

E-JUDGE TRAINING

FEBRUARY 3, 2026

INDEPENDENCE PRIMARY

Basics

Electioneers,
Challengers,
& Watchers

Acceptable
ID's &
Provisional

Being an
E-Judge

Closing

Statistics

Trainer: Carl Falco



I pledge allegiance to the flag
Of the United States of America
And to the republic, for which it stands.
One nation, under God, indivisible,
With liberty and justice for all.



- Please silence or turn off phones
- 1.5-2 hour training
- Any new people?
- Who has something fun or interesting to share?!

WELCOME

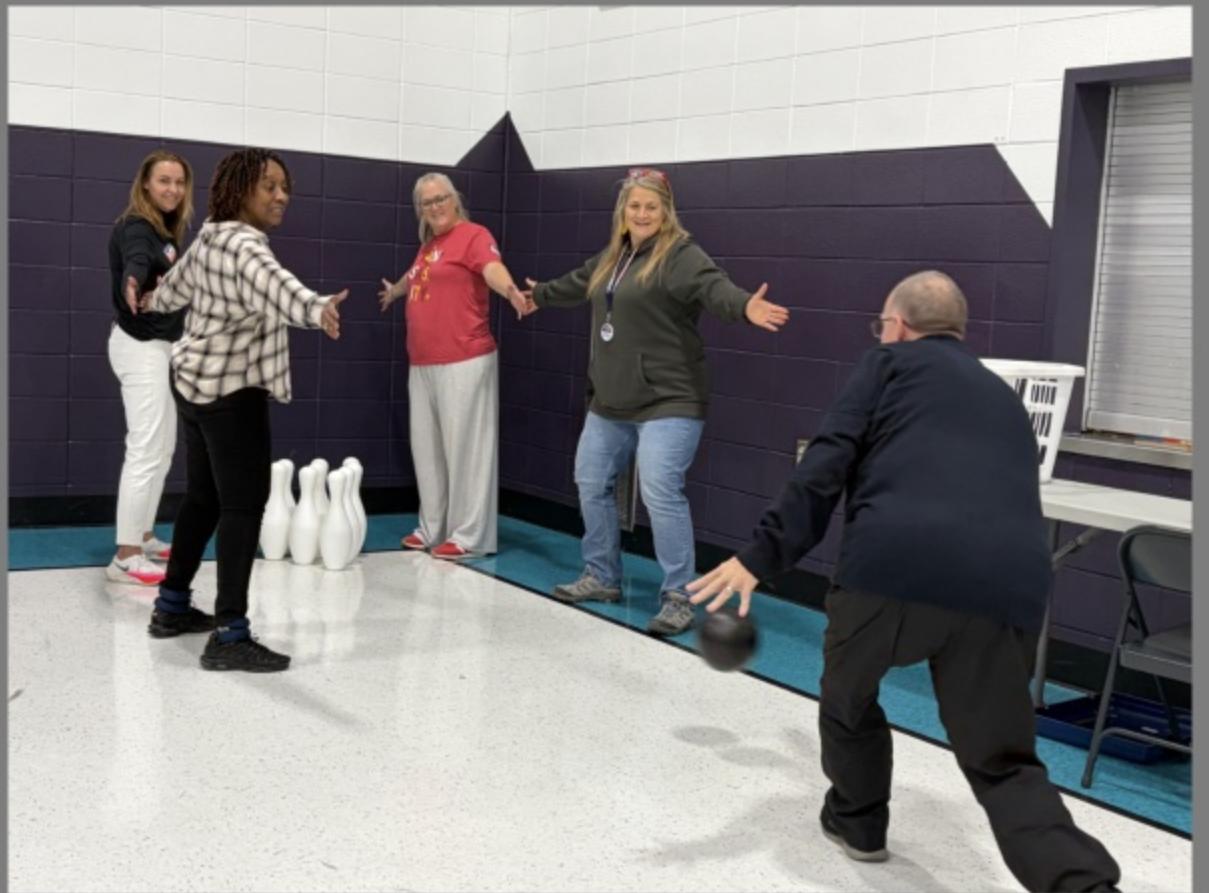
A word 'WELCOME' composed of six colorful puzzle pieces. Each piece is a different color and has a small blue dot at the top, suggesting they are pinned to a board. The colors of the pieces are blue, green, pink, orange, dark blue, and red.





Norma, Lori, Cheryl,
Josh, Loretta, Jan,
Mike & Jenny









Absentee Voting



Mon-Fri 8:30 am - 5:00 pm
Sat. 8:30 am - 12:30 pm

110 N Liberty St
Independence, MO 64050



The Election Board encourages those judges working the election to take advantage of Absentee Voting so their full attention on Election Day can be to assist voters.

What is this election?

- *City of Independence Primary*
- *Mayor & Councilmember-At-Large*
- *Top two advance to April Election*
- *10-15% Turnout expected*



What to Wear

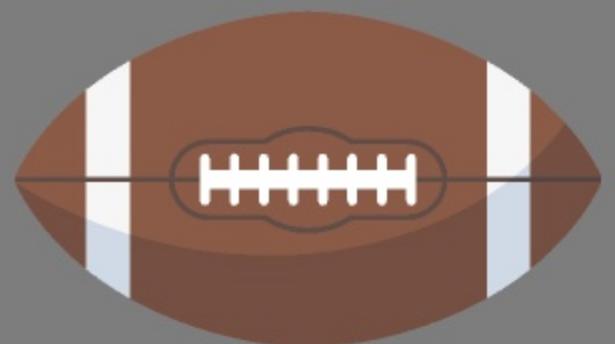
Please, look professional!

- Nice shirt
- Jeans or slacks
- JCEB apparel

**NO ELECTIONEERING ITEMS:
ANYTHING REPRESENTING POLITICAL PARTIES,
CANDIDATES, OR ISSUES ON THE BALLOT**

Available in the
lobby

We will do order
forms for the next
election



VOTE CHIEFS



AVAILABLE AT
TRAINING

What to Bring:

- Food
- Drinks
- Snacks
- Prescriptions
- Jacket
- Cushion to sit on
- Entertainment



Election Day Timeline

4:55 AM- Arrive at the polling location you are assigned to

5:00 AM- Walking in & setting up equipment

BIPARTISAN TEAM!! 1 DEMOCRAT + 1 REPUBLICAN

6:00 AM- Polls OPEN

7:00 PM- Polls CLOSE

(Everyone in line at 7:00 PM has the right to vote)

Deputy's 1st Round

E-Judges, wait at the door for Deputies to arrive

Deputies will be delivering important supplies in their 1st round

E-Judge Tablets are in the Black E-Judge Equipment Case

There are 2 tablets in each case. MAKE SURE THE TABLETS ARE CORRECT!

Other important supplies, like the blue folder will be in the Blue Bag



Election Day Team

Supervisory Judges- Judges in charge of the poll. Bring TM, ballots, and other supplies to drop off location after closing the poll.

Judges- Hand out ballots and assist voters in the poll.

E-judges- Specifically trained on tablets to process voter check-in.

Deputies- Bipartisan team who make rounds during the day to check on the judges and their poll. They carry extra supplies if needed.

Bipartisan Team- When working on election day, the judges must accomplish several tasks as a bipartisan team. This means that the judges working together to assist the voters must have two judges- one from each of the major political parties when assisting.

