign board.
• Found in **Red Folder**

• Some polls may have more than one Sample Ballot

• Place eye-level
Seal Check

- Form will be in the Header Ballot Envelope
- Only the lead poll will have the Header Ballot Envelope
- Write down the seal numbers
- Place broken seals in your Blue Supply Box

<table>
<thead>
<tr>
<th>Security Check</th>
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<tbody>
<tr>
<td></td>
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<tr>
<td><strong>PBC Case</strong></td>
<td>#</td>
</tr>
<tr>
<td>(Split Seal)</td>
<td>#</td>
</tr>
<tr>
<td><strong>ADA Case</strong></td>
<td>#</td>
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<tr>
<td>(Split Seal)</td>
<td>#</td>
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<tr>
<td><strong>Equipment Cage</strong></td>
<td>#</td>
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<tr>
<td>(Tape Seals)</td>
<td>#</td>
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<tr>
<td><strong>2 Seal Numbers</strong></td>
<td>#</td>
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</tbody>
</table>

Once completed please place in Completed Forms Envelope.

Republican Supervisor Signature
Democrat Supervisor Signature

Township-Precinct
Judge Training
April 2, 2024
General Municipal Election
Trainer: Carl Falco
cfalco@jcebmo.org
Who are they?

- People appointed by the chairpersons of each political party to sit inside and make sure you're following all of the rules/laws/regulations of the elections.
Challengers/Watchers

- Sit next to E-Judge and listens for name of the voter. (They can know WHO is voting but not HOW they are voting)
- Do not give out any information besides name of the Voter
- Do not tell them how many voters you have checked in
- Do not show their your tablet screen
- If Challenger "Challenges" a voter, call JCEB
Electioneers

- 25 ft outside from the door voters enter

- Flyers are allowed inside polling location as long as voter does not use it to Electioneer inside

Electioneering

Missouri State Law states that anyone passing out literature, talking to voters, or otherwise trying to influence voters must be at least 25 feet from the outside entrance to the poll. Election Judges should report any infractions to the Deputies or the Election Board staff.

ELECTIONEERING BY VOTERS

- Voters carrying flyer's/cards have the right to have these in the poll but cannot use them to campaign inside the poll.
- Voters cannot wear campaign material (Shirts, Hats, Buttons) that relates to anything that is on the ballot for that election.
- Voters cannot wear any slogans that are related to any candidate or question that is on the ballot.

ELECTIONEERING BY JUDGES

Judges who are working inside the polling locations may not be wearing any electioneering items that represents any political party, candidate, or issues on the ballot for any election. This includes Hats, shirts, buttons, etc. This includes TALKING ABOUT ANYTHING POLITICAL on Election Day. If you notice any political conversations between judges on Election Day, please call and report the problem to JCEB.

It is the Election Judges responsibility to allow each and every voter to come into the polling location, vote however they want and leave the location knowing that their vote was counted.
Judge Training
April 2, 2024
General Municipal Election

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cfalco@jcebm0.org
# Different Types of Polls

ALWAYS CALL IF YOU ARE CONFUSED WHEN SETTING UP.

<table>
<thead>
<tr>
<th>Regular Poll</th>
<th>Split Poll</th>
<th>Multiple Poll</th>
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<tbody>
<tr>
<td>• One set of judges</td>
<td>• One set of judges</td>
<td>• Multiple sets of judges</td>
</tr>
<tr>
<td>• One set of ballots</td>
<td>• Different ballots</td>
<td>• Different ballots</td>
</tr>
<tr>
<td></td>
<td>• Different 5 digit ballot ID #s</td>
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Different Types of Polls

ALWAYS CALL IF YOU ARE CONFUSED WHEN SETTING UP.

**Regular Poll**
- One set of judges
- One set of ballots

**Split Poll**
- One set of judges
- Different ballots
- Different 5 digit ballot ID #s

**Multiple Poll**
- Multiple sets of judges
- Different ballots
- Different 5 digit ballot ID #s

0 this election
Ballot Check-In

**CHECKING IN**

- Unpack ALL ballots
- Check in your ballots by counting and placing a check mark in the box next to the number of ballots issued
- Add number of ballots together and place number in "Total Ballots Received"
- Initial on correct party after ballots have been checked in

**BOTTOM HALF FILLED OUT AFTER POLLS CLOSE**

- Lines A-G need to be filled out before signing the bottom portion of Certification
- Write down Grey Ballot Carrier seal number on left side
Ballot Certification

Jackson County Board of Election Commissioners
Independence, Missouri

We hereby certify at the ______________ General Municipal ______ held in Jackson County, Missouri on

__ April 2, 2024 ___________ Township and Precinct(s) that the information on this sheet is correct. We further certify that all election judges were properly sworn-in. The ballots and the sample ballots received at this poll contain the same information.