Judge Oath

Township: _____ Precinct: _____

JACKSON COUNTY ELECTION BOARD

ELECTION JUDGE OATH & PAYROLL SHEET

*Each Judge **MUST** print AND sign their name on this payroll sheet & election judge oath. Enclose the sheet in the return payroll envelope and place inside the ballot carrier with the ballot cards.*

I solemnly swear that I will impartially discharge the duties of judge according to law, to the best of my ability and that I will not disclose how any voter has voted, unless I am required to do so as a witness in a proper judicial proceeding. I also affirm that I will not allow any person to vote who is not entitled to vote and that I will make no statement nor give any information of any kind tending in any way to show the state of the count prior to the close of the polls on Election Day. I certify that my name or the name of a relative within the second degree, by consanguinity or affinity, is not on the ballot at this polling place. I further certify that I am not related to the members of the Jackson County Board of Election Commissioners: Michael K. Whitehead, Colleen M. Scott, Henry R. Carner, and Lyle K. Querry within the fourth degree of consanguinity or affinity.

Sworn and subscribed to before me
this _____ day of _____, _____

(Republican) Poll Worker	(Democrat) Poll Worker
Print Name _____	Print Name _____
Signature _____	Signature _____
(Republican) Poll Worker	(Democrat) Poll Worker
Print Name _____	Print Name _____
Signature _____	Signature _____
(Republican) Poll Worker	(Democrat) Poll Worker
Print Name _____	Print Name _____
Signature _____	Signature _____
(Republican) Poll Worker	(Democrat) Poll Worker
Print Name _____	Print Name _____
Signature _____	Signature _____
(Republican) Poll Worker	(Democrat) Poll Worker
Print Name _____	Print Name _____
Signature _____	Signature _____
(Republican) Poll Worker	(Democrat) Poll Worker
Print Name _____	Print Name _____
Signature _____	Signature _____

- Judge Oath will be at the top of the payroll form at the polling location**
- Please read the oath before signing the payroll form**
- Found in the Red Folder on Election Day**
- Fill out your Township and Precinct in the top left corner**

Different Types of Polls

Regular Poll

- One set of judges
- One set of ballots

Split Poll

- One set of judges
- Different ballots
- 11 Split Polls

Multiple Poll

- Multiple sets of judges
- Different ballots
- Different 5 or 6 different ID #s

28 Polls

28 Buildings

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Challengers/Watchers

- Sit next to E-Judge (not at the table)
- Name of the voter (not WHO is voting)
- Do not give out voter's name (not who are voting)
- Do not give out voter's name (not besides name)
- Do not tell the voter if you have checked them in
- Do not show the voter's name on the screen
- If Challenger "Challenger" is not allowed to sit next to E-Judge, call JCEB

CHALLENGERS

Challenger with credentials signed by the county chairman of the political party and the election committee as well as authorized signatures of the Jackson County Election Board. Credentials will identify the township and precinct authorized for the challenge. A Challenger and a Supervisory Judge must complete the oath found at the bottom of the signed oath. The bottom half of the signed oath must be filed in the "Completed Oaths" box.

Challenger is a registered voter within the jurisdiction of the Jackson County election. Challengers should check the challenger's identification against their voter registration and person approved by JCEB.

Only one Challenger per party is allowed in a poll. The challengers sit at the table and list the names of those who have voted. However, the Challengers are not allowed to bring the voter's actual piece of identification with them.

If a voter does not have identification to vote, the Election Judge should contact the voter and give further instructions. All challengers must leave when the last voter has voted. Challengers may remain inside the polling location until judges exit.

**ONLY ALLOWED TO SIT
NEXT TO E-JUDGE TABLE TO LISTEN FOR
THE VOTERS WHEN THEY
CHECKED IN.**

Watchers must have credentials signed by both the county chairman and the election committee of JCEB.

Watchers may not be substituted throughout the election.

Challenger challenges may only be made when the challenger believes the election laws of this state have been or will be violated and must report the violation to the judges or election authority.

- Prior to the close of the polls, challengers may list and give out the names of those who have voted.
- May remain in poll until last voter has voted.
- Must leave when the last voter leaves the poll.

**WATCHERS- ONLY ALLOWED TO SIT NEXT
TO E-JUDGE TABLE TO OBSERVE THE
POLLING LOCATION.**

- Must have credentials signed by both the county chairman and the election committee of JCEB.
- Watchers are to watch the counting of the votes and present any complaint of irregularity or law violation to the election judges or election authority.
- Watchers may NOT be substituted with another watcher on Election Day.
- Watchers may not report the name of any person who has or has not voted.
- Watchers are allowed to remain present until all ballots are packed and sealed, equipment taken down, and election materials are packed and returned to the designated collection place for a polling location.

Electioneering

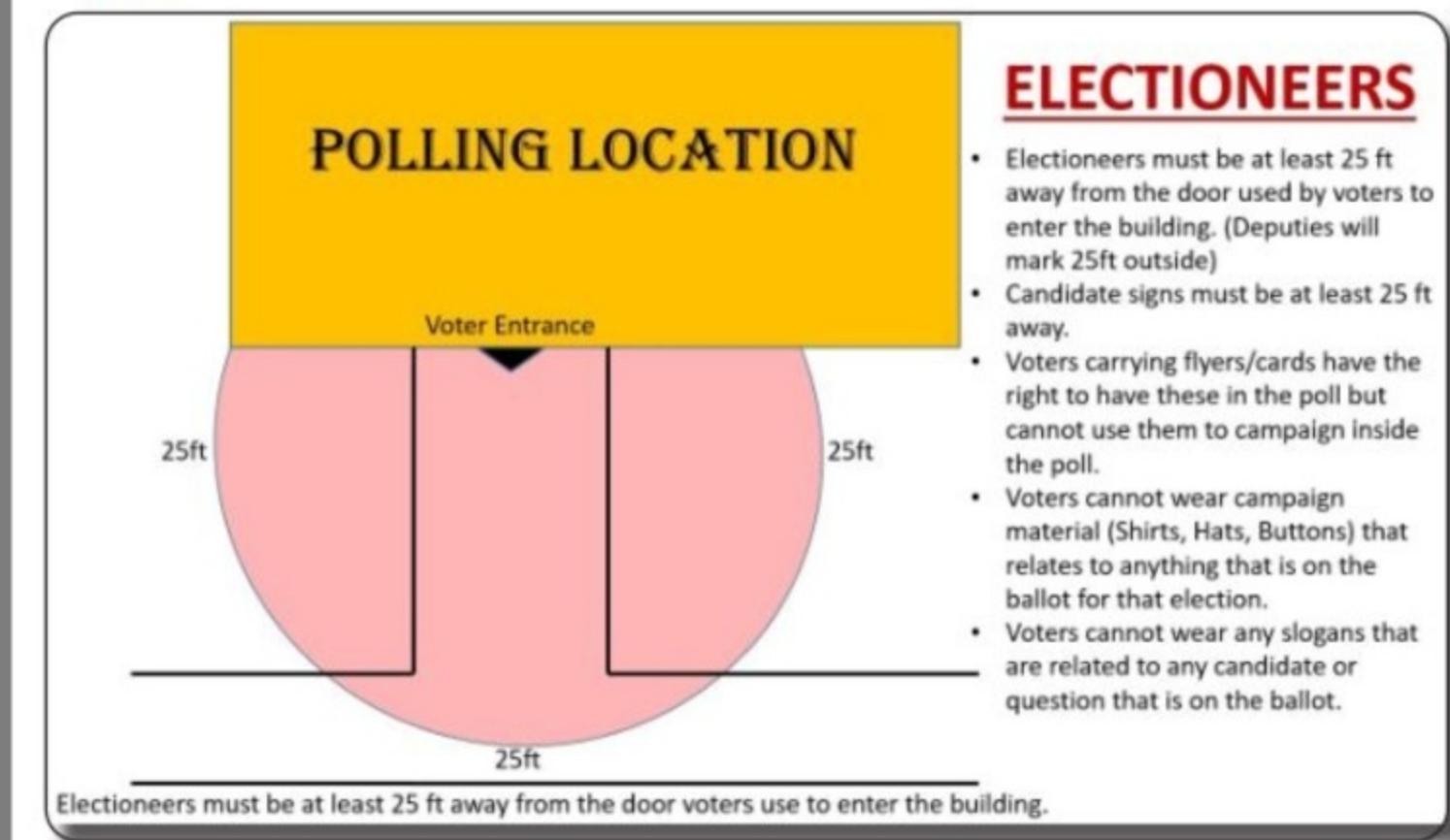
- **25 ft outside from the door voters enter**
- **Deputies will monitor this**
- **Flyers and Sample Ballots are allowed inside polling location as long as voter does not use it to Electioneer to other voters.**

ELECTIONEERING

Missouri State Law states that anyone passing out literature, talking to voters, or otherwise trying to influence voters must be at least 25 feet from the outside entrance to the poll. Election Judges should report any infractions to the Deputies or the Election Board staff.

ELECTIONEERING BY VOTERS

- Voters carrying flyer's/cards have the right to have these in the poll but cannot use them to campaign inside the poll.
- Voters cannot wear campaign material (Shirts, Hats, Buttons) that relates to anything that is on the ballot for that election.
- Voters cannot wear any slogans that are related to any candidate or question that is on the ballot.



ELECTIONEERING BY JUDGES

Judges who are working inside the polling locations may not be wearing any electioneering items that represents any political party, candidate, or issues on the ballot for any election. This includes Hats, shirts, buttons, etc. This includes TALKING ABOUT ANYTHING POLITICAL on Election Day. If you notice any political conversations between judges on Election Day, please call and report the problem to JCEB.

It is the Election Judges responsibility to allow each and every voter to come into the polling location, vote however they want and leave the location knowing that their vote was counted.

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ID REQUIREMENTS

Lime Green ID Chart will
be in the E-Judge Blue
Folder on Election Day

Blue Folder can be found
in the Blue Pouch the
Deputies deliver on their
1st Round

ACCEPTABLE FORMS OF PHOTO IDENTIFICATION FOR VOTING

<u>TYPES OF IDENTIFICATION</u>	<u>NOTES</u>	
NON-EXPIRED MISSOURI DRIVER'S LICENSE	CURRENT. OKAY TO USE IF ADDRESS IS INCORRECT.	VALID
NON-EXPIRED OR NON-EXPIRING MISSOURI NON-DRIVER'S LICENSE	CURRENT. OKAY TO USE IF ADDRESS IS INCORRECT.	VALID
NON-EXPIRED PHOTO ID ISSUED BY THE UNITED STATES OR THE STATE OF MISSOURI	EXAMPLE: PASSPORT, MISSOURI NATIONAL GUARD, UNITED STATES ARMED FORCES, INCLUDING THE SPACE FORCE OR THE UNITED STATES DEPARTMENT OF VETERAN AFFAIRS.	VALID
	IF ANY OF THE ABOVE IDS ISSUED BY THE UNITED STATES GOVERNMENT OR THE STATE OF MISSOURI ARE EXPIRED, THE DOCUMENT EXPIRED AFTER THE DAY OF THE MOST RECENT GENERAL ELECTION.	VALID

CALL JCEB WITH ANY QUESTIONS OR ISSUES 816-325-4600

Updated 10-20-22

November 5, 2024

ACCEPTABLE FORMS OF PHOTO IDENTIFICATION FOR VOTING

<u>TYPES OF IDENTIFICATION</u>	<u>NOTES</u>	
NON-EXPIRED MISSOURI DRIVER'S LICENSE	CURRENT. OKAY TO USE IF ADDRESS IS INCORRECT.	VALID
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	IF ANY OF THE ABOVE IDS ISSUED BY THE UNITED STATES GOVERNMENT OR THE STATE OF MISSOURI ARE EXPIRED, THE DOCUMENT EXPIRED AFTER THE DAY OF THE MOST RECENT GENERAL ELECTION.	VALID



The address on the ID does not have to be accurate OR match the address on the tablet.

People move homes, but do not update their driver's license which is OK



**Details of PG&E Electric Delivery Charges**

08/02/2019 - 08/31/2019 (30 billing days)

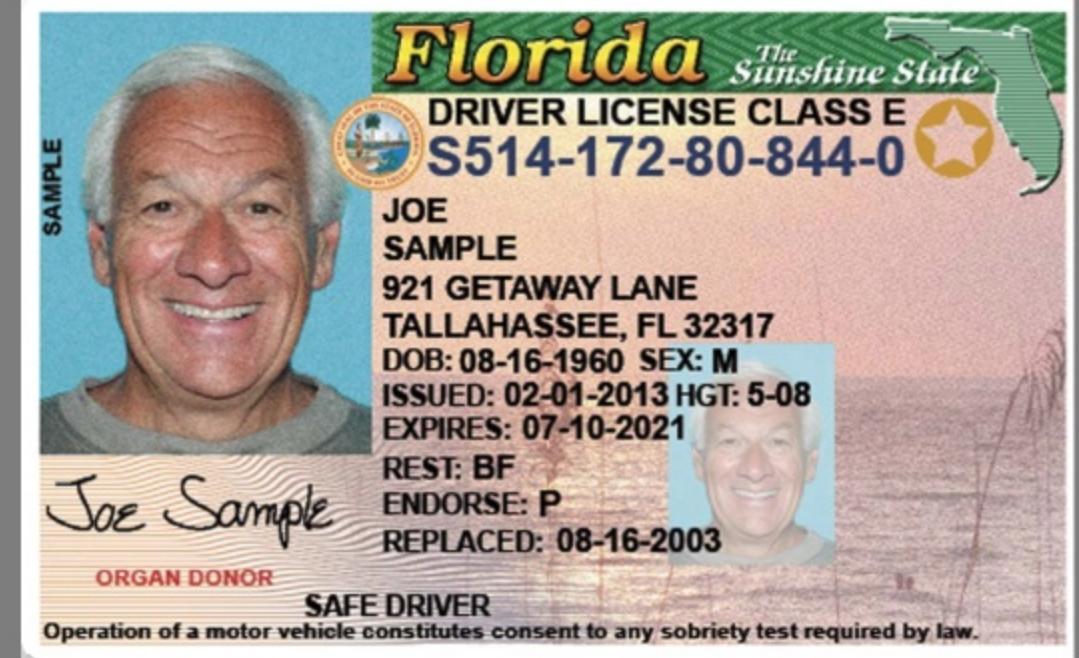
Service For: 12345 ENERGY CT
Service Agreement ID: 1111111111
Rate Schedule: E1 X Residential Service