<table>
<thead>
<tr>
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<th>BALLOT ID #</th>
<th>CHECK IF CORRECT</th>
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<tbody>
<tr>
<td>Color WHITE</td>
<td>00030</td>
<td>1430 Total</td>
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INITIALS OF JUDGES

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TOTAL BALLOTS RECEIVED
Ballot Certification

Jackson County Board of Election Commissioners
Independence, Missouri

We hereby certify at the General Municipal __________ held in Jackson County, Missouri on _April 2, 2024_ in __________ B1 05. 06 ______ Township and Precinct(s) that the information on this sheet is correct. We further certify that all election judges were properly sworn-in. The ballots and the sample ballots received at this poll contain the same information.

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INITIALS OF JUDGES

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TOTAL BALLOTS RECEIVED 1,430
Ballot Certification
Jackson County Board of Election Commissioners
Independence, Missouri

We hereby certify at the General Municipal held in Jackson County, Missouri on April 2, 2024 in R1 01 02 03 Township and Precinct(s) that the information on this sheet is correct. We further certify that all election judges were properly sworn-in. The ballots and the sample ballots received at this poll contain the same information.

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<tbody>
<tr>
<td>WHITE</td>
<td>00010</td>
<td>340 Total</td>
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<tr>
<td>YELLOW</td>
<td>00011</td>
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<tr>
<td>Color</td>
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INITIALS OF JUDGES

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|------| |------| |------| |------| |

TOTAL BALLOTS RECEIVED

Election Evening

Grey Ballot Carrier Seal Number

(A) PBC Closing Report (Pages Cast)
(B) Total number of Voters Checked In (Ask E-Judge)
(C) Number of Spoiled Ballots
(D) ADA Ballots - YES or NO
(E) Number of Unused Ballots
(F) Write-In Ballots - YES or NO
(G) Number of Provisional Envelopes (If applicable)

SIGNATURES OF JUDGES

|------| | | |------|
| Rep. | | | |------|
| Rep. | | | |------|
| Rep. | | | |------|

Sworn Statement of judges (use only if you have a problem with this certification)
We hereby certify at the General Municipal April 2, 2024
held in Jackson County, Missouri on
Township and Precinct(s) that the
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INITIALS OF JUDGES

|---------------|--------------|---------------|---------------|---------------|

TOTAL BALLOTS RECEIVED

A PBC Closing Report (Pages Cast)
Jackson County Board of Election Commissioners
Independence, Missouri

We hereby certify at the General Municipal

__April 2, 2024__

___ held in Jackson County, Missouri on

in __B1 01, 02, 03__ Township and Precinct(s) that the
information on this sheet is correct. We further certify that all election judges were properly sworn-in. The ballots and the
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<tr>
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<td>3410 Total</td>
</tr>
<tr>
<td>Color YELLOW</td>
<td>00011</td>
<td>10 Total</td>
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INITIALS OF JUDGES

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<tr>
<th>Rep. _______</th>
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<th>Dem. _______</th>
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<td>Dem. _______</td>
<td>Dem. _______</td>
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TOTAL BALLOTS RECEIVED 3,420

Election (A) PBC Closing Report (Pages Cast)
SPLIT POLL BALLOT BOXES
SPLIT POLL BALLOT HEADERS
Judge Training
April 2, 2024
General Municipal Election
Trainer: Carl Falco
cfalco@jeebmo.org
Opening Checklist

USE IT!!!!

Found in Judge's Red Folder and given in training

PBC & ADA Setup Video can be found on YOUTUBE
Make sure PBC is on ballot box correctly!

Ballot boxes are the same, ballot lids have changed.

If Header Ballot jams when opening, PBC is not on ballot box correctly.
ALL Header Ballots will be in the Header Ballot Envelope. The 2 Supervisor Judges will run ALL Header Ballots for entire polling location.

When opening PBC with Header Ballots there will be a Zero Report for every Header Ballot.