07/02/2019 - 07/31/2019 Your Tier Usage 1 2

Tier 1 Allowance	297.00 kWh	(30 days x 9.9 kWh/day)	
Tier 1 Usage	297.000000 kWh	@ \$0.22376	\$66.46
Tier 2 Usage	83.000000 kWh	@ \$0.28159	23.37
Generation Credit			-44.68
Power Charge Indifference Adjustment			10.26
Franchise Fee Surcharge			0.25

Total PG&E Electric Delivery Charges **\$55.66**Account No: 1234567890-1
Statement Date: 09/07/2019
Due Date: 09/28/2019**Service Information**

Meter #	1111111111
Current Meter Reading	37,710
Prior Meter Reading	37,330
Total Usage	380.000000 kWh
Baseline Territory	X
Heat Source	B - Not Electric
Serial	G
Rotating Outage Block	50



NOT OK

Jackson County Board of Election Commissioners
P.O. Box 296, Independence, MO 64051

RETURN SERVICE REQUESTED

PRESORTED
FIRST CLASS MAIL
U.S. POSTAGE PAID
INDEPENDENCE, MO
Permit No. 161Registration Date:
03/25/2011Kelley Joe Stevens
815 NW Valley Woods Dr
Grain Valley, MO 64029-9770

ID No. 257533.

VOTER NOTIFICATION CARD

**JACKSON COUNTY BOARD OF
ELECTION COMMISSIONERS**Post Office Box 296
Independence, Missouri 64051
816-325-4600 • www.jcebmo.org**THIS IS YOUR POLL NOTIFICATION**ELECTION: Special
DATE: 11/7/2023
TOWNSHIP: PR
PRECINCT: 07 A

ID Number: 58768238

**YOUR VOTING LOCATION IS:**SUMMIT LODGE #263-1
2409 S STATE ROUTE 291
LEE'S SUMMIT MO 64082

BBB

VOTE HERE: 6AM - 7PM

NOT A VALID IDJohn Smith
123 Maple St
Lee's Summit, MO 64087

Safe at Home Voters

- You have to look voter up differently on tablet
- Voter must show a valid photo ID



- voter must show a valid photo ID



This card certifies that the bearer is a participant of the Safe at Home address confidentiality program pursuant to §589.660-589.683 and authorized to use the designated address with government agencies and the courts pursuant to §589.669.

Any use of the designated address must include the participant's authorization code and full address.

If you have any questions regarding the valid use of this card, please contact Safe at Home:

(866) 509-1409

(573) 522-1525 (FAX)

safeathome@sos.mo.gov

For more information visit www.MoSafeAtHome.com.

NO PHOTO ID?

BLUE Provisional Voting-
Offered every election for
voters who are registered
but do not have a valid ID.

Look up the voter in the
tablet to see if they are
registered.

NO I.D. PROVISIONAL BALLOT INSTRUCTIONS (DO NOT OPEN PROVISIONAL BAG UNTIL YOU CONTACT THE JCEB OFFICE)

A provisional ballot is provided for the voter who does not possess any I.D. or does not meet the acceptable I.D.'s on your I.D. chart. The provisional voter is entitled to vote on the full ballot. The ballot must be enclosed in the **BLUE** provisional envelope and then given to the supervisory judges and sealed in orange provisional bag. A provisional ballot is only counted contingent upon verification of that voter's eligibility.

Please encourage the voter to retrieve a proper I.D. and return with it, but if the voter wants to vote, please follow instructions as outlined below *AFTER* contacting JCEB's provisional hotline. The **BLUE PROVISIONAL** envelope is only used if the voter has **NO I.D.** and **IS** registered to vote at your polling location.

The e-judge will be able to determine if the voter is eligible and at the correct polling location. If the voter is not in the correct polling location, please send the voter to their correct poll.

PREPARE THE PROVISIONAL BALLOT ENVELOPE - SUPERVISORY JUDGES' DUTIES

- 1) Retrieve the orange provisional bag from the blue supply box
- 2) Read blue I.D. provisional ballot statement to voter and give it and the 14 days after card to voter;
- 3) Complete all information on the **BLUE** provisional ballot envelope (print legibly) and have the voter sign the **BLUE** provisional ballot envelope;
- 4) Supervisory Judges' complete and sign the **BLUE** provisional envelope;
- 5) Add the voter's name and address to the supplemental book and check the provisional box;
- 6) Have the voter sign next to their name in the supplemental book;

ISSUE BALLOT, ALERT BALLOT BOX JUDGE THAT THE VOTER IS A PROVISIONAL VOTER AND THE VOTER MUST GIVE HIS/HER BALLOT TO THE SUPERVISORY JUDGES

VOTE THE BALLOT

- 1) Issue appropriate ballot, initial in "Judge Initials" boxes and mark a "**P**" WITH RED INK under the judge's initials on the front of the ballot;
- 2) Hand voter the ballot & the **BLUE** provisional ballot envelope and direct them to the voting booth;
- 3) When the voter has finished voting, have the voter place the ballot in the **BLUE** provisional ballot envelope;
- 4) Remove the **BLUE** provisional ballot envelope stub and give to the voter;
- 5) Secure **BLUE** provisional ballot envelope in the orange provisional bag and reseal with RED seal contained in orange provisional bag.

EVENING COUNT

- 1) IF orange provisional bag has a red seal, open and count the completed sealed provisional envelopes, return envelopes to provisional bag and then reseal bag - DO NOT OPEN Provisional Ballot envelopes;
- 2) Enter information regarding provisional ballots on separate line of Ballot Certification Form. If you have no provisional voters, enter "0" and return the Ballot Certification in the black clear zipper pouch.

If you cannot connect with the Election Board by phone, advise the voter that their best opportunity to have their ballot counted is to go to the Election Board. However, if they wish to cast a provisional ballot at the poll they have the right to do so. If they wish to vote at the poll follow the above outlined procedures.

If Voter Comes Back with ID



- **Supervisors need to pull the Blue Provisional Envelope out of Provisional Bag**
- **Match the information on the ID with the information on the envelope**
- **E-Judge looks up voter and checks-in voter**
- **Have voter take ballot out of envelope and cast through PBC**
- **SPOIL Blue Provisional Envelope and place in White Ballot Box**

Not Registered?

YELLOW Provisional

NOT OFFERED THIS ELECTION

PROVISIONAL BALLOT INSTRUCTIONS

(DO NOT OPEN PROVISIONAL BAG UNTIL YOU CONTACT THE JCEB OFFICE)

A provisional ballot is provided for the voter who cannot be found in the e-pollbook at the poll but does present a valid I.D. The provisional voter is entitled to vote on the full ballot but the ballot must be enclosed in the **YELLOW** provisional envelope and then given to the Supervisory Judges and sealed in orange provisional bag. A provisional ballot is only counted contingent upon verification of that voter's eligibility.

If the voter enters your poll and you are unable to find them in the e-pollbook or by text message, call the Election Board offices. The e-judge will be able to determine if the voter is in the correct polling location. If the voter is not in the correct polling location, please send the voter to their correct poll.

The Election Board will either find a registration, in which case they will give you further directions, or they will not find a registration. If they do not find a registration and the voter wants to vote, please follow instructions as outlined below.

PREPARE THE PROVISIONAL BALLOT ENVELOPE – [SUPERVISORY JUDGES' DUTIES](#)

- 1) Have voter present I.D.;
- 2) Complete a registration card, have the voter sign the card;
- 3) Put completed registration card in completed forms envelope;
- 4) Read provisional ballot statement to voter and give it and the 14-day

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Responsibilities

- **Look-up Voters**
- **Confirm Address of Voter**
- **Change Address (if needed)**
- **Fill out Supplemental Book (if needed)**
- **Register New Voters**
- **Call JCEB for Provisional Voters**

Logging on & Opening

**Follow your E-Judge Opening Checklist
found in BLUE FOLDER**

E-Judge Opening Checklist

Turning on Tablet

- Plug power cord into tablet and power source
- Turn on tablet: Hold down power button (top left corner) until Apple symbol appears
- Touch blue check mark icon at bottom of the screen
- Press “START”
- Sign in with First and Last name, press “Continue”

Checking Voters in

- Check Voter’s ID with Valid ID Chart
- Look-Up Voters by scanning driver’s license or using manual search
- Verify voters address is correct in tablet
- Follow info (i) boxes on tablet

If Eligible to vote

- Press “Get Signature”
- Have the voter sign their name and press “I Accept”
- Press “Issue Card”
- Give laminated card with 5 Digit Ballot ID to voter
- Press “Complete Check-In”
- Send voter to judge table
- Press “Process Next Voter”

Checking Voters In

- **CHECK EXPIRATION DATE**
- Verify the name and address of voter
- Change address if needed
- ***Issue Laminated Card with the correct 5 Digit Ballot ID (Ballot Style)***



TRAINING



Voter Eligibility



3:56 PM

BACK

HOME

Name

DIANA PRINCE

Birthdate

11/23/1992

Voter ID

4527330

Address

1300 S MAIN ST
INDEPENDENCE, 64055

Precinct - Split

BLUE 5-05-C

Status

ACT



Voter is eligible to vote



WRONG VOTER,
SEARCH AGAIN



MORE OPTIONS

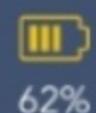


DECLARE PARTY

TRAINING



Read Voter Oath and Sign



3:57 PM

62%

BACK

HOME

Name

DIANA PRINCE

Birthdate

11/23/1992

Voter ID

4527330

Address

1300 S MAIN ST
INDEPENDENCE, 64055

Precinct - Split

BLUE 5-05-C

Status

ACT



CLEAR



I ACCEPT

Please sign below

WARNING: It is against the law for anyone to vote or attempt to vote without having a lawful right to vote.

I hereby certify that I am qualified to vote at this election by verifying my address and by signing my name.



X



Read Voter Oath and Sign



3:57 PM

62%

BACK

HOME

Name

DIANA PRINCE

Birthdate

11/23/1992

Voter ID

4527330

Address

1300 S MAIN ST
INDEPENDENCE, 64055

Precinct - Split

BLUE 5-05-C

Status

ACT



If signature is acceptable, issue 5 digit laminated card.



ISSUE CARD



SIGN AGAIN



Issue Card



3:57 PM

BACK

HOME

Name

DIANA PRINCE

Birthdate

11/23/1992

Voter ID

4527330

Address

1300 S MAIN ST
INDEPENDENCE, 64055

Precinct - Split

BLUE 5-05-C

Status

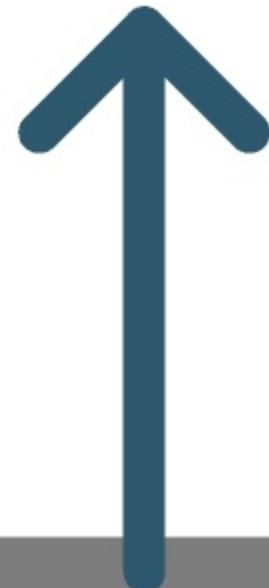
ACT

Ballot Style

00230



Issue 5 Digit Ballot Card when applicable,
Complete Check-In, Send voter to Judges
Table.



COMPLETE CHECK-IN



Processing Complete



62%



3:57 PM

Name

DIANA PRINCE

Voter ID

4527330

Ballot Style

00230



Voter successfully checked in



Great Job!!!

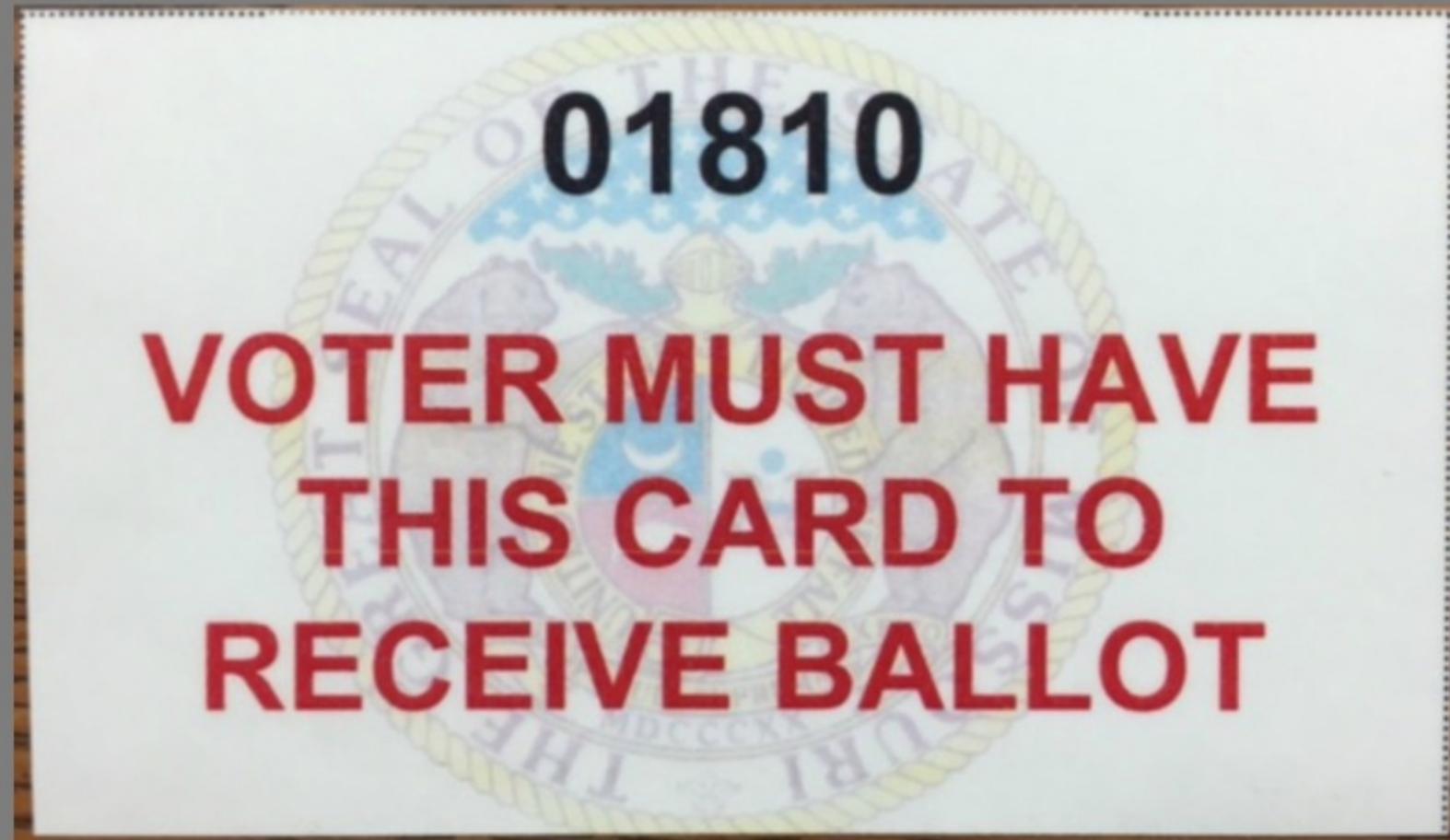
Direct Voter (with 5 digit Laminated Card when applicable) to
Judges Table to receive their Ballot.