When closing, only 1 Closing Ballot will need to be run through PBC to get reports. Pay attention to the Township/Precinct when the Election Summary prints to make sure you have the correct summary to fill out your certification.
Judge Training
April 2, 2024
General Municipal Election
Trainer: Carl Falco
cfalco@jcebmo.org
What YOU will be doing

1. Voter checks in with E-judge table and is given Laminated Card
2. Voter brings Laminated Card to Judge table (you)
3. Take Laminated Card from the voter
4. Get correct ballot that matches the 5 Digit Ballot ID # on Laminated Card
5. Bi-Partisan team initials top left corner of Ballot
6. Give voter their Ballot
7. Give voter demonstration on how to vote (if needed)
8. Direct voter to voting booth
### Official Ballot

**Jackson County, Missouri**  
**General Municipal Election**  
**April 7, 2020**

#### Instructions to Voters

Using blue or black ink, completely fill in the box next to the candidate or question response of your choice like this: □

Fill in the box completely. **DO NOT MARK OUTSIDE OF THE BOX. VOTE BOTH SIDES OF BALLOT, IF APPLICABLE.**

To cast a vote for a write-in, use blue or black ink to fill in the box corresponding to that office. Write in the candidate’s name on the write-in line provided. **MUST BE A CERTIFIED WRITE-IN CANDIDATE FOR THE VOTE TO COUNT.**

#### CITY OF LONE JACK, MISSOURI

**FOR MAYOR (UNEXPIRED TERM)**

**QUESTION**

Shall the Board of Education of the Lone Jack C-6 School District, Missouri, without an estimated increase in the current debt service property tax levy, borrow money in the amount of Four Million Three Hundred Thousand and 00/100 Dollars ($4,300,000.00)?
INSTRUCTIONS TO VOTERS
Using blue or black ink, completely fill in the box next to the candidate or question response of your choice like this: 

Fill in the box completely. **DO NOT MARK OUTSIDE OF THE BOX. VOTE BOTH SIDES OF BALLOT, IF APPLICABLE.**

To cast a vote for a write-in, use blue or black ink to fill in the box corresponding to that office. Write in the candidate's name on the write-in line provided. **MUST BE A CERTIFIED WRITE-IN CANDIDATE FOR THE VOTE TO COUNT.**

**CITY OF LONE JACK, MISSOURI**

**FOR MAYOR (UNEXPIRED TERM)**

**QUESTION**

Shall the Board of Education of the Lone Jack C-6 School District, Missouri, without an estimated increase in the current debt service property tax levy, borrow money in the amount of Four Million Five Hundred Thousand Dollars ($4,500,000) for...
OFFICIAL BALLOT

JACKSON COUNTY, MISSOURI
GENERAL MUNICIPAL ELECTION
APRIL 7, 2020

INSTRUCTIONS TO VOTERS
Using blue or black ink, completely fill in the box next to the candidate or question response of your choice like this:  
Fill in the box completely. **DO NOT MARK OUTSIDE OF THE BOX. VOTE BOTH SIDES OF BALLOT, IF APPLICABLE.** 

To cast a vote for a write-in, use blue or black ink to fill in the box corresponding to that office. Write in the candidate's name on the write-in line provided. **MUST BE A CERTIFIED WRITE-IN CANDIDATE FOR THE VOTE TO COUNT.**

CITY OF LONE JACK, MISSOURI

FOR MAYOR
(UNEXPIRED TERM)

QUESTION
Shall the Board of Education of the Lone Jack C-6 School District, Missouri, without an estimated increase in the current debt service property tax levy, borrow money in the amount of Four Million Five Hundred Thousand Dollars ($4,500,000) for...
IT ALL STARTS WITH THE LAMINATED CARD! That is the voter's ticket to vote!

Take laminated card from voter and issue the voter a ballot

Return Laminated Cards back to E-Judge Table

1 ballot per voter! Check to make sure ballots are not sticking together
MATCH THE NUMBERS

01810
VOTER MUST HAVE THIS CARD TO RECEIVE BALLOT

OFFICIAL BALLOT
JACKSON COUNTY, MISSOURI
GENERAL MUNICIPAL ELECTION
APRIL 7, 2020

VB 10, 11, 19 - 0
(01810)

INSTRUCTIONS TO VOTERS
Using blue or black ink, completely fill in the box next to the candidate or question response of your choice like this: . Fill in the box completely. DO NOT MARK OUTSIDE OF THE BOX. VOTE BOTH SIDES OF BALLOT, IF APPLICABLE.