PROCESS NEXT VOTER



Laminated Card



This is the voter's ticket to vote!!

**Match 5 Digit Ballot ID # on
Laminated Card with the Ballot
Style on the tablet**

**Hand voter Laminated Card and
Direct them to correct Judge
table with corresponding 5 Digit
Ballot ID #**

**Cards get cycled back to
E-Judges from Judge Table**



Enter/Exit



Voter's Table

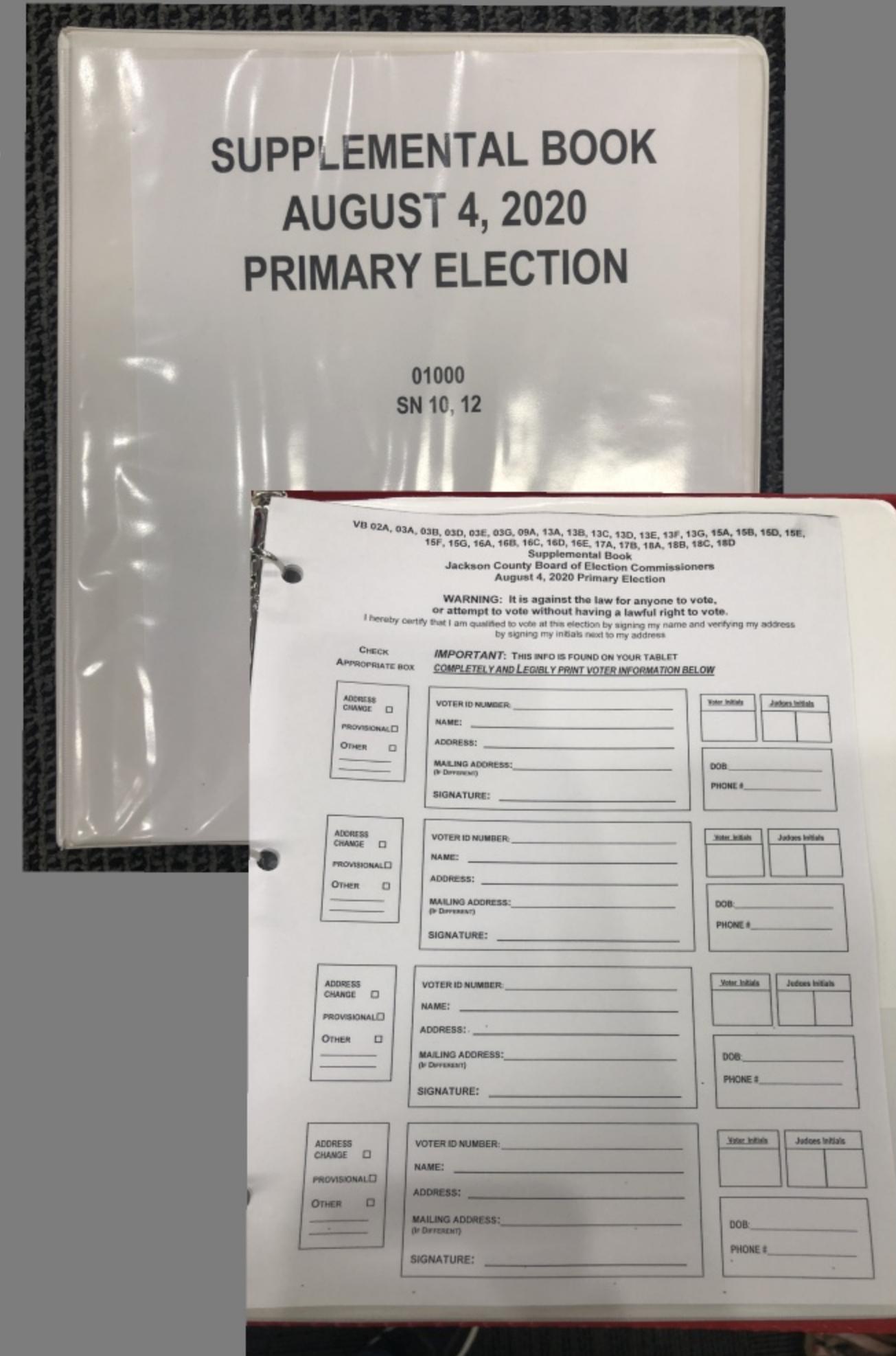


Supplemental Book

E-Judges are responsible for filling out the Supplemental Book when changing voter's address

When a voter updates their address and can still vote at that specific polling location you will need to fill out the Supplemental Book

Please fill out EVERY line in Supplemental Book for the Voter and have the voter sign



Supplemental Book
Jackson County Board of Election Commissioners
August 4, 2020 Primary Election

**WARNING: It is against the law for anyone to vote,
or attempt to vote without having a lawful right to vote.**

I hereby certify that I am qualified to vote at this election by signing my name and verifying my address
by signing my initials next to my address

**CHECK
APPROPRIATE BOX**

ADDRESS CHANGE	<input type="checkbox"/>
PROVISIONAL	<input type="checkbox"/>
OTHER	<input type="checkbox"/>

***IMPORTANT: THIS INFO IS FOUND ON YOUR TABLET
COMPLETELY AND LEGIBLY PRINT VOTER INFORMATION BELOW***

VOTER ID NUMBER:	_____
NAME:	_____
ADDRESS:	_____
MAILING ADDRESS: (IF DIFFERENT)	_____
SIGNATURE:	_____

Voter Initials	Judges Initials
_____	_____
_____	_____

DOB:	_____
PHONE #	_____

ADDRESS CHANGE	<input type="checkbox"/>
PROVISIONAL	<input type="checkbox"/>
OTHER	<input type="checkbox"/>

VOTER ID NUMBER:	_____
NAME:	_____
ADDRESS:	_____
MAILING ADDRESS: (IF DIFFERENT)	_____
SIGNATURE:	_____

Voter Initials	Judges Initials
_____	_____
_____	_____

DOB:	_____
PHONE #	_____

Curbside Voting

- Curbside Voting Judges will go outside to retrieve voter's ID
- E-Judge Look-up Voter on Tablet
- Change address if needed
- On tablets signature line write "Curbside or C-V"
- Curbside Voting Judges will have a Curbside ONLY Supplemental Book to get voter's signature
- Give Judge correct Laminated Card to retrieve ballot from Correct Judge Table to take outside
DON'T FORGET TO
"COMPLETE CHECK-IN" ON TABLET