To cast a vote for a write-in, use blue or black ink to fill in the box corresponding to that office. Write in the candidate's name on the write-in line provided. MUST BE A CERTIFIED WRITE-IN CANDIDATE FOR THE VOTE TO COUNT.

CITY OF LONE JACK, MISSOURI

FOR MAYOR
(UNEXPIRED TERM)

QUESTION
Shall the Board of Education of the Lone Jack C-6 School District, Missouri, without an estimated increase in the current debt service property tax levy, borrow money in the amount of Four Million Five Hundred Thousand Dollars ($4,500,000.00)?
INSTRUCTIONS TO VOTERS

Using blue or black ink, completely fill in the box next to the candidate or question response of your choice like this: ☐

Fill in the box completely. **DO NOT MARK OUTSIDE OF THE BOX. VOTE BOTH SIDES OF BALLOT, IF APPLICABLE.**

To cast a vote for a write-in, use blue or black ink to fill in the box corresponding to that office. Write in the candidate's name on the write-in line provided. **MUST BE A CERTIFIED WRITE-IN CANDIDATE FOR THE VOTE TO COUNT.**

**QUESTION**

Shall the Board of Education of the Lone Jack C-6 School District, Missouri, without an estimated increase in the current debt service property tax levy, borrow money in the amount of Four Million Five Hundred Thousand Dollars ($4,500,000) for...
Double Check Every Number!

SPLIT POLLS

- All ballots will be on the same table (separated in stacks)
- All laminated cards will go to the same table.
- Check the 5 digit ballot ID #
- Issue the correct ballot with the same 5 digit ballot ID number that is on the laminated card
Spoiled Ballots

When a voter makes a mistake on a ballot

- Write SPOILED on the ballot and place in SPOILED BALLOT envelope.
- Retrieve ballot with correct 5-Digit Ballot ID # from Judge table.
- Give demonstration to the voter. (Explain their error)
- Give voter NEW ballot to try again.
- ALWAYS retrieve and “spoil” first ballot before giving the voter a new ballot.
Voter's Oath of Assistance

ONLY filled out if a voter needs help reading or marking the ballot

Voters can only help 1 person

Judges as a bi-partisan team can assist however many voters need assistance
VOTER'S OATH OF ASSISTANCE
In Voting Ballot
According to MISSOURI STATE STATUTE 115.445

(Violation of this statute is a class one election offense and is deemed a felony connected with the exercise of the right of suffrage. Conviction for any of these offenses shall be punished by imprisonment of not more than five years or by fines of not less than two thousand five hundred dollars but not more than ten thousand dollars or both such imprisonment and fine.)

If any voter declares under oath to the election judges that he or she cannot read or write, is blind or has any other physical disability and cannot vote his or her ballot, they may be assisted by the election judges or by any person of their own choice other than a judge. If the voter asks for the assistance of election judges, two judges of different political parties shall go to the voting booth and cast his or her vote as the voter directs. If the voter asks for the assistance of someone other than election judges, the assistant shall go to the voting booth with the voter and cast his or her vote as the voter directs. No person, other than election judges and members of such voter's immediate families, shall assist more than one voter at one election.

I, ________________________________ do solemnly swear (or affirm) that I need assistance to mark my ballot for the following checked reason.

☐ I cannot read or/and write
☐ I am blind
☐ I have a physical disability that prevents me from marking my ballot.

Signature of Voter (or mark)________________________________________

Address of Voter____________________________________________________

Number Street City Zip

ASSISTANCE BY ELECTION JUDGES

Number Street City Zip

Address of Voter

Number Street City Zip

ASSISTANCE BY ELECTION JUDGES
ASSISTANCE BY ELECTION JUDGES

Election Judges complete this section only if they personally assist the voter.

Democratic Judge Signature

Republican Judge Signature

ASSISTANCE BY PERSON DESIGNATED BY VOTER

I, ____________________________________________, declare under penalty of perjury that (1) I am related to the person(s) I am assisting and the relationship is thus ________________________________; or (2) I am not related to this person and I am assisting only this one unrelated person in voting in this election.

Witness:

(Signature)

(Address)

Democratic Judge Signature

Republican Judge Signature
PBC (Precinct Ballot Counter) - Counts all of the ballots for the polling location and tabulates the results for each contest.

One Judge should stay by PBC at all times
Ballot Page Cast
Successfully
Thank you for voting
BALLOT ALERT
"OVERVOTE"

PROBLEM: Voter voted for more than what was allowed in that contest

SOLUTION: Voter may spoil ballot and try again or cast that ballot as is. Contests that have an overvote will not count.
OVERVOTE

ED-LAT

Ballot Alert

JACKSON COUNTY - QUESTION 1
Overvote: Overvoted contests will not be counted

INDEPENDENCE COUNCIL DISTRICT 2
Overvote: Overvoted contests will not be counted
BALLOT ALERTS "NO SELECTION"

PROBLEM - Voter is casting a blank ballot

SOLUTION - Voter may spoil ballot and try again or cast that ballot as is
NO SELECTION
OVERRIDE BALLOT
(Press "Ignore Validation")
By-Pass Ballots

These instructions are in the Judge Manual that you can find in your Supply Box

Also found in your Judge Packet
By-Pass
Ballot Slot

Break blue tape seal and place
By-Pass envelopes WITH
ballot through the slot
By-Pass Ballot Slot

Break blue tape seal and place By-Pass envelopes WITH ballot through the slot
ADA (Americans with Disabilities Act)-
The ADA is a ballot marking device that can be used to help any voter mark their ballot. Ballots can be marked on the ADA by using the touch screen or with a controller that has headphones attached. When voting is completed the ADA will produce (print) a paper ballot which will then be run through the PBC for tabulation.
ADA

You may also use the ADA for any ballot style that you may run out of on Election Day.

1. Retrieve orange half sheet and enter Election Day password (found in Red & Blue Folders)
2. Type in the 5-digit ballot ID # that corresponds with the voter's Laminated Card.
3. Leave voter to vote their ballot.
   *(Directions on orange half sheet)*
1. Press "Manual Entry"
2. Enter Election Day password: A B C 1 2 3
3. Enter 5-Digit Ballot ID # (Enter)
Judge Training
April 2, 2024
General Municipal Election
Trainer: Carl Falco
cfalco@jcebmo.org
ID REQUIREMENTS

House Bill 1878
Effective Date: August 28, 2022

Lime Green ID Chart will be in the E-Judge Blue Folder on Election Day

Blue Folder can be found in the LEAD POLL Blue Pouch the Deputies deliver on their 1st Round

ACCEPTABLE FORMS OF PHOTO IDENTIFICATION FOR VOTING

<table>
<thead>
<tr>
<th>TYPES OF IDENTIFICATION</th>
<th>NOTES</th>
<th>VALID</th>
</tr>
</thead>
<tbody>
<tr>
<td>NON-EXPired MISSOURI DRIVER'S LICENSE</td>
<td>CURRENT OKAY TO USE IF ADDRESS IS INCORRECT.</td>
<td></td>
</tr>
<tr>
<td>NON-EXPired OR NON-EXPiring MISSOURI DRIVER'S LICENSE</td>
<td></td>
<td>VALID</td>
</tr>
<tr>
<td>NON-EXPired PHOTO ID ISSUED BY THE UNITED STATES OR THE</td>
<td>EXAMPLE: PASSPORT, MISSOURI NATIONAL GUARD, UNITED STATES ARMED FORCES,</td>
<td>Valid</td>
</tr>
<tr>
<td>STATE OF MISSOURI</td>
<td>INCLUDING THE SPACE FORCE OR THE UNITED STATES DEPARTMENT OF VETERAN AFFAIRS.</td>
<td></td>
</tr>
<tr>
<td>IF ANY OF THE ABOVE IDS ISSUED BY THE UNITED STATES</td>
<td></td>
<td>VALID</td>
</tr>
<tr>
<td>GOVERNMENT OR THE STATE OF MISSOURI ARE EXPIRED, THE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>DOCUMENT EXPIRED AFTER THE DAY OF THE MOST RECENT</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GENERAL ELECTION.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

CALL JCEB WITH ANY QUESTIONS OR ISSUES 816-325-4600
Updated 10-20-22
NO PHOTO ID?

BLUE Provisional Voting - Offered every election for voters who are registered but do not have a valid ID.

Look up the voter in the tablet to see if they are registered.
If Voter Comes Back with ID

• Supervisors need to pull the Blue Provisional Envelope out of Provisional Bag

• Match the information on the ID with the information on the envelope

• E-Judge looks up voter and checks-in voter

• Have voter take ballot out of envelope and cast through PBC

• SPOIL Blue Provisional Envelope and place in White Ballot Box
YELLOW Provisional Voting - Offered in Federal/State Primaries and General Elections.