CURBSIDE VOTING
AUGUST 4, 2020
PRIMARY ELECTION

SN 10, 12
Lucy Franklin Elementary

00010 B1 01, 02, 04
CURBSIDE VOTING Supplemental Book
Jackson County Board of Election Commissioners
August 4, 2020 Primary Election

WARNING: It is against the law for anyone to vote,
or attempt to vote without having a lawful right to vote.
I hereby certify that I am qualified to vote at this election by signing my name and verifying my address
by signing my initials next to my address

CHECK APPROPRIATE BOX

CURBSIDE CURBSIDE

LEGIBLY PRINT VOTER INFORMATION BELOW

VOTER ID: _____	Voter Initials _____	Judges Initials _____
NAME: _____	DOB: _____	
ADDRESS: _____	PHONE #: _____	
MAILING ADDRESS: _____ (IF DIFFERENT)	Voter Initials _____	
SIGNATURE: _____	Judges Initials _____	

VOTER ID: _____	Voter Initials _____	Judges Initials _____
NAME: _____	DOB: _____	
ADDRESS: _____	PHONE #: _____	
MAILING ADDRESS: _____ (IF DIFFERENT)	Voter Initials _____	
SIGNATURE: _____	Judges Initials _____	

Voter's Oath of Assistance

ONLY filled out if a voter
needs help *reading or marking*
the ballot

Voters can only help 1 person

Judges as a bi-partisan team
can assist however many
voters need assistance

VOTER'S OATH OF ASSISTANCE

In Voting Ballot

According to MISSOURI STATE STATUTE 115.445

(Violation of this statute is a class one election offense and is deemed a felony connected with the exercise of the right of suffrage. Conviction for any of these offenses shall be punished by imprisonment of not more than five years or by fines of not less than two thousand five hundred dollars but not more than ten thousand dollars or both such imprisonment and fine.)

If any voter declares under oath to the election judges that he or she cannot read or write, is blind or has any other physical disability and cannot vote his or her ballot, they may be assisted by the election judges or by any person of their own choice other than a judge. If the voter asks for the assistance of election judges, two judges of different political parties shall go to the voting booth and cast his or her vote as the voter directs. If the voter asks for the assistance of someone other than election judges, the assistant shall go to the voting booth with the voter and cast his or her vote as the voter directs. No person, other than election judges and members of such voter's immediate families, shall assist more than one voter at one election.

I, _____ do solemnly swear (or affirm) that I
need assistance to mark my ballot for the following checked reason.

- I cannot read or/and write
- I am blind
- I have a physical disability that prevents me from marking my ballot.

Signature of Voter (or mark) _____

Address of Voter _____

Number _____ Street _____ City _____ Zip _____

ASSISTANCE BY ELECTION JUDGES

Election Judges complete this section only if they personally assist the voter.

Democratic Judge Signature _____

Republican Judge Signature _____

ASSISTANCE BY PERSON DESIGNATED BY VOTER

I, _____, declare under penalty of perjury that (1) I am related to the person(s) I am assisting and the relationship is thus _____; or (2) I am not related to this person and I am assisting only this one unrelated person in voting in this election.

Witness: _____

(Signature) _____

(Address) _____

Democratic Judge Signature _____

Republican Judge Signature _____

COMPLETE ONE SECTION →

← COMPLETE ONE SECTION

PBC



ADA



1. Press "Manual Entry"
2. Enter Election Day password: A B C 1 2 3
3. Enter 5-Digit Ballot ID # (Enter)



Found in **RED** & **BLUE** Folders

CELL PHONES

FEBRUARY 3, 2026
ELECTION DAY PHONE NUMBERS

PBC OR ADA HELP (**ONLY**)
(816-325-4632)

→ E-POLL BOOK HELP
(816-325-4690)

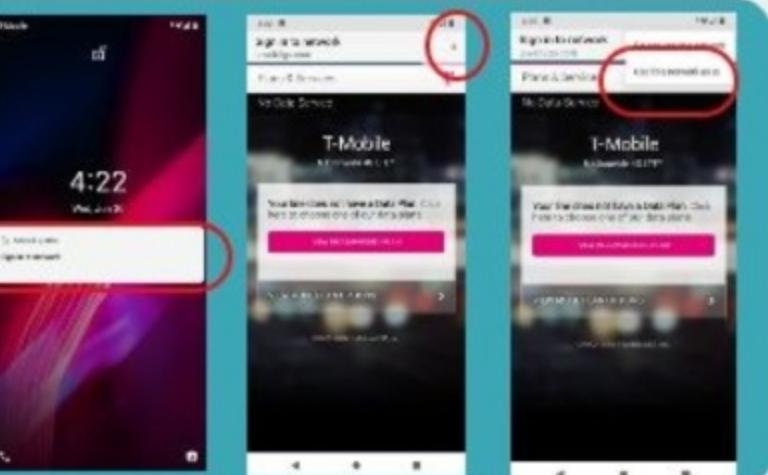
ALL OTHER PROBLEMS CALL
(816-325-4690)

JCEB Cell Phones

- For JCEB election purposes only.
- Do not click on any updates.
- Ignore any pop ups that are not texts from JCEB or phone calls from JCEB.
- Do not download anything to phone.
- Do not connect to wifi.
- Turn the phone on first thing in the morning and power off at the end of the night.

Volume Buttons
Power ON/OFF Button

Sign Into Network
If you do not sign into the network quickly enough you may need to restart phone to get the sign in option to reappear.
1. Touch Sign in to network text box.
2. Touch menu icon (3 dots).
3. Touch Use this network as is.



Making Phone Calls and Receiving Texts
Call JCEB- phone icon

To dial JCEB touch pink circle.
After the phone icon

View Text- text icon

The white circle will return you to the home screen.

E-JUDGE TRAINING

FEBRUARY 3, 2026

INDEPENDENCE PRIMARY

Basics

Electioneers,
Challengers,
& Watchers

Acceptable
ID's &
Provisional

Being an
E-Judge

Closing

Statistics

Trainer: Carl Falco



Polls Close at 7:00 PM

Or after the last voter has voted

*You cannot leave until the entire team
leaves the polling location together*

CLOSING

Follow your Closing and Logging Off Checklist

CLOSING AND LOGGING OFF

AFTER THE LAST VOTER HAS CHECKED-IN

After Closing the Election, you WILL NOT be able to check-in anymore voters.

- Tap the button with 3 lines (Top right corner of screen)
- Press “Logout and Exit”
- Press the Yellow “Close the Election”
- On the “Warning” screen press “Yes”
- Press “This Location” (the button is near the top right)
- When “This Location” is selected it will be highlighted green
- Give the “Grand Total” to the Judges
- The Judges will fill out the Ballot Certification with the total number of Check-Ins at this polling location

Once number of Check-In is given to the Judges

- Close the Application by pressing the circle button on right side of tablet
- Hold down the power button on top left corner of tablet
- When prompted slide the power button to turn off the tablet
- Close tablet and pack back up into E-Judge Black Equipment Case

Please pack equipment as instructed inside the case

**E-Judge
Names:**

Henry Brown & Michael Rice

E-Judge Equipment Receipt

February 3, 2026

- Tablets (2 per case)
- Chargers (2 charger boxes and 2 charger cords)
- Stylus (4 per case)
- Microfiber cloth and clear supply pouch

**E-Judge:
KEEP**

Republican Supervisor Sign: *John Smith*

Democrat Supervisor Sign: *Susan Jones*

BR-07

TWP/PRCT:

To UNPACK please follow Steps 1 through 6 and check equipment.

Call the E-Poll Book Help Line if you are missing any items from your carrying case.



1

E-Poll Book
Tablet
Carrying Case



2

E-Judge
Supplies
2 Red Pens
Registration Forms
Scratch Pads



3

1st
E-Poll Book
Tablet
2 Stylus Pens

4

2nd
E-Poll Book
Tablet
2 Stylus Pens



5

Microfiber
Cleaning
Cloth



6

Chargers
2 Boxes
2 Cords



At the end of the day, please PACK up equipment as shown following Steps 6 through 1.

THANK YOU & HAVE A GOOD ELECTION DAY!

E-JUDGE TRAINING

FEBRUARY 3, 2026

INDEPENDENCE PRIMARY

Basics

Electioneers,
Challengers,
& Watchers

Acceptable
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Provisional

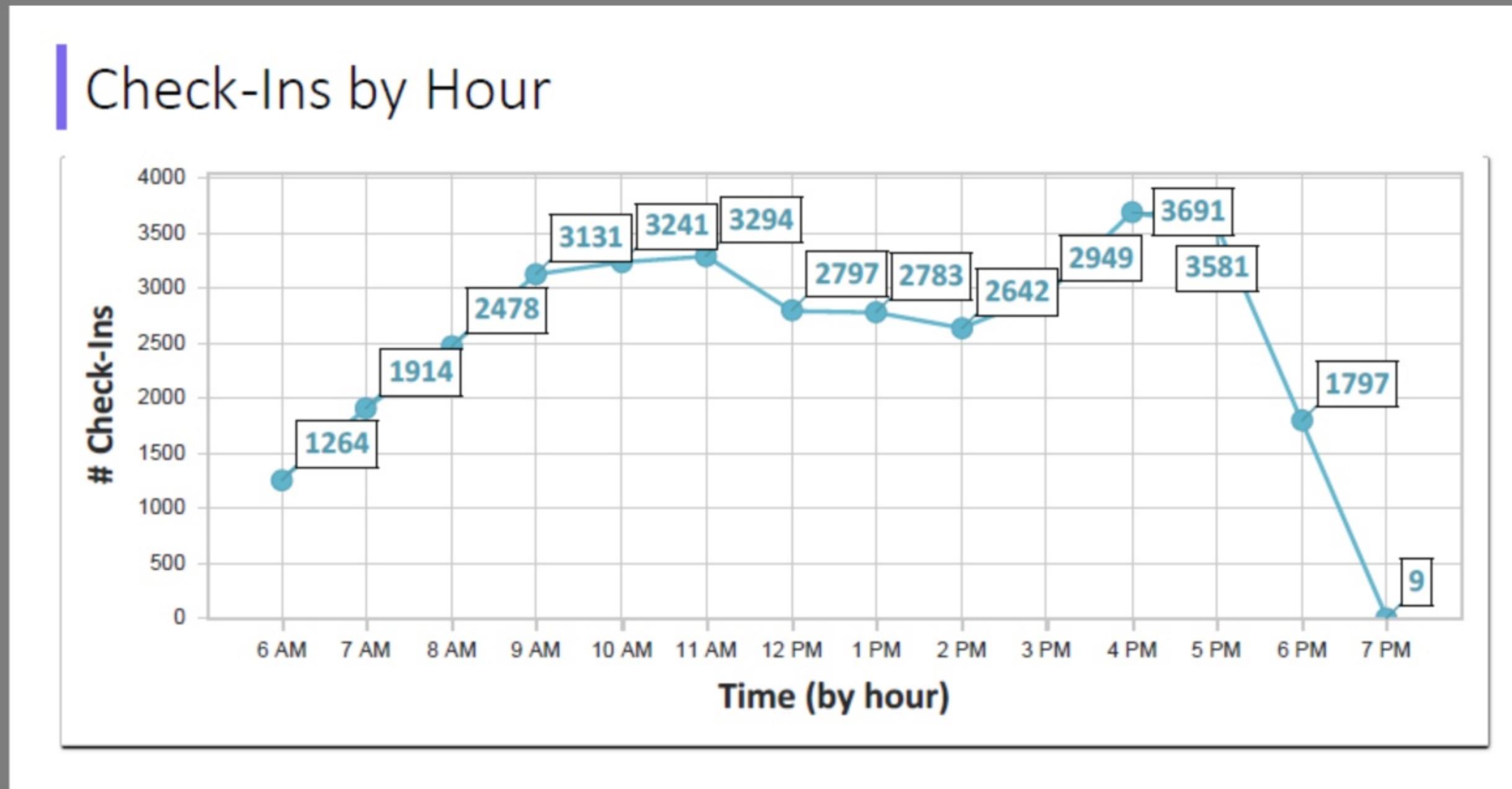
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Stats from Nov. 4, 2025



35,571 Check-Ins

15% Turnout

Fastest Operators

Name	Work Location	Avg. Check-In Time	Total Check-Ins
KIM KRAWCZYK	CHAPEL LAKES ELEMENTARY	0:21	70
KIM KRAWCZYK	CHAPEL LAKES ELEMENTARY	0:22	105
AMARYSTA NANCE	SUMMIT LODGE #263	0:23	180
LISA KLANKE	WINTERSET PARK COMMUNITY CENTER	0:25	108
GARY SNOWDEN	THE FELLOWSHIP GREENWOOD EVENTS CE	0:26	87

Standbys

- You are on STANDBY
- Be up and ready by 5:00am (food packed, clothes picked out)
- 5am-7pm
- Be home or around the area in which you live
- You will be paid the full amount if sent out
- If you are NOT called out, you will receive \$125
- If we CANNOT get ahold of you, you will NOT be paid!!!!
- Phone call will come from 816-325-4600



Urgent Situations:



If the situation is urgent enough and you feel threatened, please call 911.

This includes:

- Fires**
- Suspicious People**
- Health Emergencies**

If you must evacuate, please grab important things like ballots, tablets, and equipment, stand outside together.



If you call 911, please let JCEB know immediately after.

If any type of injury occurs on Election Day, please let JCEB know, or report it to the Deputies.

GET ALONG



BE:

POLITE

COURTEOUS

HELPFUL

Get along with your fellow Judges



DO NOT TALK ABOUT ANYTHING POLITICAL ON ELECTION DAY

E-Judge Clerks



Democrats

Patty Stacy

pbinkleytacy@jcebmo.org



Republicans

Ashleigh Reiley

areiley@jcebmo.org

Cancellations go to them

Reminders:



- EVERYONE gets paid for working!
- Please give us two weeks from Election Day to mail paychecks before calling
- Next election is April 7th

THE JACKSON COUNTY ELECTION BOARD THANKS YOU FOR WORKING!!





Carl's email: cfalco@jcebmo.org

WHO HAS QUESTIONS?

E-JUDGE TRAINING

FEBRUARY 3, 2026

INDEPENDENCE PRIMARY

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