ONLY STATE OR FEDERAL ELECTIONS

Not Registered?

A provisional ballot is provided for

DO NOT OPEN PROVISIONAL BALLOT UNLESS INSTRUCTED TO DO SO.

PROVISIONAL BALLOT ENVELOPE

2) Enter information regarding provisional ballots on separate line of Board Certification in this section for each provisional voter, examine and return the
certification to the Board. Provisions for ballots that are not properly completed, opened, or signed are

NOT CEFTRIAXONE PROVISIONAL BALLOT ENVELOPE

If the voter is required to complete a declaration, then
do not proceed until the voter completes the declaration

2) Enter information regarding provisional ballots on separate line of Board Certification in this section for each provisional voter, examine and return the certificate to the Board. Provision for ballots that are not properly completed, opened, or signed are

2) Enter information regarding provisional ballots on separate line of Board Certification in this section for each provisional voter, examine and return the certificate to the Board. Provision for ballots that are not properly completed, opened, or signed are
Supplemental Book
Jackson County Board of Election Commissioners
August 4, 2020 Primary Election

WARNING: It is against the law for anyone to vote, or attempt to vote without having a lawful right to vote.

I hereby certify that I am qualified to vote at this election by signing my name and verifying my address by signing my initials next to my address.

CHECK APPROPRIATE BOX

IMPORTANT: THIS INFO IS FOUND ON YOUR TABLET

COMPLETELY AND LEGIBLY PRINT VOTER INFORMATION BELOW

VOTER ID NUMBER: __________________________

NAME: ________________________________

ADDRESS: ______________________________

MAILING ADDRESS: __________________________

(Sign If Different)

SIGNATURE: ______________________________

DOB: __________________

PHONE #: __________________

Voter Initials: ____________________

Judges Initials: __________________

ADDRESS CHANGE: _____________________

PROVISIONAL: _________________________

OTHER: ____________________________

VOTER ID NUMBER: __________________________

NAME: ________________________________

ADDRESS: ______________________________

MAILING ADDRESS: __________________________

(Sign If Different)

SIGNATURE: ______________________________

DOB: __________________

PHONE #: __________________

Voter Initials: ____________________

Judges Initials: __________________
Curbside Voting
BI-PARTISAN TEAM

• Curbside Voting Judges will go outside to retrieve voter's ID

• Look-up Voter on Tablet

• Change address if needed

• On tablets signature line write "Curbside or C-V"

• Curbside Voting Judges will have a Curbside ONLY Supplemental Book to get voter's signature

• Give Judge correct Laminated Card to retrieve ballot from Correct Judge Table to take outside
Polls Close at 7:00 PM

Or after the last voter has voted

You cannot leave until the entire team leaves the polling location together
Ballot Drop Off

The Supervisors will take all of the supplies to the drop off location for all the polls in their building.

- **Blue Pouches** (Deputies delivered in 1st round)

- **Black E-Judge Equipment Case** (1 Case per 2 E-Judges)

- **ALL White Ballot Boxes** (Every Poll will have their own white boxes with UNUSED BALLOTS)

- **ALL Grey Ballot Carriers** (All poll reports go in one Black Zipper Pouch)

### BALLOT DELIVERY SCHEDULE

**GENERAL MUNICIPAL ELECTION**

**TUESDAY, APRIL 2, 2024**

(Where 2 Supervisory Judges take the ballots at the end of the day, in the same car)

<table>
<thead>
<tr>
<th>TOWNSHIP</th>
<th>PRECINCTS</th>
<th>DELIVERY LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>BLUE</td>
<td>(01,02,03,04,05,06,07,08,13,14-01), (10,11,14-02,03,04)</td>
<td>William Chrisman High School 1223 N Noland Rd</td>
</tr>
<tr>
<td>SUB-DISTRICT 1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BLUE</td>
<td>(01), (05,06,04,05,06), (06,07)</td>
<td>William Chrisman High School 1223 N Noland Rd</td>
</tr>
<tr>
<td>SUB-DISTRICT 2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BLUE</td>
<td>(02,03,04)</td>
<td>Village Heights Community of Christ 1009 N Fairview Dr</td>
</tr>
<tr>
<td>SUB-DISTRICT 2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BLUE</td>
<td>(01,02), (03,04,05,06)</td>
<td>Village Heights Community of Christ 1009 N Fairview Dr</td>
</tr>
<tr>
<td>SUB-DISTRICT 3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BLUE</td>
<td>(05,08,19)</td>
<td>William Chrisman High School 1223 N Noland Rd</td>
</tr>
<tr>
<td>SUB-DISTRICT 4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BLUE</td>
<td>(06,07,09)</td>
<td>Nowlin Middle School 2800 S Hardy Ave</td>
</tr>
<tr>
<td>SUB-DISTRICT 4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BLUE</td>
<td>(11,12-65)</td>
<td>Truman High School 3301 S Noland Rd</td>
</tr>
<tr>
<td>SUB-DISTRICT 4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BLUE</td>
<td>(01,02), (03)</td>
<td>Nowlin Middle School 2800 S Hardy Ave</td>
</tr>
<tr>
<td>SUB-DISTRICT 5</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
RETURN THESE ITEMS TO THE BALLOT DELIVERY LOCATION:

A. BLUE POUCH CONTAINING:
   1. SUPPLEMENT BOOK(S)
   2. CURBSIDE VOTING BOOK
   3. COMPLETED FORMS ENVELOPE
   4. POLL KEY IN RED BAG (WHEN APPLICABLE)

B. BLACK E-JUDGE EQUIPMENT CASE
   1. TABLETS – 2 PER CASE
   2. CHARGERS – 2 CHARGER BOXES AND 2 CHARGER CORDS
   3. STYLUS – .4 PER CASE
   4. MICROFIBER TOWEL

C. WHITE BOX CONTAINING:
   1. UNUSED BALLOTS
   2. SPOILED BALLOT ENVELOPE

D. GREY BALLOT CARRIER CONTAINING:
   1. VOTED BALLOTS (ON BOTTOM OF GREY CARRIER)
   2. ORANGE PROVISIONAL BAG
   3. HEADER BALLOT ENVELOPE
      • HEADER BALLOT
   4. CLOSING BALLOT ENVELOPE
      • WITH CLOSING BALLOT ENCLOSED
   5. PLACE ITEMS BELOW IN BLACK CLEAR ZIPPER POUCH
      • PBC TM & PBC KEY IN CLEAR PLASTIC BAG
      • BALLOT CERTIFICATION FORM
      • PAYROLL SHEET
      • ALL REPORTS FROM MACHINES: MACHINE INFO, OPENING REPORTS, & CLOSING REPORTS
      • WRITE-IN REPORT (WHEN PROMPTED)

NOT ON THIS LIST STAYS IN EQUIPMENT SECURITY CAGE

• ALL white ballot boxes
• ALL grey ballot carriers
DO NOT FORGET THE TM!!!

Your Closing Checklist will walk you through closing down your PBC unit and how to pull the TM out.
I VOTED stickers

No more pens...
Know where you are going...

APRIL 2, 2024
ELECTION DAY PHONE NUMBERS

PBC OR ADA *EQUIPMENT HELP (ONLY)*
(816-325-4632)

ALL OTHER PROBLEMS CALL
(816-325-4690)
Standbys

- You are on STANDBY
- Be up and ready by 5:00am (food packed, clothes picked out)
- 5am-7pm
- Be home or around the area in which you live
- You will be paid the full amount if sent out
- If you are NOT called out, you will receive $125
- If we CANNOT get ahold of you, you will NOT be paid!!!!

Thank you, Standbys
GET ALONG

- We need to put our best foot forward when it comes to interacting with voters AND our fellow Judges.
- Be kind, respectful and lend a hand when needed.
- It is a long day- get along.
- Absolutely NO POLITICAL TALK!!!
- If there are any issues, please call JCEB

*Failure to abide by this will result in Judge(s) being sent home & not asked to work again*
Meet Jessica Johnson!

New Republican Judge Clerk
Chuck Harris
Democratic Judge Clerk
Cage Code will be texted to the SUPERVISORS Monday, April 1st, AFTERNOON (or a phone call if you do not get texts)

List of who is assigned to the poll will be emailed to the SUPERVISORS Monday, April 1st, AFTERNOON
JESSICA & CHUCK REMINDERS

- Do not try calling or emailing myself or Tyler with cancelations. Those need to go to your Judge Clerk.

- Please give us two weeks to send checks out.

- Watch for assignment emails at the beginning of July!
QUESTIONS?
Email: cfalco@jcebmo.org
Judge Training
April 2, 2024
General Municipal Election
Trainer: Carl Falco
cfalco@jcebmo.org